

HAYTON PARISH COUNCIL

Minutes of the meeting held 21 February 2018 at 7pm in Corby Hill Methodist Church

PRESENT: Cllrs R. Tinnion, Chairman, J. Blaylock, J. Carruthers, J. Clarke, H. Cain, N. Dunkeld R. Watson and D. Billington (7.02pm)

ALSO PRESENT: The Clerk H. Broatch and City Councillor D. Parsons

118 APOLOGIES FOR ABSENCE

RESOLVED that apologies received from Cllr G Clubbs and Cllr G Jackson be received and the reasons noted. Apologies from County Councillor W. Graham were noted.

119 MINUTES OF THE COUNCIL MEETING held on 17 January 2018

RESOLVED that minutes of meeting held on 17 January 2018 (pages 201-206) be confirmed as a true record and signed by the Chairman.

120 DECLARATIONS OF INTEREST

RESOLVED that the following be noted:

Councillor R. Tinnion declared the following interests:

A prejudicial interest in Agenda Item 124(3) as he is a Member of the City Council Planning Committee.

Cllr R. Tinnion declared a personal and prejudicial interest being a Member of the City Council Regulatory and Licensing Committee. He is also a Member of the Hayton Reading Room Committee and Hayton Playing Field Committee.

Councillor D. Billington declared a personal and prejudicial interest being a Member of the Hayton Reading Room Committee and the Hayton Playing Field Committee.

Councillor R. Watson declared a personal and prejudicial interest in Agenda Item 134 being the current grass cutting contractor.

121 MATTERS ARISING FROM THE PREVIOUS MINUTES – NOTED

- (1) Cllr G. Jackson is booked onto Module 2 of Effective Councillor and Cllr N. Dunkeld is booked onto Modules 1 and 2 in May 2018.
- (2) The concerns about the lack of enforcement of cleaning of mud off roads raised as an issue in letter to Police and Crime Commissioner
- (3) The Clerk attended the first CALC training session for Clerks aiming to get the Certificate in Local Council Administration on 15 February 2018.

Public participation began at 7.09pm

122 PUBLIC PARTICIPATION – no members of the public in attendance.

COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS – NOTED that City Cllr. D. Parsons had reported concerns about mud on the roads at Talkin. She also advised that there were proposals to install an average speed monitoring system on the stretch of the A69 which goes through Corby Hill/Warwick Bridge.

Public participation closed at 7.14pm**123 POLICE MATTERS AND REPORTS –**

NOTED that the Cllr R. Tinnion and the Clerk had reported to the Police concerns about safety issues arising at the footway between the Methodist Church at Corby Hill and the Traffic Lights at the Junction with A69 being blocked for pedestrians and disabled by cars parking on the footpath. The Police had been to see the problem and had advised local

residents that if a pushchair could not get passed on the footway that this was deemed to be an obstruction. It was noted that these car parking issues were of concern, not just for pedestrians, but also for traffic approaching the Junction with A69.

RESOLVED that the Clerk write to the Highways raising the Council's concerns for cars and their occupants that get caught at the Traffic Lights on the Junction with A69.

124 PLANNING APPLICATIONS - NOTED

(1) that the Clerk reported to the Planning Authority that she had noted excavations had commenced at Byegill Farm on the Silage Clamp in advance of the Planning Permission being granted. She was advised that the developer had been told this was at their own risk.

(2) the observations submitted to the Planning Authority

17/1038	Croft Cottage West, Hayton CA8 9HT	Variation of Condition 2 (approved documents) of Previously Approved Application 15/0744 to Reposition the Dwelling on The Site	No Observations
17/1066	Plot 3 (Fallows End) Land to the rear of Elmfield Townhead Hayton CA8 9JF	Variation of Condition 1 (Approved Documents) of Previously Approved Permission 15/0876 to amend design of roof from hip to Full Gable	No Observations

(3) **Noted** that the Clerk had received correspondence from local residents since issuing the agenda. This correspondence drew attention to a range of new concerns relating to the above application 17/1066 relating to the previously approved permission 15/08876 and the advised that local residents had reported non-compliance with this permission back in 2016. The Planning Authority had advised at that time that the build was non-compliant and that the developer had been told to submit a retrospective application with some urgency.

