

# HAYTON PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602

Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com) [www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

**Minutes of the Hayton Parish Council meeting held on Wednesday 18 October 2023 at 7.00pm in Hayton Reading Room.**

**Present:** G Clubbs (Chair), I Blythe, D Byers, C Culley, J Dowling, G Jackson (arrived 19.08), R Tinnion

**Also Present:** N Phillips (Clerk/RFO), Hellen Aitken, Cumberland Cllr R Dobson, One member of the public attended for item 82

## Minutes

### 71. APOLOGIES FOR ABSENCE

None

### 72. MINUTES OF THE COUNCIL MEETING held on 20 September 2023

authorised the chair to sign, as a correct record, the minutes of the meeting held on 20 September 2023.

- a. **Matters arising: - Item 65** – Clerk has written letters as requested and is awaiting replies.

### 73. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION

No new declarations made

### 74. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)

To decide whether there are any items of business which require exclusion of the press and public -none

### 75. PUBLIC PARTICIPATION - none

### 76. CUMBERLAND COUNCILLOR REPORTS– received the following items for information

– Cumberland Council has signed the Armed Forces Covenant.

- The Border, Fellside and North Carlisle community panel is holding a network event on 23 November 2023 at Downagate Community Centre.

- Cairn Bridge – Officers attempting to re-commence repair work although the bridge is currently open and Cllr Dobson has asked for improved signage around the one way system.

- Esk Quarry – there are large numbers of conditions on the planning approval.

### 77. POLICE MATTERS –resolved not to submit any matters to the Local Focus Hub.

### 78. PLANNING APPLICATIONS -

- a. resolved to submit observations on the following applications

23/0668	The Forge, Skellion Farm, How Mill, Brampton, CA8 9JL	Variation Of Condition 7 (Letting Restriction) Of Previously Approved Appeal Decision 22/0214 (Variation Of Condition 15 & Removal Of Condition 16 Of Previously Approved Permission 14/0003 (Erection Of 1 No. Holiday Letting Unit On Site Of Redundant Agricultural Building) To Enable Mixed Residential And Holiday Let Use Of The Forge/Barn 'B') To Be Re-Worded To: "The Forge/Barn B Shall Be Used For Residential (Use Class C3) And/Or Holiday Accommodation (Sui Generis) And For No Other Purpose Including Any Other Purpose In Classes C3 Or Sui Generis Of The Schedule To The Town And Country (Use Classes) Order 1987 (as Amended), Or In Any Equivalent To That Class In Any Statutory Instrument Revoking And Re-Enacting That Order."
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No observations		
23/0653	104 Hurley Road, Little Corby, Carlisle, CA4 8QF	Demolition Of Existing Conservatory; Erection Of Single Storey Rear Extension To Provide Additional Living Accommodation
No observations		
23/0663	Edmond Castle, Corby Hill, Carlisle, CA4 8QD	Variation Of Condition 2 (Approved Documents) Of Previously Approved Listed Building Consent 22/0748 (Regularisation Of Existing Roof Involving Replacement Of Mansard Roof With Flat Roof And Insertion Of Skylights; And Proposed Installation Of Roof Lantern To Serve Kitchen (LBC)) To Increase The Length Of The Approved Lantern So It Better Relates To The Internal Floor Layout Of The Ground Floor Kitchen
No observations		
23/0655	Land north of Hurley Road and east of Little Corby Road, Little Corby, Carlisle	Erection Of 42no. Dwellings
<p>The Parish Council objects to the application because they have concerns over pedestrian safety, the removal of the trees on the border of the site and a lack of planned maintenance for the development. However, should the application be approved, we would like to see the following conditions be imposed.</p> <p>The council notes that in application 19/0748 which was previously granted for dwellings on this site a condition was imposed (no 24) that “no development shall be commenced until details of a footpath from the edge of the application site up to Hurley Road, including location, design, materials and lighting, have been provided to and approved in writing by the local planning authority. Such approved footpath must be constructed to an adoptable standard in accordance with the approved details and made available for use before the development is commenced” – in order that pedestrian links are provided to the application site in the interests of highway safety. Hayton Parish Council would like to see a similar condition imposed should permission be granted.</p> <p>The previous section 106 funding agreement mentioned the maintenance of the green spaces within the development and the footpath and we would like to see this included.</p> <p>It was noted that trees were felled on the site on New Years Eve apparently without a felling licence and we would like to see these trees re-stocked and maintained to an acceptable standard for a period of 10 years.</p>		

