

HAYTON PARISH COUNCIL**Minutes of the meeting held 20 September 2017 at 7pm in Hayton Reading Room, Hayton**

PRESENT: Cllrs. R. Tinnion, Chairman, G.Clubbs, H.Cain, J.Carruthers, D.Billington, J.Clarke, and R.Watson

ALSO PRESENT: County Councillor W.Graham, The Clerk H.Broatch and 2 Members of the Public (names in Attendance Book)

49 APOLOGIES FOR ABSENCE

RESOLVED that apologies received from Cllrs John Blaylock be received and the reasons noted. Apologies from City Councillor D. Parsons were noted.

50 MINUTES OF THE COUNCIL MEETING HELD ON 19 JULY 2017

RESOLVED that the minutes of the meeting of Hayton Parish Council held on 19 July 2017 (pages 184-189) be confirmed as a true record and signed by the Chairman (noting that Cllr Clubbs comments that 35b should read "consultants" not "contractors" and Planning Application 17/0048/SNBN is for new signs).

51 DECLARATIONS OF INTEREST

RESOLVED that the following be noted:

Councillor R. Tinnion declared the following interests:

A prejudicial interest in Agenda Item 56 as he is a Member of City Council Planning Committee. Cllr Tinnion will vacate the Chair and leave the room when this item is discussed.

Councillor R. Tinnion declared a personal and prejudicial interest being a Member of the City Council Regulatory and Licensing Committee. He is also a member of the Hayton Reading Room Committee and the Hayton Playing Field Committee.

Councillor Billington declared a personal interest being a member of the Hayton Reading Room Committee and the Hayton Playing Field Committee.

52 MATTERS ARISING FROM THE PREVIOUS MINUTES

NOTED:

a) Parish Clerk email address changed to – clerkhaytonpc@gmail.com

b) Two AEDs and cabinets delivered and installation being organised

53 VACANCIES CORBY HILL WARD

RESOLVED to advertise and seek co-opted Members.

54 PUBLIC PARTICIPATION

Began at 7.10pm

CA13 CL196 Hayton Sand Pit Application to Correct Mistaken Registration. The Council received a presentation from objectors to this application. The objectors welcomed the fact the County Council had deferred considering this matter until 1 November 2017. Their presentation outlined their evidence for objecting to the application and why they thought the evidence submitted to the Commons Registration Officer in support of the application was mistaken. They explained what their research had identified about the history of the Hayton Sand Pit and the evidence they had found of historical references to it as common land.

Ended at 7.26pm

55 POLICE MATTERS AND REPORTS

NOTED that there was nothing to report before or during the meeting.

Cllr. R. Tinnion left the room at 7.30pm and Cllr.G. Clubbs took the Chair for the next item

56 PLANNING APPLICATIONS

17/0715 Wellfield, 1 Council Houses, Faugh, Heads Nook, Brampton CA8 9EG. Part Revised Application demolition of existing outhouses, erection of single storey side and rear extensions, erection of log store to garage gable end **No Comment**

17/0737 Sunshine Cottage, Talkin, Brampton, CA8 1LE. Proposed extension to provide ensuite to first floor level and sun room and living roof extension to ground floor

RESOLVED that observations be sought from Cllr. G. Jackson.

Cllr. R. Tinnion resumed the Chair at 7.37pm

PLANNING DECISIONS

NOTED -

17/0048/SNBN –land to the rear and east of Croflands, Allenwood, Heads Nook erection of 6 dwellings 1-6 Clover Meadows, Heads Nook – APPROVED

17/0014 TPO – 6 Croftlands, Heads Nook removal of horse chestnut tree subject to TPO 220 – CONSENT GRANTED – Cllr Clubbs advised for information that this property re-named and now 6 Clover Meadows

17/0605 – Jesmond Cottage, Hayton formation of new vehicular access with metal gates – PERMITTED DEVELOPMENT/ APPROVAL NOT REQUIRED

17/0435 – Field No 7961, Land north of Town Foot Farm, Talkin the erection of five dwellings and associated works – PERMISSION REFUSED

17/0457 – land west of How Farm, How Lane, How Mill erection of 5 dwellings – GRANT PERMISSION

17/0640 – land to rear and east of Croftlands, Allenwood, Heads Nook – variation to approved permission 16/0013 – GRANT PERMISSION

57 CL196 HAYTON SAND PIT CA13/6 APPLICATION TO CORRECT MISTAKEN REGISTRATION

It was noted that the Registration Authority (Cumbria County Council) had decided that the determining body for this application will be their Development Control and Regulation Committee and that the Commons Registration Officer was minded (because of the evidence submitted by applicant) to recommend that the Application be granted. The Development Control and Regulation Committee had decided on 20 September 2017 to defer this item and would consider it on 1 November 2017.

Cllr R. Tinnion, Chairman gave permission for Mrs Mather (Member of the Public) to speak during this agenda item to further explain her understanding of matters of historical record to help the Council's understanding of the matter under discussion.

RESOLVED that the Clerk would investigate historical records for decisions taken by the Parish Council in the past regarding this matter; that Cllr G Clubbs would meet with the objectors; and a report would be brought to the next meeting on 18 October 2017.

