

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: clerkhaytonpc@gmail.com

www.haytonparishcouncil.org.uk

14 February 2018

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Corby Hill Methodist Church on **Wednesday 21 February 2018** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

118 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

119 MINUTES OF THE COUNCIL MEETING held on 17 January 2018

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 17 January 2018.

120 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

121 MATTERS ARISING FROM THE PREVIOUS MINUTES – these are matters to note

- (1) Cllr G. Jackson is booked onto Module 2 of Effective Councillor and Cllr N. Dunkeld is booked onto Modules 1 and 2 in May 2018.
- (2) The concerns about the lack of enforcement of cleaning of mud off roads raised as an issue in letter to Police and Crime Commissioner
- (3) The Clerk will attend the first CALC session for Clerks aiming to get the Certificate in Local Council Administration on 15 February 2018.

122 PUBLIC PARTICIPATION

This a maximum 30 minute slot where the council meeting is suspended to hear the views, comment and/or complaints from the public and where the councillors can respond but no council decisions can be taken.

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

To receive for information items relevant to the Parish. (Items raised for decision will appear on the agenda for the next meeting)

123 POLICE MATTERS AND REPORTS –

To note the Clerk has reported to the Police concerns about safety issues arising from the footpath between the Methodist Church at Corby Hill and the Traffic Lights at the Junction with A69 being blocked for pedestrians and disabled by cars parking on the footpath.

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124 PLANNING APPLICATIONS - You may view the details on the parish council website www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website www.carlisle.gov.uk (where parishioners can submit their own observations directly)

(1) to note that the Clerk reported to the Planning Authority that she had noted excavations had commenced at Byegill Farm on the Silage Clamp in advance of the Planning Permission being granted. She was advised that the developer had been told this was at their own risk.

(2) to note the observations submitted to the Planning Authority

17/1038	Croft Cottage West, Hayton CA8 9HT	Variation of Condition 2 (approved documents) of Previously Approved Application 15/0744 to Reposition the Dwelling on The Site	No Observations
17/1066	Plot 3 (Fallows End) Land to the rear of Elmfield Townhead Hayton CA8 9JF	Variation of Condition 1 (Approved Documents) of Previously Approved Permission 15/0876 to amend design of roof from hip to Full Gable	No Observations

(3) Resolution whether to submit observations to the Planning Authority on the following Planning Applications

18/0114	Moss Dyke Allenwood Heads Nook CA8 9AF	Erection of Single Storey Side Extension to Provide Kitchen/Dining/Living Room together with alterations to existing garage
18/0094	Garth End Peacock Lane Hayton CA8 9HL	Erection of Outbuilding to provide 2no Stables and Associated Feed Storage

125 PLANNING DECISIONS – To note the decisions made by the Planning Authority

17/0974	Land at The How Farm, How, Brampton CA8 9JY	Variation of Condition 2 (Approved Documents) of Previously Approved Permission 17/0457 to Alter Design of Dwellings	Grant Permission
17/1053	L/A Charnwood, Allenwood, Heads Nook CA8 9AE	Erection of 1No Bungalow	Grant Permission with Conditions
17/1054	Highriggs, Faugh CA8 9EA	Single Storey Extension to provide 2No En-suite Bedrooms	Grant Permission
17/1089	Byegill Farm, Corby Hill CA4 8QB	Construction of Silage Clamp	Grant Permission with Conditions

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126 PLANNING APPEAL – resolution whether to submit observations on the following

16/0318	Land North of Hurley Road and East of Little Corby Road, Little Corby	Appeal against decision by Planning Authority to not grant permission	Deadline 1/3/18 for any written observations
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127 FINANCE

- Income – to note** the income received and banked £722.57 (£9.36 Allotment Association; HMRC £178.48; £4.73 Interest Savings Account; Carlisle City Council £530.00(Small Scale Community Project grants City Cllrs D. Parson (bench Talkin) and R.Tinnion (noticeboard Hayton))
- Monthly Reconciliation for January 2018 – to receive and note** the reconciliation and balances authorised by Cllr. Clubbs, Finance Auditor
- Schedule of Payments – to authorise** payment of the accounts listed below

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
60	Dec 17	Sally's Warwick Bridge	101590	Meeting	15.00
61	28/2/18	H Broatch	101591	Salary	472.58
62	28/2/18	HMRC	101592	PAYE	118.20
63	21/2/18	Warwick Bridge and Corby Hill Methodist Church	101593	Venue Hire	30.00
TOTAL					635.78

