

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com)

[www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

10 March 2021

Dear Councillor

You are summoned to attend the **ANNUAL ELECTORS MEETING (starting at 7.00pm) and followed by PARISH COUNCIL MEETING** to be held on **Wednesday 17 March 2021** in a virtual meeting room (see below). **All parishioners are invited to attend the Annual Electors Meeting and raise any matters/ideas they would like to bring to the Parish Council's attention.**

## Virtual Meeting Room Joining Details

**Click on link below if using video:**

<https://us02web.zoom.us/j/89317337393?pwd=SGpXMmQzWTkyd1JhN2J3ZmwydC9vZz09>

**Meeting ID: 893 1733 7393**

**Passcode: 028588**

**You can also dial in using your phone (charges may apply and audio only):**

0203 481 5240      0203 051 2874      0203 481 5237      0131 460 1196

**Please join the meeting at 1840** (20 minutes before the start time).

Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system. Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract). Please note that Hayton Parish Council accept no responsibility or liability for any charges incurred by any attendee joining this meeting.



Clerk

## **ANNUAL ELECTORS MEETING AGENDA**

### **89 APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence

### **90 CHAIRMAN'S REPORT 2020/21 – to note**

### **91 TALKIN VILLAGE HALL**

**To note** AGM Minutes and Year End Accounts

### **92 HAYTON READING ROOM**

**To note** AGM Minutes and Year End Accounts

### **93 PUBLIC PARTICIPATION – ALL ELECTORS INVITED TO ATTEND**

**To note** any matters/ideas raised by the parishioners and to receive a report from the Clerk on the matters/ideas raised for consideration at the next Parish Council meeting on 19 May 2021. Please contact the **Clerk by 1730 on 16 March 2021** and she will advise on how to join the virtual meeting room for the Annual Electors Meeting.

The Annual Electors Meeting (once it is closed) will be followed by Parish Council Meeting.

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com)

[www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

## PARISH COUNCIL MEETING AGENDA

### 94 APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

### 95 MINUTES OF THE COUNCIL MEETING held on 17 February 2021

**To authorise** the Chairman to sign, as a correct record, the minutes of the meeting on 17 February 2021.

**To note** the Clerk has received comments from Members of the Public regarding the draft Minutes of the meeting on 17 February 2021.

### 96 DECLARATIONS OF INTEREST

Members are invited to declare any personal and/or prejudicial interests relating to items on the agenda and are invited to sign the register.

### 97 PUBLIC PARTICIPATION (20 MINUTES ALLOWED)

Members of the public (who live in or run a business/voluntary organisation in the Parish) are asked to submit any questions and/or comments they would like to raise at the virtual meeting in writing or by email (with their name and address) **to the Clerk by 1730 on 16 March 2021**. Please let her know if you also wish to speak at the Parish Meeting as this agenda item will be the only opportunity to do so. The Clerk will advise on how to join the virtual meeting room.

**CITY COUNCILLOR AND COUNTY COUNCILLOR REPORTS – to receive** for information items.

**98 POLICE MATTERS AND REPORTS – to resolve** whether to submit any issues or concerns to the next meeting of Local Focus Hub.

### 99 PLANNING APPLICATIONS:

**(1) To note** the following application was withdrawn.

<b>21/0027</b>	Land to Rear of River Lodge, Little Corby CA4 8QS	Change of Use of Paddock to Holiday Lets and Siting of 3No Glamping Pods
----------------	---	--

**(2) To resolve** whether to submit any observations on the following application:

<b>20/0826</b>	L/A the Green, Talkin CA8 1LT	Erection of 1No Building
----------------	-------------------------------	--------------------------

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com)

[www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

## 100 PLANNING DECISIONS – To note the Planning Authority decisions to grant permission

20/0841	Land Opposite The Dell, Talkin CA8 1LE	Erection of 4No Dwellings
21/0003 (FULL & LBC)	20 Edmund Castle Corby Hill CA4 8QD	Erection of Single Storey Rear Extension to provide Additional Dining Area; Works Including Alterations to Existing Windows to Form New Door Opening to Side Elevation (LBC)

## 101 CONSULTATION BY CENTRAL GOVERNMENT ON PROPOSALS FOR LOCAL GOVERNMENT REORGANISATION

To note the consultation documentation that has been previously circulated to all Councillors and can be found at <https://consult.communities.gov.uk>.

The proposals for reorganisation from Carlisle City Council can be found at [www.carlisle.gov.uk/unitarybid](http://www.carlisle.gov.uk/unitarybid). The proposals for reorganisation from Cumbria County Council can be found at [www.onecumbria.org.uk](http://www.onecumbria.org.uk).

