

Minutes of the Parish Council Meeting held on Wednesday 20 June 2018 at Talkin Village Hall

PRESENT: Cllrs R. Tinnion, Chairman, Cllr G. Clubbs, J. Blaylock, J. Carruthers, J. Clarke, N. Dunkeld, G. Jackson, R. Watson and D. Billington at 7.03pm.

ALSO PRESENT: The Clerk H. Broatch and County Councillor W. Graham

29 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllr H. Cain be received and the reason given noted. Apologies from City Councillor D. Parsons were noted.

Noted that Cllr H. Cain had advised the Clerk of his resignation and the Clerk would take the appropriate actions and report back to the next meeting.

30 MINUTES OF THE COUNCIL MEETING

RESOLVED that the Chairman sign, as a correct record, the minutes of the meeting held 16 May 2018

31 DECLARATIONS OF INTEREST

RESOLVED that the following be noted.

Cllr R. Tinnion declared the following interests:

Prejudicial and Personal Interests being a Member and Vice Chairman of the City Council's Planning Committee and a Member of the City Council's Regulatory and Licensing Committee. He advised he would now leave meetings during consideration of all planning matters. He is also a Member of Hayton Reading Room Committee and Hayton Playing Field Committee.

Cllr D. Billington declared a Prejudicial and Personal Interest being a Member of the Hayton Playing Field Committee.

Noted that Carlisle City Council had emailed the Clerk regarding any changes that may be required to Register of Interests. They have asked her to remind Members that this must be done within 28 days of the changed circumstances. Failure to register correct interests could, in a worst case scenario, result in prosecution.

32 CO-OPTIONS FOR CORBY HILL WARD

Noted the Clerk had written to the interested Parishioner but the invitation to be co-opted onto the Parish Council had been declined.

33 GOVERNANCE AND ACCOUNTABILITY

RESOLVED to amend Standing Orders to read that the Clerk (in consultation with the Planning Advisory Group) be delegated the authority to decide observations on planning applications which could not be discussed at a Parish Council Meeting within the Planning Authority's timeframes. The Clerk would report to Parish Council Meetings any observations submitted under delegated powers.

34 CLERK'S REPORT

Noted:

1. AED – training sessions arranged and advertised for 25 June 2018 at Corby Hill Methodist Church and for 9 July 2018 at Hayton Reading Room. How Mill AED will be installed by end of June.
2. Cllrs G. Jackson and N. Dunkeld have completed Module 1 and 2 of Effective Councillor Training.
3. Talkin Signposts - supplier has confirmed that the quote will not increase whilst the Parish Council seeks grant funding. Cllr G. Jackson is seeking evidence of the community's support that can then accompany an application to Awards for All for the balance of funding needed over and above that in the budget. The Clerk will submit grant application once this evidence is available.
4. Faugh Noticeboard – repair completed within approved budget.
5. RSPB Woodland Project – no observations were submitted.
6. Cllr R. Tinnion and the Clerk met with Roadlink to progress the installation of bench in Corby Hill. Roadlink have confirmed specific location following survey of underground services and Clerk

will consult with local residents; seek quotes for installation; and provide Roadlink with risk assessment and method statements.

7. Roadlink advised that planned closures of A69 for resurfacing will mean diversion via A689 and not local villages.
8. NWS have advised that the code for opening AED cabinets cannot be changed.
9. Clerk met with Parishioners on 14 June 2018 about their suggestions for The Old Sandpit Townhead (CL196) and will report to future meeting.

Public Participation began at 7.20pm

35 PUBLIC PARTICIPATION

The Clerk read out a letter received from Parishioner asking the Parish Council to set up a meeting with Corby Hill Parishioners about how the Parish Council spends the Precept. In the absence of the Parishioner the Clerk was asked to invite him to attend the Parish Council meeting on Wednesday 18 July 2018 at Heads Nook Village Hall and include in the letter information about public participation; how requirements relating to financial matters are complied with by the Parish Council; and advising that each year in March the Parish Council holds an Electors Meeting welcoming members of public to come and ask questions/raise concerns. The Members noted that the Parishioner thanked them for action taken on matters raised at last meeting.

Public Participation ended at 7.30pm

CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – Noted that there were no matters to report.

36 POLICE MATTERS AND REPORTS - Noted no reports received.

Cllr R. Tinnion left the room at 7.33pm and Cllr G. Clubbs took the Chair for the next items.

