

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766 Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com) [www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

10 October 2018

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Hayton Reading Room on **Wednesday 21 November 2018** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

## **90 APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence

## **91 MINUTES OF THE COUNCIL MEETING held on 17 October 2018**

To authorise the Chairman to sign, as a correct record.

## **92 DECLARATIONS OF INTEREST**

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

**93 WARD VACANCIES IN CORBY HILL AND HAYTON - To note** Carlisle City Council have advised that the Parish Council can co-opt to the latest vacancy at Corby Hill.

## **94 APPOINTMENT TO PLANNING WORKING GROUP**

**To resolve** whether to appoint Members from Corby Hill Ward to join the Group.

## **95 STANDING ORDERS**

**To resolve** whether to amend Standing Orders (see attached report by the Clerk)

## **96 PROGRESS REPORTS – to note**

- 1. Carlisle Parish Council Association AGM** – report from Cllr R. Tinnion
- 2. CALC AGM** – report from Cllr D. Billington
- 3. Corby Hill Bench** – The Clerk has advised the City Council about the bench and its dimensions etc and is waiting for them to supply a final cost for installation. This cost was estimated at £180.00. County Cllr. W. Graham has offered to pay for installation and is exploring options within the County Council.
- 4. Rural Summer Play Schemes 2019** – The County Council (having explored a Carlisle Wide Bid) has advised that they are now expecting individual or joint bids from Parish Councils in January 2019 The Clerk will re-visit discussions with Wetheral Parish Council about a joint grant bid and report back to next meeting.
- 5. Talkin Village/Restoration of Entrance Signs** – the application to Awards for All for grant funding was not successful. The Clerk is exploring if there are any other suitable grant funding sources.
- 6. Open Spaces Society** – The Clerk did receive a response. This advice confirmed that the additional evidence supplied by the Parishioners did not change the original advice received from Open Spaces Society.

## **97 PUBLIC PARTICIPATION/OPEN SESSION (20 MINUTES ALLOWED)**

The Chairman will invite residents to make representations on any items on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.

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**CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive** for information items.

**98 POLICE MATTERS AND REPORTS – to note** no reports

## 99 PLANNING APPLICATIONS

1. **To note** the following applications were granted permission by the Planning Authority.

<b>18/0440</b>	Barn Adjacent to Stonehouse Farm Hayton CA8 9JE	Demolition of Barn and Erection of 1no Dwelling (Part Retrospective)
<b>18/0895</b>	Cedar House Talkin CA8 1LE	Change of Use of Field to Garden and Erection of Greenhouse and Summer House. Replacement of Existing Shed Already Approved Under Application Ref 15/0703

2. **To note** that no observations were submitted on the following application.

<b>18/0906</b>	The Bungalow, to Rear of Village Hall, Talkin CA8 1LE	Erection of 1No Detached Dwelling
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## 100 TALKIN VILLAGE HALL ROOF

**To note** the attached report from the Clerk and **to resolve** whether to seek two further quotes to enable the Clerk to submit applications for grant funding.

## 101 TREE LIABILITIES

**To resolve** whether to adopt the recommendations in the Clerk’s report.

**102 CONSULTATION ON “WORKING TOGETHER” - To note** the report attached.

**103 FORESTRY INVESTMENT ZONE PILOT – To note** the consultation (already circulated)

and **to resolve** whether to invite the Forestry Commission representative to attend the next meeting. He would like to meet with the Parish Council as a way to start early engagement with the local community. The Forestry Investment Zone (FIZ) pilot was announced in the 25 Year Environment Plan, published in January 2018 it said: *We will encourage larger-scale woodland and forest creation, and direct commercial investment in new productive planting towards Forestry Investment Zones, using an inclusive approach to their selection. This will help to create the conditions associated with increased carbon sequestration, greater confidence in domestic timber supply and associated economic benefits. A wide range of environmental benefits will flow from productive forestry planting: these will be maximised if investment zones are developed and planned at a landscape scale, consistent with catchment-based approaches to flood risk management*

## 104 FINANCE

1. Schedule of Payments – **to authorise** payment of the accounts listed below:

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
44	13/11/18	Ist Hayton Rainbows, Brownies and Guides	101646	Community Grant	120.00
45	13/11/18	H Broatch	101647	Clerk Expenses and Disbursements	20.04
46	6/11/18	Open Spaces Society	101648	Subscription	45.00
47	21/11/18	H Broatch	101649	Clerk Salary Nov 18	482.21
48	21/11/18	HMRC	101650	PAYE Nov 18	120.40
49	19/12/18	H Broatch	101651	Clerk Salary Dec 18	482.01
50	19/12/18	HMRC	101652	PAYE Dec 19	120.60
51	21/11/18	Hayton Reading Room	101653	Venue Hire	30.00
	<b>TOTAL</b>				<b>1420.26</b>

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2. Monthly Reconciliation – **to receive and note** the reconciliation and balances for 31/10/18 authorised by Cllr. Clubbs, Finance Auditor
3. **To note** quote for grass cut and collection of clippings in all areas cut by the Parish Council from current supplier has been received and it is £6200 plus VAT for 2019 season. The implications are therefore reported in agenda item 104.
4. **To note** that Downagate Recreation and Community Association confirmed by email their unconditional acceptance of the offer agreed at the last meeting.

## **105 BUDGET AND PRECEPT 2019/20**

**To resolve** whether to approve the Budget proposed by the Clerk/RFO for 2019/20 (report attached).

## **106 CORRESPONDENCE RECEIVED BY THE CLERK – to note**

**CALC** – Friday Rounds Ups; Agenda/Papers for AGMs including NALC; Minutes of CPCA; ACT information

**Rural Services Network** - Bulletins and Newsletters

**Neighbourhood Alerts**

**107 HIGHWAYS AND FOOTPATHS ISSUES – to note** verbal reports from Clerk and Cllr G. Clubbs.

## **108 DATE OF NEXT MEETING**

Wednesday 16 January 2019 at 7pm in Hayton Reading Room.

Any agenda items to be submitted to Clerk by 12 noon on Monday 7 January 2019.