To resolve whether to respond to the consultation and if so, to decide how to respond. There is the option to email comments or to complete the online consultation questionnaire either for all four options or for specific options.

The proposals would see the current two-tier system of local government (Cumbria County Council and the six District Councils (which includes Carlisle City Council) replaced with Unitary Council/s.

For the area which covers the Parish Council there are three options for creating two unitary authorities. Locally the proposals are that Carlisle City Council is put together with:

Option 1 - Allerdale and Copeland into a Unitary called West Cumbria;

Option 2 - Allerdale, Copeland and Eden into a Unitary called North Cumbria; or

Option 3 - Allerdale and Eden into a Unitary called North Cumbria.

The fourth option is to create one Unitary - Cumbria County (covering the areas currently governed by Cumbria County Council, Allerdale, Barrow, Carlisle, Copeland, Eden, and South Lakeland).

The different options do not change the Parish Council's boundaries; their powers and duties and will not impact on their assets.

## 102 FINANCE

- To note the receipt of £48.83 (St Cuthbert Without PC Photocopying)
- To authorise payment of the accounts listed on Schedule of Payments totalling £876.77 for 20/21 (VN63-66) and £648.18 for 21/22 (VN01-02).

VN	Inv. Date	PAYEE	CHQ. NO.	Purpose of Expenditure	GROSS AMOUNT £	VAT INCLUDED £
63	10/3/21	H Broatch	101804	Expenses and Annual Accommodation Allowance	138.60	2.40
64	17/3/21	H Broatch	101805	Salary March 21	518.38	
65	17/3/21	HMRC	101806	PAYE March 21	129.80	
66	09/3/21	H Broatch	101807	Annual McAfee Subscription 21/22	89.99	

# HAYTON PARISH COUNCIL

Parish Clerk: Hazel Broatch Glasden Cottage Newtown Irthington Carlisle CA6 4NX

Tel: 016977 41766

Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com)

[www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

01	21/4/21	H Broatch	101808	Salary April 21	518.58	
02	21/4/21	HMRC	101809	PAYE April 21	129.60	

3. **Monthly Reconciliation - to note** the reconciliation and balances for February 2021 (internally audited by Cllr J Beardsley).

4. **Transfer Between Accounts – to resolve** to transfer £10,000 from Business Premium Account to Community Account to cover cashflow.

## 103 RETURN TO FACE-TO-FACE MEETING 19 MAY 2021

**To note** the current legal requirement is that the Annual Parish Meeting on 19 May 2021 is held in a physical meeting room and is compliant with any requirements regarding social distancing etc that are in place at that time. The Clerk (in consultation with the Chairman) will ensure the meeting is compliant and appropriate risk assessments are in place. She will liaise with the Reading Room Management Committee to ensure the Parish Council's risk assessment is in line with the requirements in their risk assessment.

## 104 CLERK'S REPORT – to note.

**105 DATE OF NEXT MEETING** The Annual Meeting of the Parish Council will take place on Wednesday 19 May 2021 in Hayton Reading Room at 7pm. Details will be published on the website.

Agenda Items to be submitted to the Clerk by 12NOON on Monday 12 May 2021.

**Please note** that Councillors and Parishioners are agreeing to the rules below by joining the virtual meeting

- 
- a) Meetings may be recorded for the purpose of minute taking/ any recording will be disposed of within 24hrs.
  - b) All microphones to be on mute.
  - c) The Chairman will ask at the start of an agenda item and/or at the end if those Councillors using audio only have any comments they wish to make.
  - d) If using video Councillors are asked to put up their hands if they wish to speak.
  - e) Councillors will only unmute when they have been invited to speak by the Chairman.
  - f) Respond to the Chairman when your name is called. Councillors and Members of Public will introduce themselves to the meeting when raising a point.
  - g) Adhere to the Councils Code of Conduct, General Standing Orders and Supplementary Standing Orders
  - h) Speak clearly and look into the camera.
  - i) Be aware of time lags and allow time for participants to respond.
  - j) The Chairman will invite members of the public (who have registered with the Clerk that they wish to speak under Agenda Item 81/ Public Participation) to unmute and speak to the meeting.
  - k) The Chairman will mute your microphone after you have spoken.
  - l) Turn phones to silent and reduce background noises as far as possible.
  - m) The Chairman will ask those Councillors who are **not** supportive of a resolution to put their hands up. He will then ask those **on audio only** if they are supportive or not.
  - n) The Clerk will do the count for the voting.