

**Minutes of Hayton Parish Council meeting held on Wednesday, 20 January 2021 at 7.00pm. The meeting was held in virtual meeting room in response to latest advice about Coronavirus.**

**Present:** Cllrs G Clubbs (Chairman); J Clarke (Vice Chairman); J Beardsley, D Billington; N Dunkeld; G Jackson; R Watson and R Tinnion (who joined at 7.28pm)

**Also Present:** H Broatch (Clerk/RFO); City Cllr M Bowman

**67 ROLL CALL AND APOLOGIES FOR ABSENCE**

**NOTED** those present and that Cllr R Tinnion would join the meeting late due to other meeting commitments.

**RECEIVED** apologies from County Cllr W Graham and City Cllrs S Higgs and K Meller.

**68 MINUTES OF THE COUNCIL MEETING held on 18 November 2020**

**AUTHORISED** the Chairman to sign, as a correct record, the minutes of the meeting on 18 November 2020.

**69 DECLARATIONS OF INTEREST**

**NOTED:**

Cllr J Beardsley declared personal and prejudicial interest as a Member of Hayton Reading Room Committee

Cllr D Billington declared personal and prejudicial interest as a Member of Hayton Reading Room Committee

Cllr R Tinnion declared personal and prejudicial interests as:

Chairman and Member of Carlisle City Council Development and Control Committee;

Member of Carlisle City Council Regulatory and Licensing Committee;

Member of Hayton Reading Room Committee; and

Member of Hayton Playing Field Committee.

City Cllr M Bowman declared personal and prejudicial interests as Member of Carlisle City Council Development and Control Committee.

**70 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED**, in accordance with Section 100A (4) of the Local Government Act 1972, that members of the public (including the press) should be excluded from the meeting during discussion of the item of business (Agenda Item 76) on the grass cutting contract because they involve the likely disclosure of exempt information as defined in paragraphs 1 & 2 of Schedule 12A of the Act.

**71 PUBLIC PARTICIPATION (20 MINUTES ALLOWED)**

**NOTED** that no members of the public were present.

**CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – RECEIVED** for information City Cllr M Bowman’s report that the bin collection for garden waste had not been done due bad weather and shortish of staff. She advised that the main issue had been collection of garden waste and that this would be done at the next collection.

## **72 POLICE MATTERS AND REPORTS –**

**RESOLVED** to not submit any issues to the next meeting of Local Focus Hub.

## **73 PLANNING APPLICATIONS**

**73.1 NOTED** that objections were submitted by the Clerk (in consultation with Planning Working Group) using delegated powers to the following planning applications:

<b>20/0733</b>	Land to South of The Coach House, Allenwood, Heads Nook	Erection of 5 Chalets
<b>20/0841</b>	Land Opposite The Dell, Talkin CA8 1LE	Erection of 4No Dwellings
<b>20/0845</b>	Land NE Ashview Heads Nook CA8 9AY	Siting of 5No Glamping Pods Including Decking, Paths, Extended Parking Area; Service Hut, Central Area with Fire-Pit and BBQ

**73.2 NOTED** no observations were submitted by Clerk (in consultation with Planning Working Group) using delegated powers:

<b>20/0856</b>	Mulberry, 2Warren Hill, Faugh CA8 9EN	Erection of Single Storey Side and Rear Extension to Provide Living Room and Kitchen
----------------	---------------------------------------	--

**73.3 NOTED** the planning applications that have been granted permission:

<b>20/0637</b>	Foot House, Hayton, CA8 9HR	Erection of Detached Garage
<b>20/0680</b>	White House, Hayton CA8 9HT	Erection of Porch to Front Elevation Together Replacement Extension to Rear to Provide Kitchen, Dining Room, and Utility on Ground Floor with 1No Bedroom Above
<b>20/0735</b>	Site Adjacent Sandy Hill, Faugh, Heads Nook CA8 9EG	Erection of 3No Dwellings

**73.4 NOTED** TPO 309 approved by Carlisle City Council on Land at Cardunneth, Corby Hill CA4 8PJ covering 17 trees (14 Individual Trees and 1 Group of 3 Trees).

**73.5 RESOLVED** to make no any observations on the following applications except to say that the Parish Council welcomed the fact that 21/0027 identified that there would be supervision of the Glamping Pods; and to state that this amount of additional traffic had to be seen in the context of the permission granted for 40+ new houses in Little Corby.