58 WALNUT AND OAK TREE SURVEYS

NOTED that the report found all the trees (Hayton Walnut (Ancient) and Black Walnut (Semi-Mature) at Hayton Village Green and Oak (Juvenile Mature) at How Mill) to all be of "normal vitality" (health class). The recommendations in the consultant's report covered the specific issues of corrosion of the soil and the consequent risk to roots at Hayton Walnut as well as general matters about maintenance/inspection of trees.

RESOLVED that

- a) the hole in the wall near the Hayton Walnut be re-closed once the telephone box was removed and the litter bin relocated to reduce further soil erosion;
- b) the grass contract was due to be re-let next year and the specification would be modified to include the recommendations about mowing under the trees; mulching and clearing debris to reduce fire

risks;

- c) Cllr R. Watson would action recommended changes with the current grass contractor;
- d) The Clerk to speak with insurers about the recommendations for inspection frequencies; seek their advice on what they require and report back to the next meeting on 18 October 2017; and
- e) Cllr G. Clubbs to meet Mike Lowther on site at How Mill to discuss the Tree Consultant's report with its recommendations for work to be carried out on the Oak Tree. Any subsequent work to be instructed by the Clerk.

59 SIGN FOR ENTRANCE TO WALNUT FIELD

NOTED that wording and artwork still to be finalised.

60 NOTICEBOARD CORBY HILL

NOTED that Wetheral Parish Council are making an additional key available.

61 TALKIN VILLAGE HALL CONSTITUTION

RESOLVED to defer to next meeting in light of Cllr G. Jackson's apologies.

62 COMMUNITY GRANT APPLICATION- MUSIC ON THE MARR/GELTSDALE ARTS

NOTED that grant was approved.

63 CONTRACT OF EMPLOYMENT/CLERK AND RESPONSIBLE FINANCIAL OFFICER

RESOLVED that Cllr R. Tinnion, Chairman sign The Contract of Employment for the Clerk and Responsible Office who started in post on 1 September 2017.

64 CLERK TRAINING

RESOLVED that the Clerk attends CALC Induction Course (cost £55.00) and registers with the Society of Local Councils Clerks (cost £250.00).

65 FINANCE

RESOLVED that

1. Income received and banked was £1,434.64 (£700 Hayton Reading Room Roof Repair Reimbursement; £1.86 ENW; £732.78 VAT Reclaim);
2. The accounts, as presented on the schedule and amounting to £6446.90, be approved for payment;
3. The Monthly Bank Reconciliation (1 July – 31 August 2017) (as authorised by Cllr. Clubbs, Finance Auditor) be received and noted.
4. The Bank Mandate is changed to add the Clerk as an authorised person (but not a signatory); to remove the previous Clerk so she no longer acts as an authorised person; and to change the address/contact details.
5. The Annual Return including the Certificate from the External Auditor is approved and accepted and advertised in compliance with statutory requirements. It was noted that there was a breach (relating to treatment of gifted asset additions) which has implications for the quality status of the Council. The Clerk was asked to report back to the next meeting on 18 October 2017 about what this meant for the Council.
6. Members look at their wards to see what work need to be done in 2018/19 and to let the Clerk know by NOON 4 October 2017. The Clerk will report on Precept 2018/19 at the next meeting on 18 October 2017

66 CORRESPONDENCE RECEIVED BY THE CLERK

RESOLVED that all items listed on the schedule for information be noted.

RESOLVED that in response to the training dates in the CALC circular the attendance of the Clerk on the VAT Course be approved.

67 HIGHWAYS AND FOOTPATHS ISSUES

RESOLVED that Cllr G. Clubbs and the Clerk write to the Highways Authority about the overgrown trees on the road from Hayton to Hayton Townhead (W171432789 ad W171439458) challenging their advice that this is not a matter for them but for the Parish Council to take up with the Private Landowner or the Police. It was noted that the agent for the Private Landowner is Smiths Gore.

RESOLVED that the Clerk report to Highways that the road markings at Cairnwood Road, Heads Nook need renewing. Cllr G Clubbs reported that there had been an accident there within the last couple of months.

RESOLVED that Cllr D. Billington report to the next meeting on 18 October 2017 with his proposals on addressing the road safety concerns on the lane between Hayton Reading Room and Hayton Townhead.

COUNCILLOR MATTERS

Cllr R. Tinnion (who was delegated authority to make the decision about the two benches in Clay Hurley Woods at the meeting on 19 July 2017) reported that the Clerk had got quotes for recycled plastic benches and that in light of the fact that local Councillors believed that vandalism was responsible for damage to the existing wooden benches he asked the Clerk to order them.

Cllr G. Clubbs advised that the residents of Heads Nook had raised concerns with him about road and pedestrian safety because of the size and number of agricultural vehicles travelling through the village. He would bring a report to the next meeting and asked that this item be put onto agenda. The Clerk was asked to advise Brampton Police about this item and to invite them to attend.

Cllr J. Carruthers advised that there was an AGM for Downagate Community Centre on 26 September 2017 in the Warwick Memorial Hall at 7.30pm and that all residents of Hayton Parish had the right to attend and vote.

68 DATE OF NEXT MEETING

The date for the next scheduled meeting is confirmed as

Wednesday 18th October 2017 at 7pm in Corby Hill Methodist Church

Agenda items to be submitted to the Clerk by NOON 9th October 2017

The meeting closed at 9pm