HAYTON PARISH COUNCIL

Parish Clerk: Nick Phillips **Tel: 0750 800 1602** **Email: clerk@Hayton-pc.gov.uk**
www.haytonparishcouncil.org.uk

Tuesday, 27 October 2026

Dear Councillor

You are summoned to attend the **Hayton Parish Council Meeting** that will be held at Talkin Village Hall on **4 November 2026** at 7.00 PM. The Public and Press are invited to attend.



Clerk

AGENDA

79. **APOLOGIES FOR ABSENCE -** To receive apologies and approve reasons for absence
80. **MINUTES OF THE COUNCIL MEETING held on 7 October 2026 -** To authorise the chair to sign, as a correct record, the minutes of the meeting held on 7 October 2026 (attached).
81. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
    a. Register of Interests: Councillors are reminded of the need to update their register of interests
    b. To declare any personal interests in items on the agenda and their nature
    c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
    d. To make any requests for dispensation
82. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
    To decide whether there are any items of business which require exclusion of the press and public
83. **PUBLIC PARTICIPATION (20 MINUTES ALLOWED) -** this agenda item enables Parish Councillors to hear the views, comments and/or complaints from the public. The Parish Councillors can respond. However (unless the items are already on the agenda) no council decisions can be taken at this meeting but, if appropriate, the matters can be put onto a future agenda for decision. Comments limited to 5 minutes per person.
84. **CUMBERLAND COUNCILLOR REPORTS– to receive** items for information (items raised for decision will appear on the agenda for the next meeting subject to agreement by the council.)
85. **POLICE MATTERS – to resolve** whether to submit any matters to the Local Focus Hub.
86. **PLANNING APPLICATIONS -** You may view the details on the Planning Authority website (Cumberland.gov.uk) where parishioners can submit their own observations directly
    a. To resolve whether to submit any observations on the following applications

26/0567	14 Edmond Castle, Corby Hill, Carlisle, CA4 8QD	Replacement Windows And Doors (LBC)
26/0571	Existing Layby and Land Adjacent to Byegill Farm, Corby Hill, Carlisle, CA4 8QB	Redevelopment Of Site Involving Erection Of General Purpose Agricultural Building, Replacement Of Gates And Associated Woodland Planting/Biodiversity Net Gain

    b. To Note the following applications were granted approval

26/0445	Hamel Croft, Talkin, Brampton, CA8 1LE	Installation Of Roof-Mounted Solar Photovoltaic (PV) Array To Front Elevation; Associated Roof Refurbishment Including Full Re-Tiling/Re-Felting

87. **FINANCE**
    a. Payments- to authorise schedule of payments totalling £2933.26 (VN 54-62)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Already Paid							
54	09/10/2026	Glasdon UK Limited	3208283	Bench	702.35	140.47	842.82
To be paid							
57	05/11/2026	Nicholas Phillips	0	Clerk's Expenses	7.98	0.00	7.98
58	05/11/2026	Talkin Village Hall	Room Hire - Hayton Parish Council	Room Hire	30.00	0.00	30.00
56	16/11/2026	HMRC	0	HMRC	454.55	0.00	454.55
55	16/11/2026	Nicholas Phillips	0	Clerk's Salary	564.68	0.00	564.68
59	30/11/2026	Unity Trust Bank	0	Bank Charges	7.00	0.00	7.00
61	16/12/2026	HMRC	0	HMRC	454.55	0.00	454.55
60	16/12/2026	Nicholas Phillips	0	Clerk's Salary	564.68	0.00	564.68
62	31/12/2026	Unity Trust Bank	0	Bank Charges	7.00	0.00	7.00

b. **Monthly reconciliation (September 2026) – to receive and note** the reconciliation and balances checked by Cllr Culley.

c. **Monthly budget update- to receive and note**

d. **Receipt – to note** receipt from Unity Trust Bank (Interest) £177.32 R05.

88. Defibrillators – to receive and discuss the options in the attached paper and resolve when to replace defibrillators.

89. Budget 2027-28 – To resolve whether to agree the attached budget and the amount of precept to levy on Cumberland Council.

90. A69 Action Group – to resolve whether the Parish Council wishes to appoint a representative to attend this group on their behalf.

91. Clerk and Councillors' reports/items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

92. **Date of next meeting**

The next meeting of the Parish Council will take place on Wednesday 6 January 2027 in Heads Nook Village Hall at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on 23 December 2026.

