

Minutes of Parish Council Meeting held on Wednesday 18 March 2020 at 7pm in Hayton Reading Room

Present: Cllrs G Clubbs (Chairman), N Dunkeld, G Jackson, E Thompson and R Watson

Also Present: H Broatch (Clerk/RFO)

121 APOLOGIES FOR ABSENCE

RECEIVED apologies from Cllrs D.Billington, J Beardsley, J Clarke (Vice Chairman), and R Tinnion and **APPROVED** reasons given.

ALSO RECEIVED apologies from County Cllr W Graham and City Cllrs M Bowman, S Higgs and K Meller.

122 MINUTES OF THE COUNCIL MEETING held on 19 February 2020

AUTHORISED the Chairman to sign, as a correct record, the minutes of the meeting on 19 February 2020.

123 DECLARATIONS OF INTEREST

NOTED that there were no declarations of interest.

124 PUBLIC PARTICIPATION

NOTED no members of the public in attendance.

125 CLERK'S PROGRESS REPORT –

NOTED report including latest advice on COVID 19 and implications for Parish Council and that Electors Meeting had been cancelled in light of advice.

NOTED that applications for 2 tree packs from Woodland Trust had been successful. Trees due to be delivered in November 2020.

RESOLVED that this would be last meeting (until advised to hold meetings) and noted that the existing Financial Regulations/Standing Orders enabled the Council to continue to function within its powers and responsibilities using delegations therein to the Clerk/RFO. The Clerk/RFO to keep the Parish Council informed of advice as it was updated.

126 POLICE MATTERS AND REPORTS

NOTED North Cumbria Constabulary News.

RESOLVED to not submit any issues or concerns to the next meeting of Local Focus Hub.

127 PLANNING APPLICATIONS

RESOLVED to submit no observations on the following Planning Applications

20/0154	Castle Hill, Hayton CA8 9JA	Replace Asbestos Sheeted Roof with Welsh Slate. Install 8no low profile conservation rooflights. Replace Existing Asbestos Guttering With Aluminium Seamless Gutter and Downpipes. Window in South Gable End To Be Replaced With A New Wooden Frame (To Match Existing)
20/0155	The Sheiling, Hayton CA8 9HR	Demolition of Small Brick Outhouse and Erection of Small Timber Framed Office With Loft Storage
20/0175	Low Moor Lodge, Corby Hill CA4 8QB	Improvement to Existing Access.

20/0191	Cherry Tree Cottage, Hayton CA8 9HT	Erection of Single Storey Front Extension to Provide Study, Extended Hall and Lounge.
20/0187	Field No 7961 Land North of Town Foot Farm, Talkin CA8 1LE	Variation of Condition 2 (Approved Documents) And Removal of Condition 16 (Garden Store) of Previously Approved Application 18/0690 to Enable The Removal of The Garden Store to Plot 5.

128 PLANNING DECISIONS

NOTED the Planning Authority decisions to grant permission

20/0020	How Farm, How, How Mill CA8 9JY	Conversion of Detached Barns From Domestic Storage Into 1No Holiday Let
20/0025	Juniper House, 4 Langley Gardens, Corby Hill CA4 8PS	2 Storey Rear and Side Extension to Provide Kitchen/Diner on Ground Floor With 1No Ensuite Bedroom Above
20/0055	Low Moor House, Corby Hill CA4 8QB	Erection of 3no Bay Garage and Pony Shed (retrospective)

129 TALKIN VILLAGE HALL ROOF AND VILLAGE ENTRANCE SIGNS

NOTED report from Cllr G Jackson and **RESOLVED** to continue to seek quotes. it was noted that the lowest quote to-date for the village hall roof still remained so. The Clerk/RFO was asked to get quotes (if possible within emerging Coronavirus advice) from specialist companies to remove asbestos tiles. This may reduce overall costs of roof repair.

130 FINANCE

- RESOLVED** to authorise payment of the accounts listed on Schedule of Payments totalling £1187.39 for 19/20 and £631.24 for 20/21.

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	AMOUNT £
62	18/3/20	H Broatch	101736	Salary March 20	505.04
63	18/3/20	HMRC	101737	PAYE March 20	126.20
64	18/3/20	H Broatch	101738	Clerks Expenses and AED Battery Replacements	275.60
65	18/3/20	Hayton Reading Room	101741	Venue Hire	30.00
66	10/3/20	J R Mennell	101742	Hayton Noticeboard	60.00
67	11/3/20	The Open Spaces Society	101743	Annual Subscription	45.00
68	9/3/20	A J Chalmers	101744	Hedge Cutting	132.00
69	11/3/20	Water Plus Ltd	101745	Water Hayton Allotments	13.55
		TOTAL			1187.39
		2020/21			
1	15/4/19	H Broatch	101739	Salary April 20	505.04
2	15/4/19	HMRC	101740	PAYE April 20	126.20
		TOTAL			631.24

2. Monthly Bank Reconciliation

NOTED the reconciliation and balances for 28/02/20 (internally audited by Cllr N Dunkeld).

3. Transfer Between Accounts

RESOLVED to transfer £10,000 from Business Premium Account to Community Account to cover cashflow.

4. Bus Shelter Corby Hill A69 Eastwards

NOTED report on vandalism.

RESOLVED to authorise the Clerk to submit an Insurance Claim.

5. Treeworks

NOTED the report based on consultant's recommendations for treeworks.

RESOLVED to authorise the Clerk to order works from grounds maintenance contractor.

6. Hayton Noticeboard

NOTED that the Clerk instructed contractor to add cork.

7. AED 's

NOTED the Clerk has purchased new batteries and pads for Hayton and Corby Hill AED's. She will install new battery and pads in Corby Hill AED and Cllr R Tinnion will do this for Hayton AED. The Clerk continues to try to source replacement cabinet lights but stressed that these do not have any effect on the operation of AED.

131 CORRESPONDENCE RECEIVED BY THE CLERK

NOTED schedule

132 HIGHWAYS AND FOOTPATHS ISSUES

NOTED the Clerk's report.

133 KEEP BRITAIN TIDY SPRING CLEAN

NOTED update in light of latest Coronavirus Advice.

134 PARISH COUNCIL ELECTIONS Thursday 7 May 2020

NOTED that elections due in May 2020 have been cancelled in response to latest Coronavirus advice and that they will be held in May 2021. Parish Council's also advised not to hold Annual Parish Meetings. Existing Chairmen and Vice Chairmen to remain in post until May 2021.

135 DATE OF NEXT MEETING

The Annual Meeting of the Parish Council due to be held on 20 May 2020 is cancelled.

The Clerk/RFO will consult with the Chairman and Vice Chairman on future meetings and keep Members up-to-date as advice emerges. She will also keep the website updated.

The Meeting closed at 7.45pm