

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766 Email: clerkhaytonpc@gmail.com www.haytonparishcouncil.org.uk

11 July 2018

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Heads Nook Village Hall on **Wednesday 18 July 2018** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

45 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

46 MINUTES OF THE COUNCIL MEETING held on 20 June 2018

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 20 June 2018.

47 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

48 WARD VACANCIES IN CORBY HILL AND HAYTON

To note any updates from the Clerk.

49 CLERK'S PROGRESS REPORT – to note

1. AED training completed – overall 41 Parishioners have had two hours of training including relevant first aid advice. The Clerk has been advised that on top of this Heads Nook are arranging top-up training through the Village Hall Committee.
2. Cllr G. Jackson will complete the survey of Parishioners about their views on restoring the Talkin Signposts by 18 July 2018 and the Clerk will submit the grant application thereafter.
3. CL196 The Old Sandpit – the Clerk is still progressing her research into the possibilities raised and discussed at her meeting with Mr and Mrs Mather and will bring a report to the next meeting.
4. Old Public Quarry and Public Watering Place by River Gelt – the Clerk has met and is meeting with interested Parishioners; taken advice from the Open Spaces Society; and Cumbria County Council. However she has not yet managed to set up a meeting with landowner so her report will now come to the Council meeting in September.
5. A Wetheral Parishioner has been in touch with the Clerk expressing his concerns about the loss of Bus Service No 95. Wetheral Parish Council has advised that they have been approached by a number of Parishioners who are unhappy about the loss. The Clerk will update on any progress from Cumbria County Council about the potential for the bus route to be taken over by another provider.

50 PUBLIC PARTICIPATION

This a maximum 30 minute slot where the council meeting is suspended to hear the views, comment and/or complaints from the public and where the councillors can respond but no council decisions can be taken.

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CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive for information items relevant to the Parish. (Items raised for decision will appear on the agenda for the next meeting)

51 POLICE MATTERS AND REPORTS – to note no reports received.

52 PLANNING APPLICATIONS - You may view the details on the parish council website www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website www.carlisle.gov.uk (where parishioners can submit their own observations directly)

- To resolve** whether to submit any observations on the following applications to the Planning Authority

18/0370	Land South West of Woodside, Heads Nook	Creation of Pond (Retrospective)
18/0579	27 Hurley Road, Little Corby CA4 8QY	Erection of Two Storey Side Extension and Single Storey Rear Extension to Provide Garage, Utility, and Extended Kitchen on Ground Floor with Bedroom and Bathroom on First Floor Level
18/0585	L/A Ashmere, Talkin CA8 1LU	Erection of 2 No Dwellings (Reserved Matters Pursuant to Outline Approval 16/0759)
18/0532	Geltside Farm, Corby Hill CA8 1TA	Change of Use of Agricultural Buildings for Use Class B (Business) and Use Class B8 (Storage and Distribution)

53 FINANCE

- Income – **to receive and note** the income received and banked totalling £339.66. £11.67 Allotment Society; £150.00 Estate of Henry Howe; £60 VAT refund; £1.86 ENW Wayleaves; £14.16 Bank Interest; and £101.97 Allotment Society.
- Schedule of Payments – **to authorise** payment of the accounts listed below

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
18	1/6/18	Countrywide Grounds Maintenance	101620	Grass Cutting	480.00
19	19/6/18	Water Plus	101621	Water Supply Allotments	101.97
20	25/6/18	Warwick Bridge & Corby Hill Methodist Church	101622	Venue Hire AED Training	30.00
21	9/7/18	Hayton Reading Room	101623	Venue Hire AED Training	30.00
22	10/7/18	H Broatch	101624	Clerk Expenses	35.05
23	18/7/18	H Broatch	101625	Salary July 2018	482.01
24	18/7/18	HMRC	101626	PAYE	120.60
25	1/7/18	Countrywide Grounds Maintenance	101627	Grass Cutting	480.00
26	18/7/18	Heads Nook Village Hall	101628	Venue Hire	30.00
27	22/8/18	H Broatch	101629	Salary August 2018	482.01
28	22/8/18	HMRC	101630	PAYE August 2018	120.60
29	21/6/18	CALC	101631	Effective Councillor Training	160.00
	TOTAL				2552.24

- Monthly Reconciliation – **to receive and note** the reconciliation and balances authorised by Cllr. Clubbs, Finance Auditor
- Quarterly Accounts – **to receive and note** the Quarterly Accounts for April-June 2018. **To resolve** whether to approve the recommendation by the Clerk/RFO for virement within the 2018/19 Budget.

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5. Photocopying Charges – **to resolve** to charge St Cuthbert Without Parish Council 5p (single side) and 7p (double sided) per photocopy and **to authorise** the Clerk/RFO to charge them £37.33 for photocopying up to 10 July 2018.
6. Grant Application – **to note** the emergency grant application received from the Downagate Centre and that the budget for 2018/19 does not include for this level of grant expenditure (£5000). **To resolve** whether to approve the grant application.
7. Cllr G. Jackson will report on the need to paint the exterior of Talkin Village Hall and any estimates he has for the cost. **To note** the report and that the budget for 2018/19 includes £500 for Talkin Village Hall. **To resolve** whether to approve.

54 PARISH PLAN – to note there was no response to advert for volunteers to join Working Group and **to resolve** a date and time for first meeting of Working Group. Any venue hire costs will be covered within £500 identified in Budget 2018/19 for Parish Plan.

55 CORRESPONDENCE RECEIVED BY THE CLERK – these items are to note unless specified

1. CALC Newsletters and Round Ups
2. Rural Services Network – Weekly Updates
3. Parishioners have approached the Chairman (and talked with the Clerk) about the fact they are in the very early days (so may not progress) of exploring local interest in the idea of developing allotments at Faugh.
4. NALC – Judicial Review Against Ledbury Parish Council.

56 HIGHWAYS AND FOOTPATHS ISSUES – to note

January 2018	Road from Hayton to Hayton Townhead	Verges overgrown	W182938209	Assessed Awaiting Update
March 2018	Cairn Crescent Corby Hill	Kerb and two loose flags causing a hazard to vehicles	W1880923116	Awaiting Assessment
May 2018	Haywain Hill Corby Hill	Danger to disabled – need for dropped kerb and better signage about unsuitability for heavy vehicles	W1880931742	Enquiry/Request Consideration
June 2018		Advised incident involving wheelchair at bottom of Haywain Hill		
May 2018	Millriggs Corby Hill	Salt bins solidified; need repair; and how to get an additional bin.	W1880931759	Resolved
June 2018	Footpath 117015	Maize crop blocking footpath	Footpath Team Cumbria County Council	Awaiting response
July 2018	18,80,89 Millriggs Corby Hill	Danger presented by lack of dropped kerbs for disabled	W1880934902	Awaiting Assessment

57 DATE OF NEXT MEETING

Wednesday 19 September 2018 at 7pm in Hayton Reading Room

Any agenda items to be submitted to Clerk by 12 noon on Monday 10 September 2018