- External Audit – to note** the Clerk joined the webinar session on 23 January 2018 to learn more about the new arrangements and circulated the link to all Members. The key implication of the changes are that if the Parish Council (in any year) spends £25,000.00 or less and has income of £25,000.00 or less (both sums include VAT) then they can choose to apply to exempt themselves from External Audit. The Clerk will report on this at the end of the financial year.
- Internal Audit – resolution** whether to appoint Kate Beaty as Internal Auditor for 2018/19 at a fee of £90.00.
- CLERK – to note** that St Cuthbert Without Parish Council agreed on 25 January 2018 that when shared expenses are incurred that they be shared on a 50/50 basis.
- Grant Applications – Resolution** whether to approve and if so what sum to award. **Cumbria Children Dyslexia Project's** application is to use screening software to assess all 6-11year olds at Hayton C of E School for 12 months from September 2018 and they seek a grant of £129.50. **Ist Hayton Guides and Ist Holme Eden (Warwick Bridge Guides)** seek a grant of £810.00 to cover the transport costs for the Guides to go to National Guide Camp in August 2018. (Applications attached)

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8. **Talkin Village Hall Emergency Boiler Repair – resolution** whether to make a contribution to the cost of the emergency repair (£455.00 plus VAT) needed at Talkin Village Hall and paid in full by the Village Hall (receipt attached).

128 CUMBRIA’S POLICE AND CRIME COMMISSIONERS SURVEY – to note the letter sent to the Police and Crime Commissioner’s Office (attached).

129 DOG FOULING IN CORBY HILL – to note that the Clerk reported the issues raised by Cllr J. Carruthers about problems with dog fouling in Corby Hill to Carlisle City Council on 12 February 2018 and will update the meeting on any feedback.

130 EDMOND CASTLE LAY BY – Cllr H. Cain reported his concerns about anti-social behaviour at the Edmond Castle Lay By to the last meeting of the Parish Council.

Resolution – whether there is any action the Parish Council wants to take to address the reported concerns.

131 To note that (at the request of NALC) that CALC has undertaken a review of Hayton Parish Council’s website and report that is complies with the Transparency Code.

132 CORRESPONDENCE RECEIVED BY THE CLERK – these items are to note unless specified for resolution

BIG THINGS –asking Members to raise awareness in local community (Poster attached).

CALC – Friday Round Ups

February Newsletter

Public Consultation (closes 9/3/18) about Proposals for St Cuthberts Garden Village (www.stcuthbertsgv.co.uk) and a new Southern Road Link (www.cumbria.gov.uk/csrlr)

Cumbria County Council – February Newsletter

Brain Tumour Research – awareness raising event “Wear A Hat Day” 29 March 2018.

Leaflets for display in public and community buildings available by contacting

www.braintumourresearch.org

Rural Service Network – weekly newsletters

Rural Services Register – RSN are collaborating with ENW to ensure that vulnerable electricity users are registered for priority treatment in the case of supply failures (see attached). **Resolution** whether the Clerk in consultation with Members should complete the survey.

Neighbourhood Watch Alerts

War Memorial News – awareness raising about First World War Centenary in November 2018 (see attached)

133 HIGHWAYS AND FOOTPATHS ISSUES –

1. To note – temporary road closures (notices and location maps attached)

2.To note – status of reported issues

September 2017	Cairwood, Heads Nook	Road markings need renewal	W171448439	Assessed Awaiting update
January 2018	Road from Hayton to Hayton Townhead	Verges overgrown	W182938209	Assessed Awaiting Update

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3. Cllr G. Clubbs has raised the issue of the impact of the lack of weight restrictions on the number of potholes being reported.

Resolution – whether to submit proposals to the relevant authorities about the introduction of weight restrictions as a means of reducing the number of potholes in the Parish.

4. Cllrs J. Blaylock and N. Dunkeld have reported issues with the number and location of the salt bins at Millriggs.

Resolution – whether to ask the relevant authority to replace one of the salt bins (as it is broken) and to install an additional salt bin at Millriggs, Corby Hill.

EXCLUSION OF PRESS AND PUBLIC

Resolution- whether, in accordance with Section 100A(4) of the Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 & 2 of Schedule 12A of the Act.

134 Grass Cutting Contract 1 April 2018 and thereafter (on satisfactory completion of Year 1) extended to 31 March 2021.

Confidential Report (commercial sensitivities and potential to prejudice competition) from Clerk (in consultation with Cllr G Clubbs) sent to Members Only – **Resolution** whether to award Contract to the best value contractor based on price; experience; and compliance with insurance and risk assessment requirements.

135 DATE OF NEXT MEETING

Wednesday 21 March 2018 in Hayton Reading Room.

This meeting will be preceded by the **Annual Meeting with The Electors** starting at 7pm.

Agenda Items to be submitted to the Clerk by 12NOON on Monday 12 March 2018