RESOLVED that the Clerk write to the Planning Authority that in light of this new evidence that the Parish Council had decided to object to the retrospective planning application because of their concerns about the increased height and the appearance which was not in keeping with the locality.

Cllr R. Tinnion left the room at 7.19pm and Cllr D. Billington took the Chair for the next item

(4) **RESOLVED** that no observations be submitted on the following applications.

18/0114	Moss Dyke Allenwood Heads Nook CA8 9AF	Erection of Single Storey Side Extension to Provide Kitchen/Dining/Living Room together with alterations to existing garage
18/0094	Garth End Peacock Lane Hayton CA8 9HL	Erection of Outbuilding to provide 2no Stables and Associated Feed Storage

Cllr R. Tinnion resumed the Chair at 7.30pm.

125 PLANNING DECISIONS –**NOTED** the decisions made by the Planning Authority

17/0974	Land at The How Farm, How, Brampton CA8 9JY	Variation of Condition 2 (Approved Documents) of Previously Approved Permission 17/0457 to Alter Design of Dwellings	Grant Permission
17/1053	L/A Charnwood, Allenwood, Heads Nook CA8 9AE	Erection of 1No Bungalow	Grant Permission with Conditions
17/1054	Highriggs, Faugh CA8 9EA	Single Storey Extension to provide 2No En-suite Bedrooms	Grant Permission
17/1089	Byegill Farm, Corby Hill CA4 8QB	Construction of Silage Clamp	Grant Permission with Conditions

126 PLANNING APPEAL –

16/0318	Land North of Hurley Road and East of Little Corby Road, Little Corby	Appeal by Bond Dickinson (Trust Corporation) Ltd to Planning Inspectorate against decision by Planning Authority to not grant permission	
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RESOLVED that the Parish Council continued to object to this development and authorising the Clerk to submit their reasons for objection to the Planning Inspectorate. These objections were about integrity of the Carlisle District Local 2015-2030; prejudicing the delivery of the Housing Strategy; prejudicing the development of the allocated site (R18); rebalancing of the village; scale of the development in open countryside and the lack of evidence for overriding need.

127 FINANCE

- Income –NOTED** the income received and banked £722.57 (£9.36 Allotment Association; HMRC £178.48; £4.73 Interest Savings Account; Carlisle City Council £530.00(Small Scale Community Project grants City Cllrs D. Parson (bench Talkin) and R.Tinnion (noticeboard Hayton))
- Monthly Reconciliation for January 2018 –NOTED** the reconciliation and balances authorised by Cllr. Clubbs, Finance Auditor
- Schedule of Payments – AUTHORISED** payment of the accounts listed below

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
60	Dec 17	Sally's Warwick Bridge	101590	Meeting	15.00
61	28/2/18	H Broatch	101591	Salary	472.58
62	28/2/18	HMRC	101592	PAYE	118.20
63	21/2/18	Warwick Bridge and Corby Hill Methodist Church	101593	Venue Hire	30.00
TOTAL					635.78

4. **External Audit – NOTED that** the Clerk joined the webinar session on 23 January 2018 to learn more about the new arrangements and circulated the link to all Members. The key implication of the changes are that if the Parish Council (in any year) spends £25,000.00 or less and has income of £25,000.00 or less (both sums include VAT) then they can choose to apply to exempt themselves from External Audit. The Clerk will report on this at the end of the financial year.
5. **Internal Audit – RESOLVED** to appoint Kate Beaty as Internal Auditor for 2018/19 at a fee of £90.00.
6. **CLERK – NOTED** that St Cuthbert Without Parish Council agreed on 25 January 2018 that when shared expenses are incurred that they be shared on a 50/50 basis.
7. **Grant Applications – RESOLVED** to
 - (1) defer to next meeting whilst the Clerk asks Hayton Church of England School if they were supportive of the project proposed by Cumbria Children Dyslexia Project; and
 - (2) to advise 1st Hayton Guides and 1st Holme Eden (Warwick Bridge Guides) that if they could secure £405.00 as matchfunding from Wetheral Parish Council that Hayton Parish Council would grant £405.00 which in total would cover the transport costs for the Guides to go to National Guide Camp in August 2018.
8. **Talkin Village Hall Emergency Boiler Repair – RESOLVED** (following a vote) to make a contribution of £300.00 towards the cost of the emergency repair to the boiler at Talkin Village Hall.

