

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766 Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com) [www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

9 January 2019

Dear Councillor

You are summoned to attend a **COUNCIL MEETING** that will be held at Hayton Reading Room on **Wednesday 16 January 2019** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

## **109 DECLARATION OF ACCEPTANCE OF OFFICE**

Following co-option Cllr E. Thompson to sign the Declaration of Acceptance of Office and be welcomed to the Council as a new Member for Corby Hill.

## **110 APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence

## **111 MINUTES OF THE COUNCIL MEETING held on 21 November 2018**

To authorise the Chairman to sign as a correct record.

## **112 DECLARATIONS OF INTEREST**

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

**113 WARD VACANCIES IN CORBY HILL AND HAYTON - To note** that vacancies still remain at Hayton and at Corby Hill for co-option of Councillors.

## **114 PUBLIC PARTICIPATION (20 MINUTES ALLOWED)**

The Chairman will invite residents to make representations on any items on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.

**CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive** for information items

**115 STANDING ORDERS -To resolve** whether to amend Standing Orders (see attached report by the Clerk which was deferred from last meeting)

**116 FORESTRY INVESTMENT ZONE PILOT – To note** presentation from Forestry Commission Representative and **to resolve** whether to give any feedback at this early stage.

## **117 PROGRESS REPORTS – to note**

- 1. Corby Hill Bench** – The City Council has advised that they have had two quotes for installation £375 and £280 (both plus VAT). County Cllr. W. Graham offered to pay for installation and has been exploring options within the County Council. The Clerk has asked him to report progress to Members (under agenda item 114).
- 2. Questionnaire** –The Clerk will ill before Christmas and consequently this was not ready for circulation as planned. She will bring copies with her to the meeting for circulation in January/February 2019.
- 3. Talkin Village Hall Roof Repairs** – Second quote still to be supplied. Contractor has not been able to get back to re-examine roof and advises quote will now be

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available for meeting on 20 February 2019. Clerk attended CVS event on funding support and will report this alongside quotes received.

4. **Tree Liabilities** – The Clerk has taken advice from Treescapes Consulting Ltd who have reviewed the Court Judgement and advise that their assessment is that the Council does not need to alter its approach to inspecting trees. The budget for 2019/20 includes for a full inspection of the trees in July 2019.

## 118 POLICE MATTERS AND REPORTS – to note no reports

## 119 PLANNING APPLICATIONS

1. **To note** the following applications were granted permission by the Planning Authority:

|         |   |   |
|---------|---|---|
| 18/0698 | 1 Garden Walk, Corby Hill, CA4 8QD                    | Erection of 1 <sup>st</sup> Floor Extension Above Existing Garage/Utility Room To Provide Ensuite Bedroom Together with Erection of 2 Storey Side Extension to Provide Porch with Balcony Above |
| 18/0906 | The Bungalow, to Rear of Village Hall, Talkin CA8 1LE | Erection of 1No Detached Dwelling   |
| 18/0925 | Ullerbank Farm Talkin CA8 1LB                         | Form New Window Opening in External Wall Elevation and Fit Stained Timber Window to Match those Existing (size not exceed 1m x 1m)  |

2. **To note** that no observations were submitted on the following application:

|             |   |   |
|-------------|---|---|
| 18/1028     | Field No 7961, Land North of Town Foot Farm, Talkin CA8 1LE | Erection of 1No Dwelling with Integral Garage                                     |
| 18/0040/TPO | 4 Clover Meadows, Heads Nook CA8 9AW                        | Removal of 1No Oak Tree (No 14) Subject to TPO                                    |
| 18/1091     | The Shieling, Hayton CA8 9HR                                | Replace PVCu conservatory with single storey lean to sun room                     |
| 18/1109     | Garth End, Peacock Lane, Hayton CA8 9HL                     | Change of Use From Agricultural Farmland to Turnout/ Menage for Personal Use Only |

## 120 FINANCE

1. **To note** income received totalling £577.24 (£64.25 STCW Printing; £12.99 Bank Interest; £500 Small Scale Community Project Grant (Carlisle City Councillor) towards cost of Walnut Tree Sign.
2. Schedule of Payments – **to authorise** payment of the accounts listed below:

| VN | Inv. Date | PAYEE                                 | CHQ. NO. | Purpose of Expenditure | AMOUNT £ |
|----|-----------|---------------------------------------|----------|------------------------|----------|
| 53 | 2/12/18   | Mr M R Shanks (T/A Tarn Road Nursery) | 101655   | Christmas Trees        | 350.00   |
| 54 | 6/12/18   | Zurich Municipal                      | 101656   | Insurance Renewal      | 1904.84  |

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|       |          |                         |        |                             |          |
|-------|----------|-------------------------|--------|-----------------------------|----------|
| 55    | 17/12/18 | Water Plus Ltd          | 101657 | Water Supply/<br>Allotments | 94.18    |
| 56    | 16/1/19  | H Broatch               | 101658 | Salary January 19           | 482.01   |
| 57    | 16/1/19  | HMRC                    | 101659 | PAYE January 19             | 120.60   |
| 58    | 16/1/19  | Hayton Reading Room     | 101660 | Venue Hire                  | 30.00    |
| 59    | 16/1/19  | Open Spaces Society     | 101661 | Annual Subscription         | 45.00    |
| 60    | 27/11/18 | Border Signs & Graphics | 101662 | Walnut Tree Sign            | 726.00   |
| TOTAL |          |                         |        |                             | 3,752.63 |

3. Monthly Reconciliation – **to note** the reconciliation and balances for 30/11/18 and 31/12/18 authorised by Cllr. Clubbs, Finance Auditor
4. Quarterly Accounts – **to note** the accounts for period 1 April to 31 December 2018.
5. NALC Pay Scales 2019/20 – **to note** the pay scales to be implemented on 1/4/19 and that the Clerk/RFO is on Scale Point 20.
6. S137 Expenditure – **to note** NALC have advised this has been set at £8.12 per elector for 2019/20.

**121 BUCKINGHAM PALACE GARDEN PARTY 21 MAY 2019 – to resolve** whether to make a nomination to CALC for Chairman and his Guest to be attendees.

**122 CORRESPONDENCE RECEIVED BY THE CLERK – to note**

**CALC** – Friday Rounds Ups; Monthly Newsletters;

**Rural Services Network** - Bulletins and Newsletters

**Neighbourhood Alerts**

**123 HIGHWAYS AND FOOTPATHS ISSUES – to note**

1. The Clerk has reported the following concerns on behalf of Parishioners – level of lighting on Hurley Road, Little Corby and potential danger presented to property by tree on public land adjacent to 95 Millriggs, Corby Hill.
2. Response from Cumbria County Council on concerns reported by Parish Council regarding:
  - a. Disabled Access on Haywain Hill – “to provide more suitable access some space would to be taken from existing carriageway reducing the width available for vehicles. Funding for disabled access is currently..allocated to more cost effective solutions”
  - b. Heavy Vehicles on Haywain Hill – “Roadlink have recently updated signage on the A69. Signs placed on the route would be too late as vehicles already committed”

**124 COBBLED LONNING BETWEEN KINKARA AND WALNUT FIELD, HAYTON - to note**

attached correspondence from Parishioner and **to resolve** whether to agree to pay for grit.

**125 DATE OF NEXT MEETING**

Wednesday 20 February 2019 at 7pm in Corby Hill Methodist Church.

Any agenda items to be submitted to Clerk by 12 noon on Monday 11 February 2019.