

**Minutes of the Parish Council Meeting Held on Wednesday 20 February 2019 at Corby Hill Methodist Church.**

**PRESENT:** Cllrs J Blaylock, J Clarke, N Dunkeld, G Jackson, E Thompson, and R Watson.

**ALSO PRESENT:** The Clerk H Broatch and 6 Members of the Public (names in attendance book).

**126 APOLOGIES FOR ABSENCE**

**RESOLVED** to receive apologies from Cllrs R Tinnion, G Clubbs, D Billington and note reasons given. Apologies also received from City Councillor D Parson and County Councillor W Graham.

Councillors in attendance chose Cllr J Clarke to Chair the meeting due to apologies from Chairman and Vice Chairman. Chairman agreed to take additional item under agenda item 135 (planning application 19/0123 for observations) and under item 138 further Highway updates to note.

**127 MINUTES OF THE COUNCIL MEETING held on 16 January 2019**

**RESOLVED** that the Chairman sign as a correct record the minutes of the meeting held on 16 January 2019.

**128 DECLARATIONS OF INTEREST**

**NOTED** that there were no declarations of interest.

**129 WARD VACANCIES IN CORBY HILL AND HAYTON**

**NOTED** that vacancies still remain

**130 PUBLIC PARTICIPATION**

Began at 7.05pm.

The representative of the group progressing the matters relating to TPOs in Hayton gave a progress report advising that they had been informed that the City Council Officer that once a site assessment had been carried out of the requested TPOs for Brier Lonning the City Council will get back to them. She went on to advise that all households in Hayton (within the 30mph zone) had received a letter explaining the proposals (with a list of proposed trees). She confirmed that they were not looking at a conservation area but at individual and groups of trees having TPOs. This work had informed the list of trees supplied to the Clerk. She went on to say that they had spoken to 139 households in Hayton. 75% were supportive of the proposal to seek TPOs for those trees on the list. She advised that owners of trees with TPOs would have to request permission from the City Council to carry out tree work but the City Council had confirmed there was no charge for making such an application. However there was an expectation that the work would be carried out to BS3598 and therefore this would generally involve enlisting a tree surgeon/arborist. The group confirmed that they would progress TPO requests with the City Council and understood that the Parish Council would be a statutory consultee and give comments as planning applications were received by the City Council in line with the due process. Another Parishioner stated his support for these proposals. His view was that the community were the custodians of these trees and added that he was aware that funds

might be available from the Woodland Trust to communities who wanted to pro-actively manage the trees in their community.

Ended at 7.10pm

### **131 TPOs and CONSERVATION IN HAYTON VILLAGE**

**NOTED** the report from the Clerk and the update from the Clerk that 1 Yew West Field Hayton was to be removed from the list of trees.

**NOTED** that the group in Hayton set up with aim to protect the trees no longer intended to pursue conservation status.

### **132 STANDING ORDERS**

**RESOLVED** to amend Standing Order 3(e) to read – Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The Chairman can invite members of the public to answer questions and give evidence in respect of the business on the agenda out with the period designated for public participation. **NOTED** that Clerk will bring a revised set of Standing Orders for Chairman to sign to next meeting and then upload on website and give copy to each Member.

### **133 CLERK'S PROGRESS REPORT**

**NOTED-**

1. Talkin Village Hall – second contractor had to withdraw. Clerk has arranged for a number of other contractors to inspect roof and provide quotes.
2. Corby Hill Bench – City Cllr R Tinnion will fund the installation costs.
3. Questionnaires – Clerk will distribute along with list of properties for delivery at the meeting; online questionnaire is set up and live; and Corby Hill Doctors Surgery, Hills Garage and Sallys have agreed to take boxes so people can hand in completed questionnaires there as well as to addresses provided.

### **134 POLICE MATTERS AND REPORTS –**

**NOTED** no reports

### **135 PLANNING APPLICATIONS**

1. **NOTED** that no observations were submitted on the following application:

<b>19/0057</b>	Garth End Peacock Lane Hayton CA8 9HL	Change of use from Agricultural Farmland to Turnout/Menage for Personal Use Only
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2. **NOTED** that the Clerk has reported (to Planning Authority) concerns about compliance with planning conditions at Land North of Townfoot Farm, Talkin.