128 CUMBRIA'S POLICE AND CRIME COMMISSIONERS SURVEY – NOTED the letter sent to the Police and Crime Commissioner's Office and that PCSO A. Lambert would attend meeting on 21 March 2018 to talk about the concerns about engagement with Police.

129 DOG FOULING IN CORBY HILL – NOTED that the Clerk reported the issues raised by Cllr J. Carruthers about problems with dog fouling in Corby Hill to Carlisle City Council on 12 February 2018 and that Cllr J. Carruthers is providing further details to Carlisle City Council.

130 EDMOND CASTLE LAY BY – Cllr H. Cain reported his concerns about anti-social behaviour at the Edmond Castle Lay By to the last meeting of the Parish Council.

RESOLVED to discuss the concerns with PCSO A. Lambert at the next meeting.

Standing Orders were suspended to extend the meeting beyond 9pm to allow for the completion of the business on the agenda.

131 NOTED that (at the request of NALC) that CALC has undertaken a review of Hayton Parish Council's website and report that it complies with the Transparency Code.

132 CORRESPONDENCE RECEIVED BY THE CLERK – NOTED

RESOLVED that the Clerk in consultation with Members would complete the Rural Services Network (in collaboration with ENW) survey on registration of vulnerable electricity users for priority treatment.

133 HIGHWAYS AND FOOTPATHS ISSUES –

NOTED –

- (1) temporary road closures and status of highways and footpath issues reported to the Highways Authority.
- (2) Deferment of item on weight restrictions raised by Cllr G Clubbs in light of his apologies.

RESOLVED to ask the Highways Authority to replace the broken salt bin and to install an additional one at Millriggs, Corby Hill and to ask for update on gully emptying.

RESOLVED to report to City Council about fly tipping at Dipping Pens Lay By Heads Nook; to enquire about installation of a Litter Bin; and to advise Parishioners using the website that City Cllr R. Tinnion has access to litter picking equipment for individuals or teams interested in voluntarily litter picking in their local area.

NOTED the issues in her Ward raised by Cllr J Clarke.

RESOLVED – that Cllr J Clarke supply the Clerk with photographs of the developments causing concern at the field at CA8 9AY and the Clerk write to the Planning Authority asking them to investigate.

134 Grass Cutting Contact 1 April 2018 and thereafter (on satisfactory completion of Year 1) extended to 31 March 2021.

NOTED that an error had been made in the specification.

RESOLVED that this item be deferred and the contractors who had tendered be advised of this error and given the opportunity to re-submit their tenders which would be reported for resolution to the Parish Council meeting on 21 March 2018.

135 ITEM OF URGENT BUSINESS

The following item has been added to the Agenda (with the approval of the Chairman) because to wait until the next meeting the date deadline would have passed.

Consultation on Proposals for Wetheral Neighbourhood Plan – The City Council consultation is about the application from Wetheral Parish Council to produce a Neighbourhood Plan. This consultation is about the first stage which is to designate the Parish Boundary as the Neighbourhood Area. Consultation deadline is 16 March 2018.

RESOLVED to submit no observations.

136 DATE OF NEXT MEETING

Wednesday 21 March 2018 in Hayton Reading Room.

This meeting will be preceded by the **Annual Meeting with The Electors** starting at 7pm.

Agenda Items to be submitted to the Clerk by 12NOON on Monday 12 March 2018

Meeting closed at 9.17pm