HAYTON PARISH COUNCIL

Parish Clerk: Nick Phillips **Tel: 0750 800 1602** **Email: clerk@Hayton-pc.gov.uk**
www.haytonparishcouncil.org.uk

Minutes of the Hayton Parish Council meeting held on Wednesday 7 October 2026 at 7.00pm in Hayton Reading Room.

Present: R Tinnion (Chair), H Denby, J Dowling, R Hayton,

Also Present: N Phillips (Clerk/RFO), Cumberland Cllr R Dobson

63. **APOLOGIES FOR ABSENCE -** received apologies and approved reasons for absence from Cllrs Blythe, Clubbs, Culley and Jackson
64. **MINUTES OF THE COUNCIL MEETING held on 2 September 2026 -** authorised the chair to sign, as a correct record, the minutes of the meeting held on 2 September 2026.
65. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
    a. Register of Interests: Councillors are reminded of the need to update their register of interests
    b. To declare any personal interests in items on the agenda and their nature
    c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
    d. To make any requests for dispensation
66. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
    To decide whether there are any items of business which require exclusion of the press and public
67. **PUBLIC PARTICIPATION -none present**
68. **CUMBERLAND COUNCILLOR REPORTS– received** the following information ahead of the meeting – further talks have taken place with National Highways regarding the de-trunking of the A69 between Brampton and the M6, there may be a local action group formed and Parish Councils are invited to be part of this. Information was shared regarding Cumberland Council's decision to hand over buildings for the University for part of the Carlisle regeneration project and the appointment of a new Chief Executive Officer. Cllr Dobson has spoken to enforcement officer re application 25/0476.
69. **POLICE MATTERS – Resolved** not to submit any matters to the Local Focus Hub.
70. **PLANNING APPLICATIONS -**
    a. noted the following applications that were delegated to the Clerk for decision following consultation with councillors and the comments below made online.

26/0473	Jonathans Farmhouse & The Byre, Fenton, How Mill, Brampton, CA8 9JZ	Retention Of Relocated Timber Field Gate To Main Driveway; Replacement Pedestrian Gate To Jonathans Farmhouse	No observations
26/0472		Replacement Of Potting Shed/Greenhouse With Solid Timber Garden Room With Covered Area For Seating; Rebuilding Of Compost/Garden Waste Enclosure Within The Garden Of The Byre & Erection Of Aluminium Garden Shed (Retrospective)	

    b. Noted the following applications were granted approval

26/0373	Land Between 15-17 Hurley Road, Little Corby, Carlisle, CA4 8QY	Formation Of A Pedestrian Footpath
The officer had decided, against the Parish Council's objection, that the approval of the application delivered a pragmatic improvement to an existing muddy footpath.		

71. **FINANCE**

a. Payments- authorised schedule of payments totalling £1744.15 (VN 45-53)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
45	03/08/2026	WaterPlus		Allotment water fee	48.85	0.00	48.85
46	04/09/2026	WaterPlus		Allotment water fee	34.29	0.00	34.29
50	08/10/2026	RO Lamb Memorial Reading Room	Room Hire - Hayton PC	Room Hire	30.00	0.00	30.00
49	08/10/2026	Nicholas Phillips	Expenses	Clerk's Expenses	28.78	0.00	28.78
52	08/10/2026	Green Team	00000942	Grass contract	240.00	48.00	288.00
47	16/10/2026	Nicholas Phillips		Clerk's Salary	564.68	0.00	564.68
48	16/10/2026	HMRC		HMRC	454.55	0.00	454.55
51	31/10/2026	Unity Trust Bank		Bank Charges	7.00	0.00	7.00
53	18/10/2026	Green Team	00001005	Grass contract	240.00	48.00	288.00

b. **Monthly reconciliation (August 2026) – to receive and note** the reconciliation and balances checked by Cllr Culley.

c. **Monthly budget update- to receive and note**

72. AutoSpeedWatch –received the latest report and the information regarding the vandalism of the camera and resolved to move the location of the camera to Corby Hill at ///eyepieces.kettles.newer once highways approval has been granted.
73. Community Resilience –discussed and resolved to ask the Clerk to write to all of the Village Hall Committees to enquire whether they have any current plans to prepare a resilience plan and suggest that they make contact with the Heads Nook group and Cumberland Council for any tips and advice.
74. Bench resolved to authorise the chair and the vice chair to sign the agreement with Cumberland Highways for the siting of a bench and to resolve to pay the costs of the bench £842.82 and installation £660 and a plaque saying Hayton Parish Council Happy Bench.
75. noted that the pre-budget meeting is scheduled for 21 October at 7.00pm at Sally's, Warwick Bridge.
76. Christmas Trees –resolved the size of each tree to be ordered for the following locations – Heads Nook, Hayton-Church 12 ft, Hayton-Walnut Field 16 ft, Hayton – Acre Close 16 ft, Talkin 14 feet, Faugh 12 ft.
77. **Clerk and Councillors' reports/items for future agenda**

