

**MINUTES OF ANNUAL ELECTORS MEETING held on Wednesday 20 March 2019  
in the Hayton Reading Room**

**PRESENT:** Cllrs R Tinnion, Chairman, G Clubbs, D Billington, J Blaylock, J Clarke, N Dunkeld, G Jackson, and R Watson (names in attendance book).

**ALSO PRESENT:** The Clerk H Broatch

**141 APOLOGIES FOR ABSENCE**

**RESOLVED** to receive apologies from Cllr E Thompson and note reasons given. Apologies also received from County Cllr. W Graham.

**142 CHAIRMAN'S REPORT 2018/19 – NOTED.**

**143 TALKIN VILLAGE HALL**

**NOTED** AGM Minutes and Year End Accounts

**144 HAYTON READING ROOM**

**NOTED** AGM Minutes and Year End Accounts

**145 PUBLIC PARTICIPATION**

**NOTED** no concerns raised by the parishioners and the report from the Cllr G Jackson that local Parishioners had raised concerns with him about developments on Common Land at Talkin. The Clerk was asked to report to Local Planning Authority and explore need for enforcement action.

**The Annual Electors Meeting closed at 7.27pm and was followed immediately by**

**PARISH COUNCIL MEETING AGENDA**

**146 APOLOGIES FOR ABSENCE**

**RESOLVED** to receive apologies from Cllr E Thompson and note reasons given. Apologies also received from County Cllr. W Graham.

**147 MINUTES OF THE COUNCIL MEETING held on 20 February 2019**

**RESOLVED** that the Chairman sign, as a correct record, the minutes of the meeting held on 20 February 2019.

**148 DECLARATIONS OF INTEREST**

**NOTED** that:

Cllr R Tinnion declared the following prejudicial and/or personal interest

Vice Chairman and Member of Carlisle City Council's Development and Control Committee

Member of Carlisle City Council's Regulatory and Licensing Committee

Member of Hayton Reading Room Committee

Member of Hayton Playing Field Committee

Cllr D Billington declared a prejudicial interest as a Member of Hayton Reading Room Committee

**149 WARD VACANCIES IN CORBY HILL AND HAYTON –**

**NOTED** that a number of people have indicated their interest in the Questionnaire response and **RESOLVED** that the Clerk write and ask for written expressions of interest in co-option.

**150 PUBLIC PARTICIPATION – NOTED** no members of the public in attendance

**CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – NOTED** no reports

**151 ANALYSIS OF PARISH QUESTIONNAIRE SENT TO ALL HOUSEHOLDS**

**RESOLVED** that the result showed a significant majority happy with the Council and the services it provides; the Clerk was asked to publish the report on the website; to follow up the requests for actions as far as possible and report back to the Council; and arrange to have pictures of Parish Councillors taken at next meeting for publication on website to aid identification by Parishioners.

**152 CLERK'S PROGRESS REPORT – NOTED**

**153 POLICE MATTERS AND REPORTS – NOTED** no reports

Clr R Tinnion left the room at 8.11pm and Clr G Clubbs took the Chair for the next items

**154 PLANNING APPLICATIONS -**

(1) **NOTED** the applications on which no observations were submitted

<b>19/0121</b>	Croft House, Allenwood, Heads Nook CA8 9AF	Erection of 1 No Dwelling (Outline)
<b>19/0005/TPO</b>	4 Clover Meadows Heads Nook CA8 9AW	Removal of 1No Sycamore Tree
<b>19/0154</b>	String of Horses, Faugh CA8 9EG	Erection of 1No Dwelling Without Compliance With Condition 2 Imposed by Planning Permission 16/0274 To Allow For Improvements to Design
<b>19/0116</b>	Springwell Cottage Talkin CA8 1LB	Erection of Single Storey Rear Extension and Side Extension To Provide Kitchen/Lounge and Lobby; Alterations To Existing Roof To Provide 1No Bedroom and Bathroom at 1st Floor Level; and Installation of 2No Dormer Windows
<b>19/0159</b>	Jesmond Cottage Hayton CA8 (HR	Erection of Single Storey Rear Extension to Provide Kitchen/Dining Room

(2) **RESOLVED** to submit no observations on the following Planning Applications

<b>19/0168</b>	L/A Hamel Croft Talkin CA8 1LE	Erection of 1No Dwelling
<b>19/0163</b>	Cedar Barn Edmond Castle CA4 8QD	Change of Use of Part of Agricultural Barn With External and Internal Alterations for Use By Estate Workers Throughout the Year and Guests of the Estate Between 1 September and 1 March; Installation of Package Treatment Works
<b>19/0176</b>	Victoria Inn Hayton CA8 9JT	Change of Use From Public House to 1No Dwelling

**155 PLANNING DECISIONS – NOTED** the decisions to grant permission made by the Planning Authority and feedback from Highways Authority on compliance concerns re

development at Town Foot Farm Talkin and encroachment of new footway onto highway and raised by the Cllr G Jackson following local concerns about road safety.

