

# HAYTON PARISH COUNCIL

Parish Clerk: Nick Phillips, 14 Twickenham Court, Carlisle CA1 3TW

Tel: 0750 800 1602

Email: [clerkhaytonpc@gmail.com](mailto:clerkhaytonpc@gmail.com) [www.haytonparishcouncil.org.uk](http://www.haytonparishcouncil.org.uk)

**Minutes of the Hayton Parish Council meeting held on Wednesday 18 September 2024 at 7.00pm in Heads Nook Village Hall.**

**Present:** G Clubbs (Chair), I Blythe, D Byers, J Dowling, R Hayton, G Jackson, R Tinnion

**Also Present:** N Phillips (Clerk/RFO) Cumberland Cllr Dobson

**54. APOLOGIES FOR ABSENCE -**

**55. MINUTES OF THE COUNCIL MEETING held on 17 July 2024 -** authorised the chair to sign, as a correct record, the minutes of the meeting held on 17 July 2024.

**56. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION – no new ones**

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any personal interests in items on the agenda and their nature
- c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
- d. To make any requests for dispensation

**57. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To decide whether there are any items of business which require exclusion of the press and public - none

**58. PUBLIC PARTICIPATION (20 MINUTES ALLOWED) – none present**

**59. CUMBERLAND COUNCILLOR REPORTS–received** the following items for information:

Cairn Bridge work has commenced following legal notice being served on landowner with work anticipated to take 3 weeks. Some local residents have complained that this would now mean that this means increased traffic through Heads Nook.

Cumberland Council intend to put through batches of Traffic Regulation Orders for this area in 2025-2026 all requests should be logged through the HIAMS system.

Some concerns had been raised about Millriggs with respect to weeds, pavements and lighting. Cllr Dobson is going to report to chief officers. A report was shared

from the Police Crime and Fire Commissioner meeting and feedback was provided on how Cumbria Constabulary had helped prevent civil disturbance when rioting took place elsewhere in the country. Cllr Clubbs asked about gritting routes and in particular the lack of provision for the C1024 from junction through to Langley Hall

so avoiding heavy vehicles using a salted route through Hayton. Cllr Dobson thanked the Parish Councils who made representation to Cumberland Council for their combined pressure.

**60. POLICE MATTERS –resolved** not to submit any matters to the Local Focus Hub.

**61. PLANNING APPLICATIONS -**

- a. Resolved to submit observations on the following applications

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24/0288 &0287 Additional details	Gelt Mill, Castle Carrock, Brampton, CA8 9NH	Alterations And Extension To Existing Dwelling To Provide Lounge, Kitchen/Dining Area With A Glazed Link To Utility & WC On Ground Floor With External Store & Plant Room To Lower Ground Floor (LBC)
No observations		
24/0527	Langdale House, 12 The Woodlands, Hayton, Brampton, CA8 9HZ	Erection Of Single Storey Extension To West Elevation To Provide Garden Room
No observations		

- b. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

24/0173 (additional details)	Fenton Farm, Fenton, How Mill, Brampton, CA8 9JZ	Erection Of 9no. Bungalows	No observations
24/0485	Low Moor Cottage, Corby Hill, Carlisle, CA4 8QB	Erection Of Single Storey Extension To Provide Enlarged Kitchen/Dining/Living Space & 1no. En-Suite Bedroom With Dressing Room; Formation Of Raised Deck Area & Open Sided Glazed Canopy; Formation Of New Pedestrian Access From Existing Layby Serving A69	No observations
24/0466	Greenholme Lodge Barns, Corby Hill, CA4 8QT	Variation Of Conditions 1 (Approved Documents); 4 (Materials); 5 (Landscaping Scheme) & 21 (New Windows & Doors) Of Previously Approved Permission 22/0288 (Conversion And Extensions To Create 7No. Dwellings ), (Previously Approved By Permissions	No observations

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		20/0085, 13/0202, 09/0812 & 06/0993) For Amendments To The Plans & Elevations, External Materials, Landscaping, External Lighting & External Doors
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c. Noted the following applications were granted approval

24/0426	L/A Willowdale, Fenton, How Mill, Carlisle CA8 9LZ	Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 21/0827 (Erection Of 2no. Detached Dwellings) To Amend The Details To Plot 2
24/0419	Castle Hill, Hayton, Brampton, CA8 9JA	Removal Of Conditions 3, 4 & 5 Of Previously Approved Application 21/0374 (Change Of Use Of Redundant Agricultural Barn To Provide 1no. New Dwelling & Extension To Accommodation To Adjoining Gin Case)
24/0395	Field adjacent The Lodge, 13 The Woodlands, Hayton, Brampton, CA8 9HZ	Installation Of 14no. Ground Mounted Solar Panels
24/0357	5 Garden Walk, Corby Hill, Carlisle, CA4 8QD	Erection Of Single Storey Side & Rear Extension To Provide Utility, Shower Room & Garden Room

### 62. FINANCE

a. **Payments- authorised** schedule of payments totalling £1889.98 (VN 37-43)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
43	05/09/2024	Moore	325882	Annual audit	210.00	42.00	252.00
37	19/09/2024	Amazon EU	GB45T6KE4AEUI	Clerk's Expenses	73.47	14.70	88.17
38	19/09/2024	Nicholas Phillips	0	Clerk's Salary	703.93	0.00	703.93
39	19/09/2024	HMRC	0	HMRC	153.45	0.00	153.45
41	19/09/2024	Nicholas Phillips	0	Clerk's Expenses	23.43	0.00	23.43
40	19/09/2024	Countrywide Grounds Maintenance	590208	Grass contract	532.50	106.50	639.00

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42	19/09/2024	Heads Nook Village Hall Committee	0	Room Hire	30.00	0.00	30.00
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b. **Monthly reconciliation (July and August) –received and noted** the reconciliation and balances checked by Cllr Culley.

c. **Monthly budget update- received and noted**

d. **Receipt –noted** receipt from Barclays. £85.43 interest R04.

e. **resolved to set up a standing order for the Clerk’s Salary and PAYE.**

**63. External Auditor report –received and Noted**

64. NALC Model Financial Regulations –resolved to adopt the attached regulations.

65. Wildflower areas in Hayton – discussed that an area had been identified and that the Clerk and Cllr Byers would work together to bring back a firm proposal.

66. Cairn Bridge –resolved to submit a FOI request to Cumberland Council for all information relating to decisions made in planning for the work on Cairn Bridge.

67. Grass Cutting Contract –resolved that the current specification for the new contract meets the needs of the council with the addition of the land at Martha’s Well and to authorise the Clerk to obtain tenders for the work.

68. Grant application from DownAgate Community Centre- resolved to award a grant of £1000 to DownAgate Community Centre.

69. Review of Polling Districts and places- resolved to submit a response that the Parish Council are concerned that disabled access to Talkin Village Hall needs improvement and whilst the plans are approved to make the improvements the funds are not currently available.

**70. Councillors’ reports and items for future agenda**

New gateway on Brier Lonning at junction of A69

Discuss drainage inspections at Heads Nook Village Green

Winter gritting of C1024 from Langley Hall to junction with the U1202 to Hayton

Unofficial access onto Heads Nook road without planning permission

Playing field at Hayton

**71. Date of next meeting**

**The next meeting of the Parish Council** will take place on Wednesday 16 October 2024 in Hayton Reading Room at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on Friday 4 October 2024.

Meeting closed at 20:10