The Clerk reported that he had raised concerns about application 23/0161 with the enforcement team following a concern that had been raised. The officer was satisfied that there was not an issue with the access and had closed an earlier complaint/concern in June 2026 as "the access had been related accordingly."

PC Nick Leigh of the neighbourhood policing team has moved to a new role and his replacement is PC Callum Woodington Callum.woodington@cumbria.police.uk

A69 Action Group – to discuss whether the Parish Council wishes to nominate a representative.

78. **Date of next meeting**

The next meeting of the Parish Council will take place on 4 November 2026 in Talkin Village Hall at 7.00 pm.

Agenda items to be submitted to the Clerk by 12 noon on 21 October 2026.

Meeting closed at 19.50

Hayton Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
54		09/10/2026		Current - Unity	3208283	Bench	Glasdon UK Limited		702.35	140.47	842.82
57		05/11/2026		Current - Unity		Clerk's Expenses	Nicholas Phillips		7.98		7.98
58		05/11/2026		Current - Unity	Room Hire - Hayto	Room Hire	Talkin Village Hall		30.00		30.00
56		16/11/2026		Current - Unity		HMRC	HMRC		454.55		454.55
55		16/11/2026		Current - Unity		Clerk's Salary	Nicholas Phillips		564.68		564.68
59		30/11/2026		Current - Unity		Bank Charges	Unity Trust Bank		7.00		7.00
61		16/12/2026		Current - Unity		HMRC	HMRC		454.55		454.55
60		16/12/2026		Current - Unity		Clerk's Salary	Nicholas Phillips		564.68		564.68
62		31/12/2026		Current - Unity		Bank Charges	Unity Trust Bank		7.00		7.00
							Total		**2,792.79**	**140.47**	**2,933.26**

Pro Forma Invoice

Glasdon UK Limited

Invoice Address

Hayton Parish Council
C/o Hayton Garage
Hayton
Cumbria
CA8 9HR

Our VAT Registration No.: GB 155 8470 44

Delivery Address

Mr Andy Parr
Green Team
2 Lonsdale Terrace
Carlisle
Cumbria
CA4 0AY

Customer Account Code : 590160343

Invoice Date : 08/10/2026

Invoice No : 3208283

Order Date : 08/10/2026

Order No : 3208283

Customer Ref No : RC27667876

Advice Note No : 3208283

Legacy Order No : RC27667876

No.	Product Code	Product Description	Qty	Unit Price	Total Price	Discount	Total Net Price
1	333/2020	Lowther Seat (Black) c/w Brown Enviropol Slats	1	702.35	702.35	0.00%	702.35
		Including					
		260/9994 - PERSONALISATION POLYCARBONATE REAR SCREEN PRINT PLAQUE	1	-	-	-	-

Comments

Proforma

Subtotal	702.35
Delivery	0.00
VAT @ 20.00%	140.47
Total Payable	842.82

Pound Sterling

Bank Details

HSBC UK Bank Plc
Sort Code: 40-12-13
Account No.: 92143836

We have received your order which is currently awaiting payment of this Pro-forma Invoice. Production and despatch will commence when we have received your payment.

We will send you a formal tax invoice after your order has been despatched for which no further payment is required.

When paying this invoice, please use invoice reference number 3208283.
If you are paying multiple invoices, please use your Customer Account Code 590160343. Payments received will be allocated to the oldest invoice first.

Stay green with Glasdon and help our environment :

Please contact our Finance Department on 01253 600422 or by e-mail at creditcontrol@glasdon-uk.co.uk to receive all your invoices and statements by e-mail.

