

Minutes of the Meeting held on Wednesday 21 June 2017 at 7pm in Talkin Village Hall, Talkin

PRESENT: Councillors: R Tinnion. Chairman, D Billington, J Blaylock, C Bowman, H Cain, J Carruthers, J Clarke, G Clubbs and G Jackson

ALSO PRESENT: City Councillor D Parsons, County Councillor W Graham and Angus Hutchinson, Associate, Hyde Harrington representing a planning applicant.

30 APOLOGIES FOR ABSENCE

Councillor R Watson who was working away from the parish.

31 MINUTES OF THE COUNCIL MEETING

Resolved - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held 17 May 2017

32 DECLARATIONS OF INTEREST

1. Councillor R Tinnion declared a prejudicial interest in Agenda Items 40, 41 and 43 being a committee member of Hayton Reading Room, Hayton Playing Field and a city council substitute on the Planning Committee. He also declared an interest as a city council member of the Regulatory and Licensing Committee
2. Councillor C Bowman declared a prejudicial interest in Agenda Item 43 being a member of the city council Planning Committee.

b) Letter from Carlisle City Council regarding any changes that may be required to Register of Interests. This must be done within 28 days of the changed circumstances. Failure to register correct interests could, in a worst case scenario result in prosecution. Letter emailed to all councillors

33 CO-OPTIONS FOR CORBY HILL WARD

The Clerk has not received any correspondence. Vacancy notices to be displayed on the new noticeboard in Corby Hill.

34 MATTERS ARISING FROM THE PREVIOUS MINUTES – these are matters to note

- a) Hullerbank Viewing Point, Talkin – Carlisle City Council has offered the site to the adjacent landowners and are in the process of completing the legalities
- b) Walnut Tree, Hayton – the Walnut tree did not reach the top ten trees where an award was given. An interpretation board will be ordered within the next month
- c) AED's for Faugh and Fenton – the AED's and external cabinets have been ordered. The Brampton and Longtown Rotary and Brampton League of Friends are to fund the items
- d) Nomination of Trustees to DownaGate – the nominated trustees have been rejected by the DownaGate committee who has said they do not wish any Hayton representation on the committee as they feel the council has not assisted them in the past
- e) Planning Training – CALC has been asked to arrange planning training for the council. Further information will be given at a future meeting.
- f) The county council is to erect defibrillator signs on the accesses to Heads Nook and Talkin villages
- g) Data Protection Registration – the council is in receipt of the new registration documents

- h) Walnut Tree, Hayton and Oak Tree, How Mill – the trees are to be surveyed in the next two weeks and a report sent on completion for council consideration

Public Participation began at 7.10pm

35 PUBLIC PARTICIPATION

1. County Councillor Graham pointed out that the two seats in Clay Hurley Woods were in need of urgent repair. Mr Jefferson to be contacted.
2. A resident volunteer who cuts the grass at Corby Hill has asked via Cllr. Graham, if the council can assist with insurance. Checks are to be made to see if the council's public and employer's liability will cover. There will need to be a risk assessment carried out.
3. District Councillor Parsons asked if the council had any comments regarding the proposed parliamentary and district ward boundary changes. This topic is listed as an agenda item following the public participation.

Cllr. Tinnion left the room whilst the next item was being discussed

4. Angus Hutchinson, Associate Director, Hyde Harrington spoke about Planning Application 17/0435 – proposal to build 5 dwellings on land near Townhead Farm, Talkin.
 - a) The applicant is speaking with Gas Networks regarding the location of the mains high pressure pipe crossing the proposed development land. There are Safeguarding Regulations that must be adhered to and there are different levels of protection given to the pipeline dependent on the location. These are being investigated.
 - b) More traffic on the narrow roads around the village was flagged as an issue. The council was informed that the county Highways has responded to say road capacity and the issue of passing places are not issues but speed and visibility are. Mr Hutchinson stated that a pavement would be created from the development to link to the village. The pavement can only go to the area where the road narrows into a single lane, which is some way from the village centre.
 - c) Rooflines were discussed with Mr Hutchinson stating that the views of the Tarn would not be impeded by the building of the five dwellings as they will be situated on lower ground.
 - d) Building machinery and the supply of building materials were highlighted as possible causes of congestion and hold-ups for vehicle users if the timings were not planned. Mr Hutchinson agreed to investigate this matter.

