

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766 Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com) [www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

9 October 2019

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at Corby Hill Methodist Church on **Wednesday 16 October 2019** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

## 63 APOLOGIES FOR ABSENCE

To **receive** apologies and **approve** reasons for absence.

## 64 MINUTES OF THE COUNCIL MEETING held on 18 September 2019

To **authorise** the Chairman to sign, as a correct record, the minutes of the meeting on 18 September 2019.

## 65 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register.

## 66 CO-OPTION TO VACANCIES ON THE COUNCIL

To **note** that there are three vacancies in Corby Hill Ward.

## 67 PUBLIC PARTICIPATION

1. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the item is already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matter can be put onto a future agenda for decision.
2. **CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS** – to **receive** for information items.

**68 CLERK'S PROGRESS REPORT** – to **note** attached report.

**69 POLICE MATTERS AND REPORTS** – to **note** attached proposals for a Local Focus Hub to be the main means of communication/ consultation (for non- emergency/urgent issues)

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with Police and **to resolve** whether to submit any issues or concerns to the next meeting in November via Neighbourhood Watch.

**70 PLANNING APPLICATIONS** - You may view the details on the parish council website [www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk) or by going online via the Carlisle City Council website [www.carlisle.gov.uk](http://www.carlisle.gov.uk) (where parishioners can submit their own observations directly)

- To note** that no observations were submitted to the Planning Authority under the Clerk's delegated powers:

<b>19/0714</b>	L/A Lea Croft, Fenton Lane End, How Mill CA8 9LE	Erection of a General Purpose Agricultural Store
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- To resolve** if any observations on the following are to be submitted to the Planning Authority – Carlisle City Council

<b>19/0748</b>	Land North of Hurley Road and East of Little Corby Road, Little Corby	Erection of 45 (No) Dwellings (Outline)
<b>19/0759 –</b>  <b>Note notification about change of description.</b>	Greenholme Farm, Corby Hill, CA4 8QB	Change of Use of Land to Domestic Curtilage Together with The Erection of Single Storey Kennel Building for Accommodation of Working Dogs

**71 PLANNING DECISIONS** – **to note** the Planning Authority decision to grant permission

<b>19/0624</b>	Byegill Farm, Corby Hill CA4 8QB	Creation of 2No Dwellings Within 2 No Stone Barns, Together With Associated Demolitions, Extensions and External Works; Erection of 1No Replacement Dwellings
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### 72 FINANCE

- Income – **to receive and note** the income received totalling £15.56 (Bank Interest).
- Schedule of Payments – **to authorise** payment of the accounts listed below:

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
27	9/10/10	H Broatch	101709	Expenses and Disbursements	68.39
28	16/10/19	H Broatch	101710	Salary Oct 19	505.04
29	16/10/19	HMRC	101711	PAYE Oct 19	126.20
30	16/10/19	Corby Hill Methodist Church	101712	Venue Hire	30.00
		<b>TOTAL</b>			<b>729.63</b>

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3. Monthly Bank Reconciliations (Sept. 2019)– **to receive and note** (audited by Cllr G Clubbs as Internal Financial Auditor).
4. 2<sup>nd</sup> Quarterly Accounts April – Sept. 2019 – **to note**
5. Model Financial Regulations - **to note** the Chairman will sign at meeting following resolution to do so at last meeting.
6. Precept and Budget 2020/21 – **to resolve date and time** for meeting
7. Christmas Trees 2019 – **to note** the Clerk has asked three suppliers to quote for supplying and delivering 5 x 12foot trees and 1x 8foot tree on 1 December 2019 but to date has only received one quote. The Clerk will update at the meeting. The quote received to-date is within the budget allocated for 2019/20.
8. Cashflow Transfer - **to resolve** whether to authorise the Clerk/RFO to transfer Ten Thousand Pounds (£10,000.00) from Business Savings Account to Current Account.
9. Computer Software and Know How: Clerk/RFO Handover Issue – **to note** attached report and **to resolve** whether to and what to reimburse to previous Clerk/RFO.
10. NALC Consultation on External Audit Review – **to note** attached consultation and **to resolve** whether to respond.

### 73 CORRESPONDENCE RECEIVED BY THE CLERK/RFO

#### To note:

**CALC** – Newsletter and Friday Round Ups, Bark for Play Areas

**Rural Services Network** – bulletins and funding digest

**Neighbourhood Watch** – asking for nominations (groups or individuals) for the High Sherriff's Award for notable contribution to community. Award to be presented at Neighbourhood Watch AGM on 14 November 2019.

### 74 HIGHWAYS AND FOOTPATHS ISSUES - to note report.

### 75 DATE OF NEXT MEETING

The next Meeting of the Parish Council will take place on Wednesday 20 November 2019 in Hayton Reading Room.

Agenda Items to be submitted to the Clerk by 12NOON on Monday 11 November 2019.