Glasdon WEEE Compliance Declaration

Nicholas Phillips

Payslip for Month Ending 30 Nov 2026

EMPLOYEE DETAILS

Works number	4
Tax code	D0 w1m1
National Insurance number	[redacted]
National Insurance table	A

ADDITIONS

Monthly pay	£940.68
Total	***£940.68***

DEDUCTIONS

Tax	£376.00
National Insurance	£0.00
Total	***£376.00***

THIS PAY PERIOD

Taxable gross pay	£940.68
Employer National Insurance	£78.55
Net pay	£564.68

YEAR TO DATE

Taxable gross pay	£7,525.44
Tax	£1,880.80
Employee National Insurance	£3.58
Employer National Insurance	£628.42

PAYMENT

£564.68

Paid on 16/11/2026

Hayton Parish Council · PAYE ref 783/VZ90381

Hayton Parish Council

Clerk's Expenses November

Postage				VAT		Total
Agenda			£ 1.80			£ 1.80
Travel	Miles		@per mile			
Agendas		9.5	£ 0.65			£ 6.18
			Totals	£	-	£ 7.98

Hayton Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			25,676.91
	ADD			
	Receipts 01/04/2026 - 30/09/2026			21,531.15
				47,208.06
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			11,714.81
A	**Cash in Hand 30/09/2026** (per Cash Book)			**35,493.25**
	Cash in hand per Bank Statements			
	Current - Unity	30/09/2026	1,294.10	
	Savings - Unity	30/09/2026	34,199.15	
				35,493.25
	Less unpresented payments			
				35,493.25
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**35,493.25**
	A = B Checks out OK			

Created by Scribe

Skip to transactions

Mr Nicholas Phillips
Hayton Garage
Hayton
Brampton
CA8 9HR

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Call **0345 140 1000***
Email **us@unity.co.uk**
Visit **www.unity.co.uk**

Account Statement

01 September 2026 to 30 September 2026

Account Name: Hayton Parish Council
Sort Code: 608301
Account Number: 20525413
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£479.51	£2,185.41	£3,000.00	£1,294.10

Your arranged overdraft limit is £0.00

Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Current T1 account 20525413

Date	Type	Details	Paid Out £	Paid In £	Balance £
31/08/2026		Balance brought forward	£0.00	£0.00	£479.51
02/09/2026	Transfer	Transfer from 20525426	£0.00	£3,000.00	£3,479.51
03/09/2026	Faster Payment Debit	B/P to: Green Team VN44	£576.00	£0.00	£2,903.51
03/09/2026	Faster Payment Debit	B/P to: HEADS NOOK VILLAGE VN42	£30.00	£0.00	£2,873.51
03/09/2026	Faster Payment Debit	B/P to: NICHOLAS PHILLIPS VN41	£7.98	£0.00	£2,865.53
03/09/2026	Faster Payment Debit	B/P to: NICHOLAS PHILLIPS VN37	£335.99	£0.00	£2,529.54
04/09/2026	Direct Debit	Direct Debit (WATER PLUS) VN46	£34.29	£0.00	£2,495.25
16/09/2026	Faster Payment Debit	B/P to: HMRC PAYE/NIC CUMB VN40	£323.55	£0.00	£2,171.70
16/09/2026	Faster Payment Debit	B/P to: NICHOLAS PHILLIPS VN39	£870.60	£0.00	£1,301.10
30/09/2026	Fee	Service Charge VN42	£7.00	£0.00	£1,294.10

Skip to transactions

Mr Nicholas Phillips
Hayton Garage
Hayton
Brampton
CA8 9HR

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Call **0345 140 1000***
Email **us@unity.co.uk**
Visit **www.unity.co.uk**

Account Statement

01 September 2026 to 30 September 2026

Account Name: Hayton Parish Council
Sort Code: 608301
Account Number: 20525426
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£37,021.83	£3,000.00	£177.32	£34,199.15

The credit interest rate is 1.95% AER as of your statement date.

Go Paperless!

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**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Instant Access account 20525426

Date	Type	Details		Paid Out £	Paid In £	Balance £
31/08/2026		Balance brought forward		£0.00	£0.00	£37,021.83
02/09/2026	Transfer	Transfer to 20525413		£3,000.00	£0.00	£34,021.83
30/09/2026	Credit Interest	Credit Interest	R05	£0.00	£177.32	£34,199.15

