

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: clerkhaytonpc@gmail.com

www.haytonparishcouncil.org.uk

11 October 2017

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Corby Hill Methodist Church on **Wednesday 18 October 2017** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

69 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

70 MINUTES OF THE COUNCIL MEETING held on 20 September 2017

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 20 September 2017

71 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

72 PROGRESS REPORTS – to receive for information the items in the following reports:

1. **Clay Hurley Woods** – 2 benches purchased and delivered. Installation in-hand.
2. **External Audit** – to note that although for 12 months the Parish Council cannot apply to be part of the new Local Council Awards Scheme this does not change the current powers of the Council. However it may mean that the Council cannot apply for an exemption from External Audit. When the Guidance is published the Clerk/RFO will report further.
3. **CVS Funding Fair 19 October 2017** – Cllrs Tinnion and Billington and the Clerk are booked to attend and will report to the next meeting.
4. **Planning Training for Councillors** – CALC will be in touch soon with a date.
5. **Advice from Insurers on Requirements for Frequency of Tree Inspections** – the policy wording is not specific and they go on to say frequency is for the Parish Council to decide.

73 PUBLIC PARTICIPATION

This a maximum 30 minute slot where the council meeting is suspended to hear the views, comment and/or complaints from the public and where the councillors can respond but no council decisions can be taken.

COUNTY COUNCILLOR AND DISTRICT COUNCILLORS' REPORTS

To receive for information items relevant to the Parish. (Items raised for decision will appear on the agenda for the next meeting)

74 POLICE MATTERS AND REPORTS

The Police will attend to discuss with the Parish Council the following matters of concern regarding road safety:

1. **The overhanging trees and brushwood on the road from Hayton to Townhead** - these are causing concern because of road safety. They mean pedestrians are having to walk on the road when vehicles are approaching because they are unable to go on the roadside verges. The Parish Council were advised at the last meeting that the

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Highways Authority had advised that this was not their responsibility and that they should talk with private landowners and/or the Police. A letter has been sent from the Parish Council to the Highways Authority disputing this advice and arguing that it is the responsibility of the Highways Authority.

- 2. Tractors going through Heads Nook** – road safety concerns have been raised because of the excessive speeds especially when tractors are taking towing trailers and farm implements. Other concerns have been received about tractor drivers using mobile phones whilst driving. Damage is being done to roadside verges and to footpaths which has a knock-on effect on safety for pedestrians.

75 PLANNING APPLICATIONS - You may view the details on the parish council website

www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website

www.carlisle.gov.uk (where parishioners can submit their own observations directly)

17/0737 Ghyll Cottage, Talkin CA8 1LN Proposed Extension Domestic to provide a first floor level and sun room and living room extension to ground floor **No Observations**

17/0790 Pennine View 19 Cairn Crescent Corby Hill CA4 8QH Replacement of existing flat roof with pitched tiled roof **No Observations**

17/0801 The School House Talkin CA8 1LT First Floor Rear Extension to provide 1no Bedroom **No Observations/Application Withdrawn by Applicant**

17/0814 Field No 7961 Land North of Town Foot Farm Talkin CA8 1LE Erection of five “executive” dwellings with additional tree and hedgerow planting; the erection of a re-positioned dry stone wall fronting the road; and the construction of a pavement (revised scheme).

17/0740 Troutbeck Cottage Heads Nook CA8 9AR Demolition of existing agricultural buildings Change of use of existing building to residential use which alteration and extension **Resolution-** to receive the above applications; to note the observations; and to advise the Planning Authority of the Council’s observations on 17/0814 and 17/0740.

76 PLANNING DECISIONS –

17/0715 1 Wellfield Council Houses, Faugh, Heads Nook CA8 9EG – **GRANT PERMISSION Resolution** – to note the decision of the statutory Planning Authority with regard to the above application.