3. **RESOLVED** to make no observations on the following applications:

<b>19/0077</b>	Beech House Corby Hill CA4 8PJ	Change of use from 1 <sup>st</sup> floor flat to Additional Medical Practice
<b>19/0081</b>	Land At Field No 2214 Opposite Three Gables Heads Nook CA8 9AR	Erection of Dutch Barn To Provide Agricultural Storage (retrospective)
<b>19/0095</b>	Tow Top How Mill CA8 9JJ	Erection of Replacement Dwelling (Revised Application)
<b>19/0123</b>	Croft Cottage East, Hayton CA8 9HT	Erection of 1no Dwelling Without Compliance With Condition 2 (Approved

		Documents) Imposed on Planning Permission 15/0744 To Amend Layout of Interior of Dwelling; Addition of 1No Window to First Floor Gable, Removal of 1No Window on Ground Floor
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4. **RESOLVED** to object to the following application on the grounds that Condition 9 of the original approval included for a footway to be provided as part of the application and this had been removed from this revised application causing concerns about public road safety.

19/0084	L/A Fenton Farm Fenton How Mill CA8 9JZ	Erection of 8No Dwellings (Revised Matters Application Pursuant to Outline Approval (15/1174)
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### 136 FINANCE

1. **NOTED** income received totalling £306.01
2. Schedule of Payments – **AUTHORISED** payment of the accounts listed below:

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
61	20/2/19	Warwick Bridge and Corby Hill Methodist Church	101663	Venue Hire	30.00
62	20/2/19	H Broatch	101664	Salary February 19	482.21
63	20/2/19	HMRC	101665	PAYE February 19	120.40
		<b>TOTAL</b>			<b>632.61</b>

3. Monthly Reconciliation – **NOTED** the reconciliation and balances for 31/01/19

### 137 CORRESPONDENCE RECEIVED BY THE CLERK

1. **NOTED**  
CALC Friday Newsletters  
Monthly Reports  
Rural Services Network Newsletters  
CLEP Local Industrial Strategy Consultation Events  
ACT Consulting Your Community Event 19 March 2019
2. **DEFERRED** to next meeting in light of apologies from Chairman who had proposed this item go on agenda about whether to put new regulations relating to septic tanks onto Parish Council website or not;
3. **NOTED** that Cllr J Blaylock advised that since putting this matter on agenda that Warwick Memorial Hall had secured chairs.
4. **RESOLVED** to organise an event during Keep Britain Tidy Spring Clean which is going on from 22 March to 23 April 2019 and Clerk to report to next meeting.

### 138 HIGHWAYS AND FOOTPATHS ISSUES –

#### NOTED

1. Cobbled Lonning, Hayton – need for maintenance registered with Highways.

2. Townhead – Hayton – letter sent to CEO Cumbria County Council complaining about lack of any progress. Letter acknowledged and under investigation. Clerk (in consultation with Cllr G Clubbs) has subsequently advised of need for timely response as imminent bird breeding season will mean more delay.
3. TTRO – C1026 Corby Hill from junction with A69 – 2 weeks from 4 March
4. Complaint from Member of Public about Footways at Hurley Road – to be reported by Clerk to Highways

**EXCLUSION OF PRESS AND PUBLIC**

**DEFERRED Item 139** to next meeting for resolution (in light of absence of Chairman and Vice Chairman) so no decision needed on exclusion of press and public.

**139 CLERK'S SALARY 2019/20 - to resolve** whether to review Clerk's scale point (confidential report attached for Member's Only).

**140 DATE OF NEXT MEETING**

Annual Electors Meeting Wednesday 20 March 2019 at 7pm in Hayton Reading Room followed by Parish Council Meeting.

Any agenda items to be submitted to Clerk by 12 noon on Monday 11 March 2019.