

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766 Email: clerkhaytonpc@gmail.com www.haytonparishcouncil.org.uk

13 November 2019

Dear Councillor

You are summoned to attend the **PARISH COUNCIL MEETING** that will be held at Hayton Reading Room on **Wednesday 20 November 2019** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. The Public are invited to attend.



Clerk

AGENDA

76 APOLOGIES FOR ABSENCE

To **receive** apologies and **approve** reasons for absence.

77 MINUTES OF THE COUNCIL MEETING held on 16 October 2019

To **authorise** the Chairman to sign, as a correct record, the minutes of the meeting on 16 October 2019.

78 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register.

79 CO-OPTION TO VACANCIES ON THE COUNCIL

To **note** that there are three vacancies in Corby Hill Ward.

80 PUBLIC PARTICIPATION

1. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED)** - this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the item is already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matter can be put onto a future agenda for decision.
2. **CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS** – to **receive** for information items.

81 TREES

81.1 TPO 2019 No. 303 Hayton Ancient Walnut Tree – the Parish Council's expert advisor on trees in the Parish will advise on the reasons for objecting to the City Council's inclusion of this tree in TPO No 303.

To **resolve** whether the Parish Council will object (as part of the consultation process) to the inclusion of the Ancient Walnut Tree at Hayton in TPO No 303.

81.2 Tree Planting – The Woodland Trust is seeking pledges by 30 November 2019 to plant a tree. Their target is that by 2025 a tree will have been planted for every person in

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the country. **To resolve** whether to ask the Clerk (in consultation with the expert advisor) to make a pledge to Woodland Trust on behalf of the Parish Council and to report to the next meeting in more detail on proposals for deciduous tree planting in the Walnut Field and the Community Field.

81.3 Tree Survey 2019 – The Parish Council’s expert will present his condition report on the significant trees in the Parish (two Walnut Trees in Hayton and the Oak at How Mill) with recommendations for management. The survey currently takes place every 30 months but active monitoring is carried out by local Parish Councillors.

To note the report and **resolve** whether to ask the Clerk to report to the next meeting on implementation of recommendations for management.

82 CLERK’S PROGRESS REPORT – **to note** attached report.

83 POLICE MATTERS AND REPORTS – **to resolve** whether to submit any issues or concerns to the next meeting of Local Focus Hub via Neighbourhood Watch.

84 PLANNING APPLICATIONS - You may view the details on the parish council website www.haytonparishcouncil.org.uk or by going online via the Carlisle City Council website www.carlisle.gov.uk (where parishioners can submit their own observations directly)

To resolve if any observations on the following are to be submitted to the Planning Authority – Carlisle City Council

19/0836	The Old Barn, Nobles Farm, Hayton CA8 9HR	Erection of Stables, Shed and Rainwater Storage Tanks With Post and Wire Fence (Part Restrospective)
19/0848	Greenholme Farm Corby Hill CA4 8QB	Improvements to Existing Vehicular Access

85 PLANNING DECISIONS – **to note** the Planning Authority decisions to grant permission

19/0673	Springwell Cottage, Talkin, CA8 1LB	Siting of Shipping Container to Be Used As Holiday Let (Retrospective)
19/0683	Whin Cottage, How Mill CA8 9JN	Installation of Dormer Window

86 FINANCE

- Income – **to receive and note** the income received totalling £731.17 (£702.77 HMRC/VAT and £28.40 Hayton Allotment Society refund for water costs)
- Schedule of Payments – **to authorise** payment of the accounts listed below:

3.	VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
	40	5/11/19	Carlisle City Council	101714	Playground Inspection	60.00
	41	20/11/19	H Broatch	101715	Salary Nov 19	505.04
	42	20/11/19	HMRC	101716	PAYE Nov 19	126.20
	43	20/11/19`	H Broatch	101717	Stationery	9.49
	44	20/11/19	Hayton Reading Room	101718	Venue Hire	30.00
	45	18/12/19	H Broatch	101719	Salary Dec 19	504.84
	46	18/12/19	HMRC	101720	PAYE Dec 19	126.40
			TOTAL			1361.97

- Monthly Bank Reconciliation (Oct. 2019)– **to note**
- Quote for Renovation of Three Signs at Entrance to Talkin Village – **to note** quote and **to resolve** whether to ask Clerk/RFO to seek grant funding to cover cost.

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6. **To note** Barclays have advised that Business Premium Savings Account rates are reducing from 0.2% to 0.1% from January 2020 and **to resolve** whether to explore alternatives.
7. Precept and Budget 2020/21 – **to note** attached report and **to resolve** whether to accept the Clerk/RFOs recommendations for budget 2020/21 and whether **to resolve** to advise Carlisle City Council that the precept for Hayton Parish in 2020/21 be set at £16,500.00.

87 CORRESPONDENCE RECEIVED BY THE CLERK/RFO - to note attached schedule.

88 HIGHWAYS AND FOOTPATHS ISSUES - to note report.

89 DATE OF NEXT MEETING

The next Meeting of the Parish Council will take place on Wednesday 15 January 2020 in Hayton Reading Room.

Agenda Items to be submitted to the Clerk by 12NOON on Monday 6 January 2020.