<b>19/0057</b>	Garth End Peacock Lane Hayton CA8 9HL	Change of use from Agricultural Farmland to Turnout/Menage for Personal Use Only
<b>19/0077</b>	Beech House Corby Hill CA4 8PJ	Change of use from 1 <sup>st</sup> floor flat to Additional Medical Practice
<b>Compliance</b> Town Foot Farm Development at Talkin – feedback from Highways re: footpath concerns	Footpath is replacing grass verge so not impacting on Highway.	

Cllr R Tinnion resumed the Chair at 8.23pm

### 156 FINANCE

- NOTED** income received totalling £217.68 (94.18 Hayton Allotment Society; £123.50 VAT Refund)
- RESOLVED** to authorise payment of the accounts listed on Schedule of Payments

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
64	12/03/19	H Broatch	101666	Clerk Expenses & Disbursements	180.80
65	31/03/19	H Broatch	101667	Salary March 19	482.01
66	31/03/19	HMRC	101668	PAYE March 19	120.60
67	20/3/19	Hayton Reading Room	101669	Venue Hire	30.00
68	6/3/19	Water Plus Ltd	101670	Water Allotments	44.39
69	18/3/19	H Broatch	101673	Clerk Expenses & Disbursements	16.28
	<b>TOTAL</b>	<b>2018/19</b>			<b>874.08</b>
1	17/4/19	H Broatch	101671	Salary April 19	494.75
2	17/4/19	HMRC	101672	PAYE April 19	123.60
	<b>TOTAL</b>	<b>2019/20</b>			<b>618.35</b>

- NOTED** - the reconciliation and bank balances for 28/02/19
- NOTED** that Downagate Community Centre had received the Building Completion Certificate and therefore complied with the resolution from the meeting on 17 October 2018.  
**RESOLVED** to authorise payment to lowest priced supplier. The payment would be for £3771.75 plus VAT and paid directly to the supplier of the tables, chairs and trolleys. This payment was added to Schedule of Payments as VN70.
- Transfer Between Accounts – RESOLVED** to transfer £10,000 from Business Premium Account to Community Account to cover cashflow.

### 157CORRESPONDENCE RECEIVED BY THE CLERK

**NOTED** the following correspondence:

CALC – Friday Round Ups and March Newsletter

ACT – Digest

Rural Services Weekly Bulletins

## Neighbourhood Alerts

**RESOLVED** to put new regulations relating to septic tanks onto website

**RESOLVED** to report the concerns raised by Parishioner about potential damage to culvert which is a highway to Cumbria County Council as the appropriate Local Authority.

**158 HIGHWAYS AND FOOTPATHS ISSUES –****NOTED**

- (1) Response from Cumbria County Council regarding complaint relating to road obstructions (Hayton to Townhead road) from overhanging trees and overgrown verges which are also causing concern for user safety including pedestrians not considered to be satisfactory. Works done recently not done to the correct standard. The Clerk (in consultation with Cllr G Clubbs) to write again to Cumbria County Council.
- (2) A Parishioner in Corby Hill has raised concerns about the sequence of the traffic lights at Junction with A69. Clerk has told him that concerns have already been raised with Roadlink who have advised that the sequencing is in line with modern practice and appropriate to setting. Clerk to write to Roadlink69 again and report concerns.
- (3) Parishioner report that footpath between How Mill and Hardbank is so muddy it is almost impossible to walk. This follows recent work done on the railway by contractors. Clerk to report to Network Rail and copy in to Footpaths Team at Cumbria County Council
- (4) Concerns about damage from and obstruction by climbing plant on footway in Hayton to be reported to Highways.

**RESOLVED** to support the proposed change to the bus service 680 to enable extra time in Carlisle.

**159 KEEP BRITAIN TIDY**

**RESOLVED** that Clerk submit a request to City Council for equipment to enable parish clean-ups and report back to next meeting.

**EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** in accordance with Section 100A(4) of the Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 & 2 of Schedule 12A of the Act.

**160 CLERK'S SALARY 2019/20 – RESOLVED** to put the Clerk onto Scale Point 10 (from Scale Point 9) backdated to 1 April 2019.

**161 DATE OF NEXT MEETING**

**The Annual Meeting of the Parish Council** will take place on Wednesday 15 May 2019 in Hayton Reading Room at 7pm. Agenda Items to be submitted to the Clerk by 12NOON on Monday 6 May 2019.