

**Minutes of Parish Council Meeting held on Wednesday 16 October 2019 at 7pm in Corby Hill Methodist Church**

**Present:** Cllrs G Clubbs (Chairman), J Clarke (Vice Chairman), J Beardsley, D Billington, N Dunkeld, G Jackson and E Thompson.

**Also Present:** H Broatch (Clerk/RFO), County Cllr W Graham, City Cllr K Meller, and 2 Members of the Public

**63 APOLOGIES FOR ABSENCE**

Received apologies and approved reasons for absence for Cllr R Tinnion.

Also received apologies for City Cllrs M Bowman, N Christian, and S Higgs.

**64 MINUTES OF THE COUNCIL MEETING held on 18 September 2019**

**Authorised** the Chairman to sign, as a correct record, the minutes of the meeting on 18 September 2019.

**65 DECLARATIONS OF INTEREST**

Cllr J Beardsley declared personal and prejudicial interest as a Member of Hayton Reading Room Committee

Cllr D Billington declared personal and prejudicial interest as a Member of Hayton Reading Room Committee

**66 CO-OPTION TO VACANCIES ON THE COUNCIL**

**NOTED** that there are three vacancies in Corby Hill Ward.

**67 PUBLIC PARTICIPATION**

**PUBLIC PARTICIPATION** – Member of the public advised the Parish Council about the background to the provisional Tree Preservation Order (TPO) 303. A group of residents had set off to have as many as possible of the trees in Hayton and Townhead made part of a Tree Preservation Order. They had taken advice from the relevant City Council Officer and had surveyed 157 households. Of 139 of those they had spoken with, 75% indicated that they were supportive. This had resulted in one woodland and 5 trees being included in TPO 303. The members of the public in attendance were aware of the Parish Council's concerns about the Ancient Walnut Tree being included in TPO 303. The member of the public emphasised that the group's concern was about the long-term future of this special tree. They argued that, in their opinion and based on research that had undertaken that the best way to ensure this was to have it in TPO 303.

**CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS** – County Cllr W Graham reported that he had concerns about vehicles parking partially on road and partially on footway on Little Corby Road near the junction with A69. He advised that he had reported to Highways at Cumbria County Council and that he had asked for double yellow lines. Cllr Graham also stated his objections about the vehicular and on foot movements that would be generated by the housing development proposed for Hurley Road.

The Chairman moved that agenda item 70 be taken at this point to enable members of public to hear the debate and decision about TPO 303.

**70.1 Noted** no observations submitted to planning authority on following:

<b>19/0714</b>	L/A Lea Croft, Fenton Lane End, How Mill CA8 9LE	Erection of a General Purpose Agricultural Store
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**70.2 RESOLVED** to write to Carlisle City Council regarding TPO 2019 No 303 Hayton asking for an extension to consultation period to enable the Parish Council to take expert advice and consider properly the implications of the Ancient Walnut Tree being included in this TPO at their next meeting. The Parish Council would also advise the City Council that it was minded to object to this tree being included.

**RESOLVED** to object to the following application on the grounds that the application did not robustly address the adverse vehicular and pedestrian issues that a development of this size in a rural area would have on Little Corby Road. Clerk (in consultation with Chairman) to draft and submit detailed objection based on the concerns raised at meeting.

<b>19/0748</b>	Land North of Hurley Road and East of Little Corby Road, Little Corby	Erection of 45 (No) Dwellings (Outline)
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**RESOLVED** to submit no observations on the following application

<b>19/0759</b>	Greenholme Farm, Corby Hill, CA4 8QB	Change of Use of Land to Domestic Curtilage Together with The Erection of Single Storey Kennel Building for Accommodation of Working Dogs
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**68 CLERK'S PROGRESS REPORT – NOTED** the report

**69 POLICE MATTERS AND REPORTS – NOTED** the proposals for a Local Focus Hub to be the main means of communication/ consultation (for non- emergency/urgent issues) with Police.

**71 PLANNING DECISIONS – NOTED** the Planning Authority decision to grant permission

<b>19/0624</b>	Byegill Farm, Corby Hill CA4 8QB	Creation of 2No Dwellings Within 2 No Stone Barns, Together With Associated Demolitions, Extensions and External Works; Erection of 1No Replacement Dwellings
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## 72 FINANCE

1. Income – **RECEIVED AND NOTED** the income received totalling £15.56 (Bank interest).
2. Schedule of Payments – **AUTHORISED** payment of the accounts listed below:

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
35	9/10/10	H Broatch	101709	Expenses and Disbursements	68.39
36	16/10/19	H Broatch	101710	Salary Oct 19	505.04

37	16/10/19	HMRC	101711	PAYE Oct 19	126.20
38	16/10/19	Corby Hill Methodist Church	101712	Venue Hire	30.00
39	11/10/19	JR Mennell	101713	Renovate Noticeboards	417.00
	<b>TOTAL</b>				<b>1146.63</b>

3. Monthly Bank Reconciliations (Sept. 2019)– **RECEIVED AND NOTED** (audited by Cllr G Clubbs as Internal Financial Auditor).
4. **NOTED** 2<sup>nd</sup> Quarterly Accounts April – Sept. 2019
5. Model Financial Regulations - **NOTED** the Chairman sign at meeting following resolution to do so at last meeting.
6. Precept and Budget 2020/21 – **RESOLVED** date and time for meeting
7. Christmas Trees 2019 – **NOTED** the Clerk had asked three suppliers to quote for supplying and delivering 5 x 12foot trees and 1x 8foot tree on 1 December 2019 but had only received one quote. **RESOLVED** to award the supply contract to the company that had quoted well within the approved budget.
8. Cashflow Transfer - **RESOLVED** to authorise the Clerk/RFO to transfer Ten Thousand Pounds (£10,000.00) from Business Savings Account to Current Account.
9. Computer Software and Know How: Clerk/RFO Handover Issue – **NOTED** the report and **RESOLVED** to ask the previous Clerk/RFO to apply for refunds for the charges she had incurred in September 2019 noting that the Parish Council had already paid for its use of licensing and subscriptions for 2019/20 (Microsoft; McAfee and Know How).
10. NALC Consultation on External Audit Review – **RESOLVED** not to respond. Exempt and therefore no relevant experience of External Audit.

### **73 CORRESPONDENCE RECEIVED BY THE CLERK/RFO - NOTED**

**74 HIGHWAYS AND FOOTPATHS ISSUES – NOTED** a number of issues relating to flooding and gullies. Councillors strongly advised by Chairman to take photos at the time and to report them immediately to Highways using on-line system or Highways Hotline. He also advised this for muck on roads. Reporting such issues in a timely way and evidenced with photos was the most effective way to get results.

### **75 DATE OF NEXT MEETING**

**NOTED** that the next Meeting of the Parish Council would take place on Wednesday 20 November 2019 in Hayton Reading Room and that agenda items had to be submitted to the Clerk by 12noon on Monday 11 November 2019.