

HAYTON PARISH COUNCIL

Parish Clerk: Gillian Kartach, 2 The Woodbines, Cumwhinton Carlisle, CA4 0AR

Tel: 01228 560555

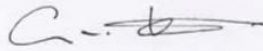
Email: gkartach@outlook.com

www.haytonparishcouncil.org.uk

Date 12 July 2017

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Heads Nook Village Hall on **Wednesday 19 July 2017** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

30 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

31 MINUTES OF THE COUNCIL MEETING

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held 21 June 2017 held in Talkin Village Hall.

32 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

33 INTRODUCTION OF THE NEW CLERK AND RESPONSIBLE FINANCIAL OFFICER

The new Clerk to be introduced to the members. She will take over responsibility on 1 September 2017

34 NEW EMAIL ADDRESS

PLEASE NOTE: From 1 September 2017 there will be a new email for the parish council clerkhaytonpc@outlook.com

35 MATTERS ARISING FROM THE PREVIOUS MINUTES – these are matters to note

- a) AED's and cabinets for Faugh and Fenton – Ordered – there is a five weeks lead-in time.
- b) Tree Survey – No response from contractors as yet
- c) CCC – Walnut Field entrance – this has been passed to the officer now responsible for these matters

36 PUBLIC PARTICIPATION

This a maximum 30 minute slot where the council meeting is suspended to hear the views, comment and/or complaints from the public and where the councillors can respond but no council decisions can be taken.

37 ELECTORAL BOUNDARIES

- a) The official proposal, which was consulted upon several months ago is that Hayton parish together with other parishes be transferred into Carlisle constituency
- b) A Pre-consultation committee has been set up by Carlisle City Council to decide on the options to be included in the official consultation document on the District's Ward boundaries. Hayton PC can if they so wish submit ideas for changes which may or may not be included in the consultation document which will be issued around October 2017.

Resolution – a) whether to submit a comment regarding the parliamentary boundaries

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b) whether to submit any suggestions for consideration for the Ward Boundary Review

38 COMMUNITY LED PLAN

A late report to be issued

39 NEW COUNCILLOR PACKS

Councillors to be issued with the new packs. The packs will be issued to all councillors following parish elections and to newly co-opted councillors.

40 REVISED STANDING ORDERS

To be issued at the meeting.

41 POLICE MATTERS AND REPORTS

The Clerk has nothing to report

42 PLANNING APPLICATIONS - You may view the details on the parish council website www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website www.carlisle.gov.uk (where parishioners can submit their own observations directly)

17/0014/TPO – 6 Croftlands, Heads Nook, Brampton. Removal of a Horse Chestnut Tree Subject to TPO 220. **Comment: This horse chestnut tree is badly in need of maintenance and the adjacent lime tree which is only 3metres from it will certainly prosper with its removal.**

17/0048/SNBN – Lands to the rear and east of Croftlands, Allenwood, Heads Nook. Erection of 6 Dwellings. **1-6 Clover Meadows, Heads Nook. No comment**

43 PLANNING DECISIONS

17/0439 – The Old Store, Hayton, Brampton CA8 9HR. Proposed Single Storey Extension Providing Sun Room and Utility with Open Porch to Front Elevation. GRANT PERMISSION

44 FINANCE

1. Income – to receive and note the income received and banked
Hayton Allotments – Re-imburement of Water invoices - £29.66
2. Schedule of Payments – to authorise payment of the accounts listed below

Talkin Village Hall	Room Rental	30.00
Heads Nook Village Hall	Room Rental	30.00
Waterplus	Allotments Water	24.10
G Kartach	Stationary (Stamps)	23.40
Countrywide Grounds Maintenance	Grass Contract	376.99
G Kartach	Stationary/Printing	55.56
G Kartach	Salary/NI/PAYE	646.66

3. Monthly Reconciliation – to receive and note the reconciliation and balances authorised by Cllr. Clubbs, Finance Auditor
4. Quarterly Accounts – First Quarter – for discussion and approval
5. Assets Register – Verbal report from Clerk

45 CORRESPONDENCE RECEIVED BY THE CLERK – these items are to note unless specified

- a) CALC Training – emailed
- b) Road Link – Annual Report
- c) Cumbria Community Foundation newsletter
- d) Cumbria County Council – Armed Forces Co-ordinator job vacancy

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- e) CVS – call for volunteers
- f) Carlisle Foodie Fest – uploaded on to website
- g) Connecting Cumbria – newsletter
- h) Carlisle City Council – Keep Carlisle Clean
- i) ACT Gazette – uploaded on to website
- j) NHS Summer Health Campaign – available from the Clerk
- k) Clerks & Councils Direct magazine – available from the Clerk
- l) SLCC magazine – available from the Clerk

46 HIGHWAYS AND FOOTPATHS ISSUES

September 2016	Little Corby Road/A69	Broken drain cover in road	RL/1413273	Assessed – awaiting update
November 2016	How Mill to Victoria Inn	Large pothole	31/WEB161416737	Partial Repair – further work later
February 2017	U1200 - Greystone	Large Pothole	31/1431513	Partial Repair – further work later
February 2017	Highway waste by noticeboard, Hayton Townhead	Grass verge not re-instated properly following gas works	31/1431525	Complete – July 2017
June 2017	Road from Hayton to Hayton 'Townhead	Overgrown trees	W171432789	Complete – July 2017
July 2017	Road leading to Hayton Townhead out side Hayton RR	Pothole surrounding the sewer manhole cover	W171441038	Assessed – awaiting a response

47 MEETINGS AND NOTICES

Common Land Seminar – 18 July 2017 – Report by attendees

48 DATE OF NEXT MEETING

Wednesday 20 September 2017 at 7pm in Hayton Reading Room

Agenda items to be submitted to the Clerk by NOON 11 September 2017 (to the new email address)