

HAYTON PARISH COUNCIL

Parish Clerk: Gillian Kartach, 2 The Woodbines, Cumwhinton Carlisle, CA4 0AR

Tel: 01228 560555

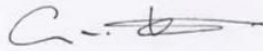
Email: gkartach@outlook.com

www.haytonparishcouncil.org.uk

Date 14 June 2017

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Talkin Reading Room on **Wednesday 21 June 2017** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

30 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

31 MINUTES OF THE COUNCIL MEETING

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held 17 May 2017

32 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or pecuniary interests relating to items on the agenda and are invited to sign the register

b) Letter from Carlisle City Council regarding any changes that may be required to Register of Interests. This must be done within 28 days of the changed circumstances. Failure to register correct interests could, in a worst case scenario result in prosecution. Letter emailed to all councillors

33 CO-OPTIONS FOR CORBY HILL WARD

The Clerk has not received any correspondence

34 MATTERS ARISING FROM THE PREVIOUS MINUTES – these are matters to note

- a) Hullerbank Viewing Point, Talkin – Carlisle City Council has offered the site to the adjacent landowners and are in the process of completing the legalities
- b) Walnut Tree, Hayton – verbal report on the outcome of the vote to find the county's top 10 trees. An interpretation board will be ordered within the next month
- c) AED's for Faugh and Fenton – the AED's and external cabinets have been ordered. The Brampton and Longtown Rotary and Brampton League of Friends are to fund the items
- d) Nomination of Trustees to DownaGate – the nominated trustees have been rejected by the DownaGate committee who has said they do not wish any Hayton representation on the committee as they feel the council has not assisted them in the past
- e) Planning Training – CALC has been asked to arrange planning training for the council. Further information will be given at a future meeting.
- f) The county council is to erect defibrillator signs on the accesses to Heads Nook and Talkin villages
- g) Data Protection Registration – the council is in receipt of the new registration documents

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- h) Walnut Trees, Hayton and Oak Tree, How Mill – the trees are to be surveyed in the next two weeks and a report sent on completion for council consideration

35 PUBLIC PARTICIPATION

This a maximum 30 minute slot where the council meeting is suspended to hear the views, comment and/or complaints from the public and where the councillors can respond but no council decisions can be taken.

36 PARISH CLERK VACANCY

The expiry date for applications is 16 June 2017.

Resolution – a) to nominate who will sit on the interview committee

b) to agree an interview date(s) – W/c 26 June or 3 July 2017

37 POLICIES AND PROCEDURES

This item was deferred from last month

Resolution – to adopt the new and revised policies and procedures

38 ELECTORAL BOUNDARIES

Verbal report by Cllrs Bowman and Tinnion of the meeting attended at Carlisle City Council.

This item was deferred due to the county and general elections

39 TALKIN READING ROOM

A revised draft Constitution has been collated to bring the rules and regulations up to date.

A copy is attached.

Resolution – to approve the draft Constitution and forward the Talkin Reading Room

Management Committee for their consideration and approval.

40 HAYTON READING AND RECREATION ROOM

- a) Perimeter Wall – the wall repairs have been completed. MA Assist (the insurance contractors) have verbally reported that there is a 12 month guarantee on the works
- b) Parish Councils Association Grant – a grant has been submitted for the work on the roof and ceiling of the building but all funding has been allocated. Submissions are being made to other funders
- c) Premises Rental – Report attached

Resolution – to agree a way forward

41 HAYTON PLAYING FIELD

- a) Verbal report by the Playing Chairman regarding discussions with the Head Teacher of Hayton School regarding vandalism issues
- b) The Compliance Officer of ENTRUST is to visit the playing field on 20 July 2017

42 POLICE MATTERS AND REPORTS

Nothing to report

43 PLANNING APPLICATIONS - You may view the details on the parish council website

www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website

www.carlisle.gov.uk (where parishioners can submit their own observations directly)

1. **17/0435** – Field No. 7961, Land north of Town Foot Farm, Talkin, Brampton CA8 1LE. The Erection of Five Dwellings and Associated Works Including the Erection of a Dry Stone Boundary Wall and Construction of a Pavement. **Objection** - The land is outside

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the village boundary and despite the proposals to make the development look similar to farm buildings they are not and does not justify extending the village boundaries.

2. The country-wide installed gas main lies within the site and although a passing reference is made to it in the planning statement it is felt that the subject requires further expansion into how it will be protected and residents will be protected should the application be approved.

We look forward to having sight of the Gas Networks comments.