Hayton Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
PAYMENTS															
Income															
Precept															
Bank interest															
Administration															
Clerk Salary	9,070.00	728.26	728.26	728.26	728.26	728.26	870.60	564.68	564.68	564.68				6,205.94	2,864.06
HMRC-PAYE	3,189.00	182.00	182.00	182.00	182.20	182.00	218.60	376.00	376.00	376.00				2,256.80	932.20
Annual Payroll	196.00				162.00									162.00	34.00
Insurance	727.00														727.00
Audit fees	104.00		100.00											100.00	4.00
Travel and Office expen	233.00		35.07	16.73	29.30		287.97	28.78	7.98					405.83	-172.83
Office accommodation (	312.00														312.00
Training	150.00														150.00
Room rental	327.00		30.00	30.00	30.00		30.00	30.00	30.00					180.00	147.00
Bank charges	72.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00				63.00	9.00
HMRC - NI		73.99	73.99	73.99	73.79	73.99	104.95	78.55	78.55	78.55				710.35	-710.35
Election Fee	500.00														500.00
Grounds Maintenance															
Grass contract	2,553.00		480.00		1,440.00		480.00	480.00						2,880.00	-327.00
Trees	1,000.00														1,000.00
Hayton Playing Field	106.97														106.97
Heads Nook Playing Fie	106.97														106.97
Talkin Signpost project															
Wildflower area	600.00														600.00
General maintenance															
Repairs and Maintenanc	300.00														300.00
Seats and Noticeboards	200.00							702.35						702.35	-502.35
Bus Shelters															
Church Clock	208.00		240.00											240.00	-32.00

Hayton Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
Subscriptions and lice															
Subscriptions	946.00		924.19											924.19	21.81
Website	300.00		194.58											194.58	105.42
Miscellaneous															
AED batteries	500.00														500.00
Allotments	156.00	6.46	7.36	7.38	7.63	48.85	34.29							111.97	44.03
Christmas trees and ligh	727.00														727.00
Miscellaneous															
Grants	1,500.00														1,500.00
Speed Indicator Device	120.00				198.00									198.00	-78.00
	24,203.94	**997.71**	**3,002.45**	**1,045.36**	**2,858.18**	**1,040.10**	**2,033.41**	**2,267.36**	**1,064.21**	**1,026.23**					

Total: **15,335.01**

Variance: **8,868.93**

Hayton Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
RECEIPTS															
Income															
Precept	21,000.00	21,000.00												21,000.00	
Bank interest	500.00			173.48			177.32							350.80	-149.20
Administration															
Clerk Salary															
HMRC-PAYE															
Annual Payroll															
Insurance															
Audit fees															
Travel and Office expen															
Office accommodation (															
Training															
Room rental															
Bank charges															
HMRC - NI															
Election Fee															
Grounds Maintenance															
Grass contract															
Trees															
Hayton Playing Field	106.97		60.35											60.35	-46.62
Heads Nook Playing Fie	106.97														-106.97
Talkin Signpost project															
Wildflower area															
General maintenance															
Repairs and Maintenanc															
Seats and Noticeboards															
Bus Shelters															
Church Clock	104.00				120.00									120.00	16.00

Hayton Parish Council

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
Subscriptions and lice															
Subscriptions															
Website															
Miscellaneous															
AED batteries															
Allotments	156.00														-156.00
Christmas trees and ligh															
Miscellaneous															
Grants															
Speed Indicator Device															
	21,973.94	**21,000.00**	**60.35**	**173.48**	**120.00**		**177.32**								

Total: **21,531.15**

Variance: **-442.79**

HAYTON PARISH COUNCIL

Parish Clerk: Nick Phillips **Tel: 0750 800 1602** **Email:** clerk@Hayton-pc.gov.uk

www.haytonparishcouncil.org.uk

Defibrillators

The Parish Council has 8 defibrillators on the asset register, all are the same model and the batteries and pads are no longer being manufactured, rendering them obsolete.

A charity called London Hearts was previously given funding from The Department for Health and Social Care to provide funded defibrillators and cabinets for non profit organisations as well as subsidised units. Whilst this funding is no longer available the charity are still supporting groups such as Parish Councils by providing subsidised defibrillators.

The model that they supply is the Mindray C1A including a carry case. They can supply this for £660 +Vat + delivery. The cheapest price for this defibrillator on the open market is £841+VAT.

The defibrillator has up to 5 year battery and pad life (cost of replacement £310) the pads are suitable for both adult and child use rather than just adult as our current models have.

