

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: clerkhaytonpc@gmail.com

www.haytonparishcouncil.org.uk

11 March 2020

Dear Councillor

You are summoned to attend the **ANNUAL ELECTORS MEETING** that will be held at Hayton Reading Room on **Wednesday 18 March 2020** at 7.00pm. Councillors and visitors attending are invited to sign the Attendance Register on arrival. **All parishioners are invited to attend this Annual Electors Meeting and raise any matters they would like to bring to the Parish Council's attention.** The Parish Council meeting will follow on the closing of the Electors Meeting.



Clerk

ANNUAL ELECTORS MEETING AGENDA

121 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence

122 CHAIRMAN'S REPORT 2019/20 – to note

123 TALKIN VILLAGE HALL

To note AGM Minutes and Year End Accounts

124 HAYTON READING ROOM

To note AGM Minutes and Year End Accounts

125 PUBLIC PARTICIPATION – ALL ELECTORS INVITED TO ATTEND

To note any matters/ideas raised by the parishioners and to receive a report from the Clerk on the matters/ideas raised for consideration at the next Parish Council meeting on 20 May 2020.

PARISH COUNCIL MEETING AGENDA

126 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

127 MINUTES OF THE COUNCIL MEETING held on 19 February 2020

To authorise the Chairman to sign, as a correct record, the minutes of the meeting on 19 February 2020.

128 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register.

129 PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – this agenda item to enable Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless item is already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matter can be put onto a future agenda for decision.

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: clerkhaytonpc@gmail.com

www.haytonparishcouncil.org.uk

CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive for information items.

130 CLERK’S PROGRESS REPORT – to note report including latest advice on COVID 19 and implications for Parish Council and **to resolve** whether to temporarily amend delegations if needed to enable Council to continue to function within its powers and responsibilities.

131 POLICE MATTERS AND REPORTS – to note North Cumbria Constabulary News and **to resolve** whether to submit any issues or concerns to the next meeting of Local Focus Hub via Neighbourhood Watch.

132 PLANNING APPLICATIONS – You may view the details on the Parish Council website www.haytonparishcouncil.org.uk or by going online to the City Council’s website www.carlisle.gov.uk (where parishioners can submit their own observations directly).

To resolve whether to submit observations on the following Planning Applications

20/0154	Castle Hill, Hayton CA8 9JA	Replace Asbestos Sheeted Roof with Welsh Slate. Install 8no low profile conservation rooflights. Replace Existing Asbestos Guttering With Aluminium Seamless Gutter and Downpipes. Window in South Gable End To Be Replaced With A New Wooden Frame (To Match Existing)
20/0155	The Sheiling, Hayton CA8 9HR	Demolition of Small Brick Outhouse and Erection of Small Timber Framed Office With Loft Storage

133 PLANNING DECISIONS – To note the Planning Authority decisions to grant permission

20/0020	How Farm, How, How Mill CA8 9JY	Conversion of Detached Barns From Domestic Storage Into 1No Holiday Let
20/0025	Juniper House, 4 Langley Gardens, Corby Hill CA4 8PS	2 Storey Rear and Side Extension to Provide Kitchen/Diner on Ground Floor With 1No Ensuite Bedroom Above

134 TALKIN VILLAGE HALL ROOF AND VILLAGE ENTRANCE SIGNS – to note report from Cllr G Jackson and **to resolve** next steps.

135 FINANCE

- To resolve** whether to authorise payment of the accounts listed on Schedule of Payments totalling £996.84 for 19/20 and £631.24 for 20/21.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
62	18/3/20	H Broatch	101736	Salary March 20	505.04
63	18/3/20	HMRC	101737	PAYE March 20	126.20
64	18/3/20	H Broatch	101738	Clerks Expenses and AED Battery Replacements	275.60
65	18/3/20	Hayton Reading Room	101741	Venue Hire	30.00
66	10/3/20	J R Mennell	101742	Hayton Noticeboard	60.00
		TOTAL			996.84

HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: clerkhaytonpc@gmail.com

www.haytonparishcouncil.org.uk

		2020/21			
1	15/4/19	H Broatch	101739	Salary April 20	505.04
2	15/4/19	HMRC	101740	PAYE April 20	126.20
		TOTAL			631.24

2. **Monthly Reconciliation - to note** the reconciliation and balances for 28/02/20 (internally audited by Cllr N Dunkeld).
3. **Transfer Between Accounts – to resolve** to transfer £10,000 from Business Premium Account to Community Account to cover cashflow.
4. **Bus Shelter Corby Hill A69 Eastwards – to note** attached report on vandalism and **to resolve** whether to authorise Clerk to action recommendations in report.
5. **Treeworks –to note** attached report and **to resolve** whether to authorise the Clerk to order works.
6. **Hayton Noticeboard -to note** that the Clerk instructed contractor to add cork to solve the issue of board (post refurbishment) being too hard to pin up notices easily.
7. **AED 's– to note** the Clerk has purchased new batteries and pads for Hayton and Corby Hill AED's.

136 CORRESPONDENCE RECEIVED BY THE CLERK - to note schedule

137 HIGHWAYS AND FOOTPATHS ISSUES – to note the Clerk has reported:

Poor and dangerous state of footpath from A69 through Hurley Woods to Newby East Bridge including landslip which may put Parish Council Bench at risk; and

Written to Agent (of landowner) chasing up progress at entrance to Townhead Footpath and to City Council asking them to take appropriate action to enforce the works needed.

138 KEEP BRITAIN TIDY SPRING CLEAN -to note

139 PARISH COUNCIL ELECTIONS Thursday 7 May 2020 – to note that the Clerk will advise Members about elections. The City Council have advised that the relevant information will be with her before the meeting.

140 DATE OF NEXT MEETING

The Annual Meeting of the Parish Council will take place on Wednesday 20 May 2020 in Hayton Reading Room at 7pm. Agenda Items to be submitted to the Clerk by 12NOON on Monday 11 May 2020.