Public participation concluded at 7.29pm. Cllr. Tinnion returned to the room.

36 PARISH CLERK VACANCY

The expiry date for applications was 16 June 2017 and 28 applications had been received.

Resolved – a) Cllrs. Tinnion, Clubbs and Clarke to form the interview panel.

b) A pre interview meeting to be held on Thursday 29 June 2017 at 6.30 in Hayton Reading Room to shortlist the candidates. Interviews will take place on Wednesday 12 July 2017.

37 POLICIES AND PROCEDURES

This item was deferred from last month and council:

Resolved – to adopt the new and revised policies and procedures, which the Chairman signed as working documents

38 ELECTORAL BOUNDARIES

Resolved – to defer this item until the July meeting to allow for more information to be sought.

39 TALKIN READING ROOM

A revised draft Constitution has been collated to bring the rules and regulations up to date.

Resolved – to approve the draft Constitution and forward to the Talkin Reading Room Management Committee for their consideration and approval.

40 HAYTON READING AND RECREATION ROOM

- a) Perimeter Wall – the wall repairs have been completed. MA Assist (the insurance contractors) have verbally reported that there is a 12 month guarantee on the works
- b) Parish Councils Association Grant – a grant has been submitted for the work on the roof and ceiling of the building but all funding has been allocated. Submissions are being made to other funders
- c) Premises Rental – a report was issued to members which concluded with five options

Resolved – to keep the calendar of meetings as agreed previously but to pay each of the premises used £30 per meeting.

41 HAYTON PLAYING FIELD

- a) The Playing Chairman has been approached by the Head Teacher of Hayton School regarding vandalism issues to the school equipment shed. The Head Teacher is investigating the possibility of using CCTV. The council agreed they would have no objection to the installation of CCTV, which would cover some of the play field area.
- b) The Playing Field Chairman is working with Stobbart Rail, who undertake community projects, and who are going to install the seating purchased for the area.
- c) On being questioned about the equipment monitoring the Chairman stated it is being carried out on a regular basis but requires a more formal structure than currently being used.
- d) The Compliance Officer of ENTRUST is to visit the playing field on 20 July 2017.

42 POLICE MATTERS AND REPORTS

Nothing to report from the Police.

Councillor Cain brought the councillors attention to thefts of copper and damage to property at Bygill Farm. Steel security fencing has now been erected around the boundary of the site.

Councillor Tinnion left the room for the next agenda item and Cllr. Clubbs chaired the next two agenda items.

43 PLANNING APPLICATIONS - You may view the details on the parish council website www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website www.carlisle.gov.uk (where parishioners can submit their own observations directly)

1. **17/0435** – Field No. 7961, Land north of Town Foot Farm, Talkin, Brampton CA8 1LE. The Erection of Five Dwellings and Associated Works Including the Erection of a Dry Stone Boundary Wall and Construction of a Pavement. **Objection** - The land is outside the village boundary and despite the proposals to make the development look similar to farm buildings they are not and does not justify extending the village boundaries.

2. The country-wide installed gas main lies within the site and although a passing reference is made to it in the planning statement it is felt that the subject requires further expansion into how it will be protected and residents will be protected should the application be approved. We look forward to having sight of the Gas Networks comments.

17/0439 – The Old Store, Hayton, Brampton CA8 9HR. Proposed Single Storey Rear Extension Providing Sun Room and Utility with Open Porch to Front Elevation. **No comment**

17/0457 – Land west of How Farm, How Lane, How Mill, Brampton CA8 9JY. Erection of 5 Dwellings. **No comment**

44 PLANNING DECISIONS

17/0189 – Closehead Farm, How Mill, Brampton CA8 9LF. Variation of Condition 2 (Approved Drawings) Seeking Latitude to Take Down, Recycle and Rebuild Walls (on Single Storey Brick Building) as Needed to Deliver the Already Defined Consent, Excepting the Method of Construction will Change, as Needed from a Solid Wall to an Insulated Cavity Wall Construction Faced with Recycled Stone and Brickwork of Previously Approved Planning Permission 16/0003. **GRANT PERMISSION with Conditions**

17/0262 – Cherry Garth, Talkin, Brampton CA8 1LE. Replacement of Existing Single Storey Front Porch with New Single Storey Front Extension; Erection of Two Storey Rear Extension to Create Additional Kitchen/Living Area on Ground Floor and Additional Bedroom and Bathroom Space on First Floor. **GRANT PERMISSION with Conditions**