37 PLANNING APPLICATIONS

Noted the observations submitted to the Planning Authority

18/0440	Barn Adjacent to Stonehouse Farm Hayton CA8 9JE	Demolition of Barn and Erection of 1no Dwelling (Part Retrospective)	No observations
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RESOLVED to submit no observations on the following applications

18/0463	Greenholme Farm, Corby Hill CA4 8QB	Demolition of Existing Single Storey Monopitch Byre and Outhouse Building and Erection of Single Storey Kennel Building
18/0508	Gelt House Farm, Corby Hill, CA8 9JD	Erection of Swimming Pool

38 PLANNING DECISIONS – Noted the decisions made by the Planning Authority to grant or refuse permission to the following applications:

18/0261	Burncroft Cottage Heads Nook CA8 9BS	Installation of Underground Bulk Gas Tank	Grant Permission
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Planning Inspectorate

16/0318 - **Noted** that the Planning Inspector decided to dismiss the appeal regarding the Planning Authority's decision not to grant permission for further development at Land North of Clay Hurley Road and East of Little Corby, Little Corby CA4 8QY

39 PLANNING COMPLIANCE – Noted that a temporary stop notice was issued by Carlisle City Council on 16 May 2018 for activities on land at Springwell Farm North West of Town Foot Farm, Talkin. The stop notice expired on 12 June 2018.

Cllr R. Tinnion resumed the Chair at 7.42pm

40 FINANCE

1. **Noted** the Clerk/RFO has advised the payroll services provider of the National Salary Award 2018/19.
2. **Resolved** to approve payment of the accounts listed below

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
10	3/5/18	Kate Beaty	101613	Internal Audit Fee	90.00
11	1/5/18	Countrywide Grounds Maintenance Ltd	101614	Grass Cutting	480.00
12	24/5/18	ICO	S/O	Registration Fee	35.00
13	20/6/18	1 st Hayton Guides and 1 st Holme Eden (Warwick Bridge) Guides	101615	Grant Towards Transport Costs Agreed by PC 16/5/18	200.00
14	12/6/18	H R Broatch	101616	Postage, printer ink and paper	43.81
15	20/6/18	H R Broatch	101617	Salary June 18 (including arrears for National Salary Award backdated to 1 April 2018)	501.07
16	20/6/18	HMRC	101618	PAYE June 18	125.20
17	20/6/18	Talkin Village Hall	101619	Venue Hire	30.00
		TOTAL			1505.08

3. **Noted** that the monthly reconciliation (May 2018) and balances were authorised by Cllr. Clubbs, Finance Auditor
4. **Noted** the Clerk/RFO had had to write to one of the Parish Council's suppliers who had charged VAT when not registered. She has now received a cheque from the supplier refunding the VAT charged with the supplier's apologies for the mistake.
5. **To note** that Downgate Centre submitted a request about applying for an emergency grant to support them in raising funds to ensure the Centre re-opens. The Clerk had supplied them with the Application Form and the Guidance detailing requirements for completion. When the application was submitted it had not complied. The Clerk advised them that they needed to send a compliant application and therefore the application would have to be deferred to the next meeting.

41 PARISH PLAN

Resolved:

1. To set up a Working Group consisting of Parish Cllrs R. Tinnion, D. Billington, J. Clarke, N. Dunkeld and County Councillor W. Graham;
2. To advertise on noticeboards and website for volunteers to join the Working Group;
3. To invite ACT to attend the first meeting of the Working Group and share their experience and good practice advice particularly about how to order the public consultation;
4. Clerk to submit bid for funding to ACT for match funding;

5. Clerk to advise Parishioner who had asked for meeting with Corby Hill Parishioners about the Parish Plan process and how it would mean every household in the Parish would be consulted about their priorities for the future.

42 CORRESPONDENCE RECEIVED BY THE CLERK –

NOTED

1. CALC Newsletter for June and Friday Round Ups
2. Rural Services Network – weekly updates
3. Neighbourhood Alerts
4. CPCA Draft Minutes
5. Parishioners have asked the Clerk to investigate the issues of the Old Public Quarry and the Public Watering Place by the River Gelt. A report will be brought by the Clerk to the next meeting of the Parish Council.

RESOLVED

6. To write to Cumbria County Council to express concerns about the short notice that Reays have given that Service 95 will be withdrawn as of 1/9/18 and to ask about progress with finding alternative provider.
7. To find out what the implications are if the Hayton War Memorial, Churchyard of the Church of St Mary Magdalen, Church Street, Hayton is designated as having special architectural or historic interest.

43 HIGHWAYS AND FOOTPATHS ISSUES – NOTED

RESOLVED the following:

Millriggs – Clerk to report safety issue with tree roots lifting paving stones outside 9/11 and Pensioners Housing.

Footpath off A69 blocked by crop – Cllr G. Clubbs to investigate and advise Clerk

Hayton to Townhead Road – still no action taken regarding the overgrown trees – Clerk to report to Cumbria County Council (Highways) and chase progress

Cllr J. Carruthers to report matters relating to Lorries parking at dipping pens overnight to Ministry of Transport as not allowed to park there under SUV Operators License

Cllr J. Carruthers to report branch that has fallen at Heads Nook to Better Highways Website

Clerk to report trees being planted in road verge south west of Woodside, Heads Nook CA8 9AY to Better Highways Website

44 DATE OF NEXT MEETING

Wednesday 18 July 2018 at 7pm in Heads Nook Village Hall

Any agenda items to be submitted to Clerk by 12 Noon on Monday 9 July 2018