

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: clerkhaytonpc@gmail.com

www.haytonparishcouncil.org.uk

13 March 2019

Dear Councillor

You are summoned to attend the **ANNUAL ELECTORS MEETING** that will be held at Hayton Reading Room on **Wednesday 20 March 2019** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. **All parishioners are invited to attend this Annual Electors Meeting and raise any matters they would like to bring to the Parish Council's attention.** The Parish Council meeting will follow on the closing of the Electors Meeting.



Clerk

ANNUAL ELECTORS MEETING AGENDA

141 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

142 CHAIRMAN'S REPORT 2018/19 – to note

143 TALKIN VILLAGE HALL

To note AGM Minutes and Year End Accounts

144 HAYTON READING ROOM

To note AGM Minutes and Year End Accounts

145 PUBLIC PARTICIPATION

To note any concerns raised by the parishioners and to receive a report from the Clerk for consideration at the next Parish Council meeting on 15 May 2019.

To Note - the Clerk has been notified that Parishioners have raised concerns with Member for Talkin about developments on the Common Land and asked the Parish Councillor to raise on their behalf.

PARISH COUNCIL MEETING AGENDA

146 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

147 MINUTES OF THE COUNCIL MEETING held on 20 February 2019

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 20 February 2019.

148 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register

149 WARD VACANCIES IN CORBY HILL AND HAYTON – To note that a number of people have indicated their interest in the Questionnaire response and **to resolve that** the Clerk write and ask for written expressions of interest in co-option.

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150 PUBLIC PARTICIPATION (20 MINUTES ALLOWED)

CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive for information items.

151 ANALYSIS OF PARISH QUESTIONNAIRE SENT TO ALL HOUSEHOLDS to resolve next steps (see attached report by the Clerk)

152 CLERK’S PROGRESS REPORT – to note attached

153 POLICE MATTERS AND REPORTS – to note no reports

154 PLANNING APPLICATIONS -

(1) **to note** the applications on which no observations were submitted

19/0121	Croft House, Allenwood, Heads Nook CA8 9AF	Erection of 1 No Dwelling (Outline)
19/0005/TPO	4 Clover Meadows Heads Nook CA8 9AW	Removal of 1No Sycamore Tree
19/0154	String of Horses, Faugh CA8 9EG	Erection of 1No Dwelling Without Compliance With Condition 2 Imposed by Planning Permission 16/0274 To Allow For Improvements to Design

(2) **To resolve** whether to submit observations to the Planning Authority on the following Planning Application

19/0168	L/A Hamel Croft Talkin CA8 1LE	Erection of 1No Dwelling
19/0163	Cedar Barn Edmond Castle CA4 8QD	Change of Use of Part of Agricultural Barn With External and Internal Alterations for Use By Estate Workers Throughout the Year and Guests of the Estate Between 1 September and 1 March; Installation of Package Treatment Works
19/0176	Victoria Inn Hayton CA8 9JT	Change of Use From Public House to 1No Dwelling

155 PLANNING DECISIONS – To note the decisions to grant permission made by the Planning Authority

19/0057	Garth End Peacock Lane Hayton CA8 9HL	Change of use from Agricultural Farmland to Turnout/Menage for Personal Use Only
19/0077	Beech House Corby Hill CA4 8PJ	Change of use from 1 st floor flat to Additional Medical Practice

156 FINANCE

- To note** income received totalling £217.68 (94.18 Hayton Allotment Society; £123.50 VAT Refund)
- To resolve** to authorise payment of the accounts listed on Schedule of Payments

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VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
64	12/03/19	H Broatch	101666	Clerk Expenses & Disbursements	180.80
65	31/03/19	H Broatch	101667	Salary March 19	482.01
66	31/03/19	HMRC	101668	PAYE March 19	120.60
67	20/3/19	Hayton Reading Room	101669	Venue Hire	30.00
68	6/3/19	Water Plus Ltd	101670	Water Allotments	44.39
	TOTAL	2018/19			857.80
1	17/4/19	H Broatch	101671	Salary April 19	494.75
2	17/4/19	HMRC	101672	PAYE April 19	123.60
	TOTAL	2019/20			618.35

3. **Monthly Reconciliation to note** the reconciliation and balances for 28/02/19 (see attached)
4. **Grant Applications - The Downgate Centre – to resolve** how to progress (see attached report).
5. **Transfer Between Accounts – to resolve** to transfer £10,000 from Business Premium Account to Community Account to cover cashflow.

157 CORRESPONDENCE RECEIVED BY THE CLERK

To note the following correspondence:

CALC – Friday Round Ups and March Newsletter

ACT – Digest

Rural Services Weekly Bulletins

Neighbourhood Alerts

To resolve whether to put new regulations relating to septic tanks onto website

To resolve whether to investigate the concerns raised by Parishioner about potential root damage to culvert from the younger Walnut Tree on Hayton Village Green.

158 HIGHWAYS AND FOOTPATHS ISSUES –

To note

- (1) No response from Cumbria County Council Chief Executive regarding complaint relating to road obstructions from overhanging trees and overgrown verges which are also causing concern for user safety including pedestrians.
- (2) A Parishioner in Corby Hill has raised concerns about the sequence of the traffic lights at Junction with A69. Clerk has told him that concerns have already been raised with Roadlink who have advised that the sequencing is in line with modern practice and appropriate to setting.

To resolve whether to support the proposed change to the bus service 680 to enable extra time in Carlisle. The proposal is that the bus service no longer cover Alston thereby creating additional time in the timetable.

159 KEEP BRITAIN TIDY SPRING CLEAN to resolve next steps (see attached report).

EXCLUSION OF PRESS AND PUBLIC

Resolution- whether, in accordance with Section 100A(4) of the Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 & 2 of Schedule 12A of the Act.

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160 CLERK'S SALARY 2019/20 – to resolve whether to review Clerk's salary point
(confidential report attached for Members Only).

161 DATE OF NEXT MEETING

The Annual Meeting of the Parish Council will take place on Wednesday 15 May 2019 in Hayton Reading Room at 7pm. Agenda Items to be submitted to the Clerk by 12NOON on Monday 6 May 2019.