77 CL196 SANDPIT TOWNHEAD HAYTON/ CA13/6 APPLICATION TO CORRECT MISTAKEN

REGISTRATION - The Registration Authority (Cumbria County Council) has decided that the determining body for this application will be their Development Control and Regulation Committee. This matter is on the agenda for their meeting on 1 November 2017. The Commons Registration Officer is minded (because of the evidence submitted by applicant) to recommend that the Application be granted. Hayton PC has been advised that they will be offered the opportunity to address the Committee should they wish to do so.

Resolution – to note attached report and input from local residents and to decide whether to address the Development Control and Regulation Committee on 1 November 2017

78 TALKIN VILLAGE HALL CONSTITUTION – to receive a report on the feedback from Talkin Village Hall Committee from Cllr G. Jackson

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79 CALC AGM 18 November 2017 at Carlisle Racecourse

Resolution – whether to (1) attend and (2) submit a motion

80 FINANCE

1. Income – to receive and note the income received and banked - £2890.00 Brampton Community Hospital League of Friends/AEDs
2. Schedule of Payments

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
34	14/09/17	Marmax Recycled Products	101563	Two Benches; fittings; and delivery	518.76
35	19/09/17	The Cumbria Clock Company Ltd	101564	Servicing Hayton Church Clock	162.00
36	18/10/17	H R Broatch	101565	Stamps and Printer Ink	35.52
37	31/10/17	H R Broatch	101566	Salary	472.58
38	31/10/17	HMRC	101567	PAYE Tax	118.20
39	18/10/17	Warwick Bridge and Corby Hill Methodist Church	101568	Venue Hire	30.00
TOTAL					1337.06

Resolution - to authorise payment of the accounts listed above.

3. Monthly Reconciliation – to receive and note the reconciliation and balances authorised by Cllr. Clubbs, Finance Auditor
4. Second Quarterly Accounts – report attached

Resolution – whether to approve (1) the quarterly accounts; (2) publication on the website; and (3) budget virements recommended by the Clerk/RFO

5. First Draft Precept – paperwork attached for discussion

Resolution – to agree a meeting date and venue for a drop-in session in early November 2017 for input into the final draft

81 HOW MILL OAK TREE – As requested at the last meeting Cllr G. Clubbs met with Mike Lowther about implementing the tree maintenance work recommended in the consultant's report. Their discussion concluded that undertaking some comprehensive maintenance work (especially thinning branches) could minimise the need for future work.

Resolution – whether to approve that the Clerk instruct Mike Lowther to undertake the Oak Tree maintenance work at the quoted price of £100.00.

82 GRASS CONTRACT – the contract is up for renewal on 1 April 2018. The Council will need to draw up a specification; advertise for tenders; evaluate tenders; and let a contract.

Resolution - to authorise that Cllr G. Clubbs and the Clerk review the documentation and report their recommendations (for discussion and decision) to the next meeting.

83 CORRESPONDENCE RECEIVED BY THE CLERK – these items are to note

CALC – Friday round-ups / Training Information

CALC Circular – October 2017

Rural Services – Newsletters

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Defra Consultation Letter – Public and Private Drinking Water

Hyde Harrington re: Planning Application 17/0814 Field No 7961 North of Town Foot Farm, Talkin (email dated 26/09/17 circulated to Planning Group)

Doorstep Cold Caller Warning

Complaint Handling in Local Government

Rural Economy Spotlight

84 HIGHWAYS AND FOOTPATHS ISSUES

The following items are to note

July 2017	Road from Talkin village to tarn near Golf Club	Signs indicating road closed	W171443080	Completed
July 2017	Coach House crossroads, Allenwood	Roadside verges need attention, private car park used as turning point, speed of traffic	W171443082	Assessed awaiting update
July 2017	Haywain Hill, Little Corby	Road markings not repainted following work	W171443084	Assessed awaiting update
September 2017	Cairnwood, Heads Nook	Road markings need renewal	W171448439	Assessed awaiting update

85 DATE OF NEXT MEETING

Wednesday 15 November 2017 at 7pm in Hayton Reading Room

Agenda items to be submitted to the Clerk by NOON 6 November 2017