### b. Noted the following applications were granted approval

22-9005	Esk Quarry, Sand Pit Number 2, Faugh, Brampton, CA8 9EG	An extension of the end date of extraction to 31st December 2032 for the continued working of a known mineral reserve, subsequent restoration infilling and ancillary aggregate recycling at Faugh Sandpit No.2.
23/0326	Cotehill Farm, How Mill, Brampton, CA8 9JU	Conversion Of Barn To Provide Games Room/Gym/Home Office (Part Retrospective)
23/0564	Cedar Barn, How, Brampton, CA8 9JY	Erection Of Detached Garage (Revised Application)

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c. Noted that the following application(s) have been refused permission

23/0161	Land to the south of The Coach House, Allenwood, Heads Nook, Brampton, CA8 9AG	Formation Of Vehicular Access Into Field (Part Retrospective)
23/0495	Land adjacent The Coach House, Allenwood, Heads Nook, Brampton, CA8 9AG	Residential Development (Outline)

### 79. FINANCE

a. **Payments- authorised** schedule of payments totalling £1019.01 (VN 36-41)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
36	19/10/2023	WaterPlus	4192056449	Allotment water fee	29.93	0.00	29.93
37	19/10/2023	Nicholas Phillips	0	Clerk's Salary	820.21	0.00	820.21
38	19/10/2023	HMRC	0	HMRC	33.25	0.00	33.25
39	20/10/2023	D&G Electrical Services North West Ltd	INV 292	Electrical work on Defib	76.67	15.33	92.00
40	19/10/2023	Nicholas Phillips	0	Clerk's Expenses	13.62	0.00	13.62
41	19/10/2023	RO Lamb Memorial Reading Room	Room Hire - Hayton PC	Room Hire	30.00	0.00	30.00

b. **Monthly reconciliation (September 2023) –received and noted** the reconciliation and balances checked by Cllr Culley.

c. **Monthly budget update- received and noted**

d. **Receipt –noted** receipt from HMRC VAT reclaim (R09 £1022.19), Barclays Bank Interest (R10 £60.38).

e. **Direct Debit-** resolved to set up a direct debit for WaterPlus

80. Green Area at Acre Close- resolved not to accept the proposal from Cumberland Council.

81. Noticeboards – To resolve to bring a quote to November meeting for a replacement for the noticeboard in Talkin.

82. Trustee status for Hayton Reading Room and Talkin Village Hall – presentation from Hellen Aitken.

Heads Nook Village Hall – held by holding trustees – advice to change to vested custodian.

Talkin Village Hall and Hayton Reading Room are un-incorporated charities, meaning that they cannot hold the title to the village halls. Therefore the workaround is that there is a holding trustee that holds the deeds but have no day to day decision making role, the Parish Council is therefore a holding trustee in most cases and this is likely for Hayton Reading Room.

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Older governing documents were written at times when there were not model documents available from the charity commission.

The deeds for Talkin Village Hall are somewhat unclear particularly over whether the Parish Council is the sole trustee or the holding trustee. It was suggested that the deed is amended and that the village hall committee and the Parish Council, as trustees, independently decide what future role they would like.

83. Cast iron finger posts –noted the recent communication from Cumberland Council regarding refurbishment and asked councillors to notify the clerk of any requirements.

**84. Councillors' reports and items for future agenda.**

Trust status for Talkin Village Hall

**85. Date of next meeting**

**The next meeting of the Parish Council** will take place on Wednesday 15 November 2023 in Talkin Village Hall at 7.00 PM.

Agenda items to be submitted to the Clerk by 12 noon on Monday 6 November 2023  
Provisional budget setting meeting Wednesday 1 November at 7.00 pm at Sally's, Warwick Bridge.

Meeting closed at 20:35