<b>21/0003 (LBC) 21/0025 (Full)</b>	20 Edmund Castle Corby Hill CA4 8QD	Erection of Single Storey Rear Extension to provide Additional Dining Area; Works Including Alterations to Existing Windows to Form New Door Opening to Side Elevation.
<b>21/0027</b>	Land to Rear of River Lodge, Little Corby CA4 8QS	Change of Use of Paddock to Holiday Lets and Siting of 3No Glamping Pods.

**73.6 RESOLVED** to not make any comments to Planning Inspectorate on Appeal regarding Erection of Dutch Barn for agricultural use Field 2214 Land at CA4 8PJ.

**Cllr R Tinnion joined the meeting at 7.26pm.**

#### **74 FINANCE**

1. **NOTED** the receipts received totalling £1824.12 (£1513.44 VAT Claim; £0.68 Bank Interest; £260.00 Insurance Claim; £50.00 Heads Nook Village Hall)
2. **AUTHORISED** payment of the accounts listed below totalling £2440.59

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	GROSS AMOUNT £	VAT INCLUDED £
51	24/11/20	BHIB Ltd	101793	Insurance 21/22	1213.42	
52	25/11/20	Carlisle City Council	101794	Play Area Inspection 20/21	60.00	10.00
53	26/11/20	Cumbria Association of Local Councils	101795	Code of Conduct Course	20.00	
54	4/12/20	Cumbria Association of Local Councils	101795	Finance and Year End Accounts Course	15.00	
55	13/1/21	H Broatch	101796	Clerk Expenses	51.59	8.63
56	20/1/21	H Broatch	101797	Salary Jan 21	518.58	
57	20/1/21	HMRC	101798	PAYE Jan 21	129.60	
58	21/12/20	B&C Energy Ltd	101799	Bus Shelter Repair	432.00	72.00

3. **Monthly Bank Reconciliation** (November and December 2020)—**RECEIVED AND NOTED** the reconciliations and balances (internally audited by Cllr J Beardsley)
4. **3<sup>rd</sup> Quarterly Accounts** - **NOTED** the Accounts (April – December 2020).

**75 CLERK'S REPORT – NOTED** and Clerk asked to add on-road parking in vicinity of Troutbeck Cottage onto agenda for the next meeting.

**Cllr R Watson and City Cllr M Bowman left the meeting at 7.44pm.**

#### **76 GRASS CUTTING CONTRACT**

Confidential Report (commercial sensitivities and potential to prejudice competition) from Clerk sent to Members Only – **RESOLVED** (by unanimous vote) to award Contract to the best value contractor based on price; experience; and compliance with insurance and other requirements. The Contract would start on 1 April 2021 and end on 31 March 2025 (subject to successful completion of Year 1 (2021/22)).

**77 DATE OF NEXT MEETING** - the next Meeting of the Parish Council will take place on Wednesday 17 February 2021. Details will be published on the website.

Agenda Items to be submitted by email to the Clerk by 12NOON on Monday 8 February 2021

**The meeting ended at 7.58pm**

**NOTED** that Councillors agreed to the rules below by joining the virtual meeting

---

- a) Meetings may be recorded for the purpose of minute taking/ any recording will be disposed of within 24hrs.
- b) All microphones to be on mute.
- c) The Chairman will ask at the start of an agenda item and/or at the end if those Councillors using audio only have any comments they wish to make.
- d) If using video Councillors are asked to put up their hands if they wish to speak.
- e) Councillors will only unmute when they have been invited to speak by the Chairman.
- f) Respond to the Chairman when your name is called. Councillors and Members of Public will introduce themselves to the meeting when raising a point.
- g) Adhere to the Councils Code of Conduct, General Standing Orders and Supplementary Standing Orders
- h) Speak clearly and look into the camera.
- i) Be aware of time lags and allow time for participants to respond.
- j) The Chairman will invite members of the public (who have registered with the Clerk that they wish to speak under Agenda Item 50/ Public Participation) to unmute and speak to the meeting.
- k) The Chairman will mute your microphone after you have spoken.
- l) Turn phones to silent and reduce background noises as far as possible.
- m) The Chairman will ask those Councillors who are **not** supportive of a resolution to put their hands up. He will then ask those **on audio only** if they are supportive or not.
- n) The Clerk will do the count for the voting.