17/0439 – The Old Store, Hayton, Brampton CA8 9HR. Proposed Single Storey Rear Extension Providing Sun Room and Utility with Open Porch to Front Elevation. **No comment**

17/0457 – Land west of How Farm, How Lane, How Mill, Brampton CA8 9JY. Erection of 5 Dwellings. **No comment**

44 PLANNING DECISIONS

17/0189 – Closehead Farm, How Mill, Brampton CA8 9LF. Variation of Condition 2 (Approved Drawings) Seeking Latitude to Take Down, Recycle and Rebuild Walls (on Single Storey Brick Building) as Needed to Deliver the Already Defined Consent, Excepting the Method of Construction will Change, as Needed from a Solid Wall to an Insulated Cavity Wall Construction Faced with Recycled Stone and Brickwork of Previously Approved Planning Permission 16/0003. **GRANT PERMISSION** with Conditions

17/0262 – Cherry Garth, Talkin, Brampton CA8 1LE. Replacement of Existing Single Storey Front Porch with New Single Storey Front Extension; Erection of Two Storey Rear Extension to Create Additional Kitchen/Living Area on Ground Floor and Additional Bedroom and Bathroom Space on First Floor. **GRANT PERMISSION** with Conditions

17/0275 – Netherton Farm, Talkin, Brampton CA8 1LR. Replacement Single Storey Extension to North Elevation to Provide Lobby, WC/Washroom, Kitchen, Dining Area and Hallway. **GRANT PERMISSION** with Conditions

17/0278 – SW Wilson Family Butcher, Corby Hill, Carlisle CA4 8QG. Erection of Single Storey Side Extension to House 2 Eternal Fridges. **GRANT PERMISSION**

17/0368 – Townfoot Barn, Hayton, Brampton CA8 9HR. Erection of Storm Porch to East Elevation. **GRANT PERMISSION** with Conditions

45 FINANCE

1. Income – to receive and note the income received and banked
2. Schedule of Payments – to authorise payment of the accounts listed below

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
014	26.5.17	Cumbrian Newspapers Ltd	101543	Advert	782.40
015	31.5.17	Physio-Control UK Sales Ltd	101544	AED Consumables	290.09
016	01.6.17	Countrywide Grounds Maintenance	101545	Grass Contract	376.99
017	30.6.17	G Kartach	SO	Salaries, NI & PAYE	646.66

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3. Monthly Reconciliation – to receive and note the reconciliation and balances and to authorise Cllr. Clubbs, Finance Auditor to sign as a correct record

46 CORRESPONDENCE RECEIVED BY THE CLERK – these items are to note unless specified

- a) CALC – Scale of Audit Fees received – available from the Clerk
- b) CALC – Friends of the Lake District Manifesto – available from the Clerk
- c) Lord Lieutenant’s Office – request for nominations for the Queen’s ward for Voluntary Service
- d) Cumbria County Council – Copy of an email sent to the DownaGate Committee requesting they cut back their hedging which is currently obscuring county council highway signs. This is a result of a complaint from Warwick Bridge Primary School regarding parking. Response was sent to CCC stating DownaGate is in Wetheral parish
- e) CALC – Invitation to attend a Flood Risk Management meeting – emailed to members
- f) CALC – June Circular – uploaded on to website

47 HIGHWAYS AND FOOTPATHS ISSUES

- a) Western Ridge, Hayton Road Closure starting 26 June 2017 for 2 days – information uploaded on to website and emailed to all members
- b) Walnut Field entrance – The enforcement team is rostered to attend Hayton. The county council cannot erect a sign as requested but said the parish council could consider erecting a sign themselves provided it was not erected in the highway

Resolution – to consider erecting a “No parking – entrance” sign

- c) Outstanding Highways Issues

September 2016	Little Corby Road/A69	Broken drain cover in road	RL/1413273	Assessed – awaiting update
November 2016	How Mill to Victoria Inn	Large pothole	31/WEB161416737	Partial Repair – further work later
February 2017	U1200 - Greystone	Large Pothole	31/1431513	Partial Repair – further work later
February 2017	Road from Hayton Townhead to Hayton	Overhanging trees	31/1431515 W171432789	Assessed – no problem found – case closed (Re-opened under new tracking number)
February 2017	Highway waste by noticeboard, Hayton Townhead	Grass verge not re-instated properly following gas works	31/1431525	Awaiting Update
June 2017	Road from Hayton to Townhead	Overgrown trees	W171439458	Awaiting a response

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48 MEETINGS AND NOTICES

- a) Brampton and Beyond meeting 22 June 2017, Brampton Community Centre, 6.30 – 9pm. Agenda uploaded on to website
- b) Common Land and Village Green Training Seminar 18 July 2017 – 10am – 4pm – Cllr. Clubbs to attend and there is one available space

49 DATE OF NEXT MEETING

Wednesday 19 July 2017 at 7pm in Heads Nook Village Hall

Agenda items to be submitted to the Clerk by NOON Monday 10 July 2017