17/0275 – Netherton Farm, Talkin, Brampton CA8 1LR. Replacement Single Storey Extension to North Elevation to Provide Lobby, WC/Washroom, Kitchen, Dining Area and Hallway. **GRANT PERMISSION with Conditions**

17/0278 – SW Wilson Family Butcher, Corby Hill, Carlisle CA4 8QG. Erection of Single Storey Side Extension to House 2 Eternal Fridges. **GRANT PERMISSION**

17/0368 – Townfoot Barn, Hayton, Brampton CA8 9HR. Erection of Storm Porch to East Elevation. **GRANT PERMISSION with Conditions**

Cllr Tinnion returned and resumed the chair.

45 FINANCE

1. Income – to receive and note the income received and banked
Brampton & Longtown Rotary – AED Grant Funds - £1450.00
2. Schedule of Payments

Resolved - to authorise payment of the accounts listed below

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
014	26.5.17	Cumbrian Newspapers Ltd	101543	Advert	782.40
015	31.5.17	Physio-Control UK Sales Ltd	101544	AED Consumables	290.09
016	01.6.17	Countrywide Grounds Maintenance	101545	Grass Contract	376.99
017	30.6.17	G Kartach	SO	Salaries, NI & PAYE	646.66

3. Monthly Reconciliation – there is a £6 variance in the reconciliation a cheque issued last month was written incorrectly. An adjustment will be made when the funds are returned.

Resolved - to receive and note the reconciliation and balances and to authorise Cllr. Clubbs, Finance Auditor to sign as a correct record

46 CORRESPONDENCE RECEIVED BY THE CLERK

- a) CALC – Scale of Audit Fees received – available from the Clerk
- b) CALC – Friends of the Lake District Manifesto – available from the Clerk
- c) Lord Lieutenant’s Office – request for nominations for the Queen’s ward for Voluntary Service
- d) Cumbria County Council – Copy of an email sent to the DownaGate Committee requesting they cut back their hedging which is currently obscuring county council highway signs. This is a result of a complaint from Warwick Bridge Primary School regarding parking. Response was sent to CCC stating DownaGate is in Wetheral parish
- e) CALC – Invitation to attend a Flood Risk Management meeting – emailed to members
- f) CALC – June Circular – uploaded on to website

47 HIGHWAYS AND FOOTPATHS ISSUES

- a) Western Ridge, Hayton Road Closure starting 26 June 2017 for 2 days – information uploaded on to website and emailed to all members
- b) Walnut Field entrance – The enforcement team has attended Hayton twice in the past month and some ‘tickets’ have been issued. The county council was given incorrect information regarding the entrance to the Walnut Field therefore they are to be contacted again about painting a white line on the road at the entrance to the field.

Resolution – to request the county council consider painting a white line on the road at the entrance to the Walnut Field.

c) Outstanding Highways Issues

September 2016	Little Corby Road/A69	Broken drain cover in road	RL/1413273	Assessed – awaiting update
November 2016	How Mill to Victoria Inn	Large pothole	31/WEB161416737	Partial Repair – further work later
February 2017	U1200 - Greystone	Large Pothole	31/1431513	Partial Repair – further work later
February 2017	Road from Hayton Townhead to Hayton	Overhanging trees	31/1431515 W171432789	Assessed – no problem found – case closed (Re-opened under new tracking number)
February 2017	Highway waste by noticeboard, Hayton Townhead	Grass verge not re-instated properly following gas works	31/1431525	Awaiting Update
June 2017	Road from Hayton to Townhead	Overgrown trees	W171439458	Awaiting a response

- d) The Coach House crossroads at Heads Nook to be placed on the July agenda for a speed restriction to be discussed.

48 MEETINGS AND NOTICES

- a) Brampton and Beyond meeting 22 June 2017, Brampton Community Centre, 6.30 – 9pm. Agenda uploaded on to website
- b) Common Land and Village Green Training Seminar 18 July 2017 – 10am – 4pm – Cllr. Clubbs to attend and there is one available space

49 DATE OF NEXT MEETING

Wednesday 19 July 2017 at 7pm in Heads Nook Village Hall

Agenda items to be submitted to the Clerk by NOON Monday 10 July 2017