Options

1. Wait until August when all defibrillators must be replaced. All batteries and pads will then need replacement on a 5 year cycle. If a machine is used before then we have no replacement facility for battery or pads. Cost £5280 + vat + Delivery
2. Replace half now and half in August – has the advantage that battery/pad replacement is split into two tranches, albeit relatively close together and if an existing machine is used in the meantime one of the replaced machines can be swapped in. 2 tranches of £2640 + Vat + Delivery
3. Replace all now £5280 +VAT + Delivery

Hayton Parish Council

Budget Worksheet

(Between 01/04/2026 and 31/03/2027 - Forecast from 01/11/2026)

2026-2027 Apr - Sep Fo **2026-2027** **2027-2028**

Income

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
1	Precept												
2	Bank interest												
	SUB TOTAL											**0.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
1	Precept	21,000.00	##########							21,000.00		24,000.00	14.3% increase
2	Bank interest	500.00	173.48	######		######			######	696.48	196.48	700.00	
	SUB TOTAL	**21,500.00**	##########	######		######			######	**21,696.48**	**196.48**	**24,700.00**	

Administration

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
3	Clerk Salary	9,070.00	4,511.90	######	######	######	######	######	######	7,899.98	1,170.02	8,294.98	5% uplift?
4	HMRC-PAYE	3,384.00	1,128.80	######	######	######	######	######	######	3,384.80	-0.80	3,554.04	5% uplift?
5	Annual Payroll	196.00	162.00							162.00	34.00	132.00	PROJECTED COST FOR 27/28 (higher due to setup)
6	Insurance	727.00					######			1,008.00	-281.00	1,200.00	
7	Audit fees	104.00	100.00							100.00	4.00	100.00	Expected cost
8	Travel and Office expenses	233.00	369.07	######	######	######	######	######	######	497.85	-264.85	250.00	Included new printer
9	Office accommodation (WFH)	312.00							312.00	312.00		312.00	
10	Training	150.00									150.00	200.00	possibility of new councillors post election
12	Room rental	327.00	120.00	######	######		######	######	######	315.00	12.00	315.00	
13	Bank charges	72.00	42.00	7.00	7.00	7.00	7.00	7.00	7.00	84.00	-12.00	84.00	
31	HMRC - NI	946.00	474.70	######	######	######	######	######	######	946.00		993.30	5% uplift?
32	Election Fee	500.00									500.00	750.00	1

	SUB TOTAL	**16,021.00**	**6,908.47**	########	########	########	########	########	########	**14,709.63**	**1,311.37**	**16,185.32**	

Grounds Maintenance

PAYMENTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
14	Grass contract	2,553.00	2,400.00	########						2,880.00	-327.00	2,553.00	Extra cut and hedge cutting in 26/27
15	Trees	1,000.00									1,000.00	1,000.00	Reserve £2.7k
24	Hayton Playing Field	106.97									106.97	100.00	
25	Heads Nook Playing Field	106.97									106.97	100.00	
27	Talkin Signpost project												
29	Wildflower area	600.00			########					600.00		100.00	
	SUB TOTAL	**4,366.94**	**2,400.00**	########	########					**3,480.00**	**886.94**	**3,853.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
14	Grass contract												
15	Trees												
24	Hayton Playing Field	106.97	60.35							60.35	-46.62	100.00	
25	Heads Nook Playing Field	106.97									-106.97	100.00	
27	Talkin Signpost project												
29	Wildflower area												
	SUB TOTAL	**213.94**	**60.35**							**60.35**	**-153.59**	**200.00**	

General maintenance

PAYMENTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
16	Repairs and Maintenance	300.00									300.00	300.00	Reserve £1k
17	Seats and Noticeboards	200.00		########	########					1,362.35	########	200.00	Reserve at £1.8k currently = £1.2k end of year
18	Bus Shelters												Reserve £590
21	Church Clock	208.00	240.00							240.00	-32.00	240.00	
	SUB TOTAL	**708.00**	**240.00**	########	########					**1,602.35**	**-894.35**	**740.00**	

RECEIPTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
16	Repairs and Maintenance												
17	Seats and Noticeboards												
18	Bus Shelters												
21	Church Clock	104.00	120.00							120.00	16.00	120.00	
	SUB TOTAL	**104.00**	**120.00**							**120.00**	**16.00**	**120.00**	

Subscriptions and licences

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
11	Subscriptions	946.00	924.19		###					969.19	-23.19	1,000.00	
20	Website	300.00	194.58				82.00	######		406.58	-106.58	500.00	
	SUB TOTAL	**1,246.00**	**1,118.77**		**45.00**		**82.00**	######		**1,375.77**	**-129.77**	**1,500.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**

Miscellaneous

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
19	AED batteries	500.00			######					2,672.00	########	2,672.00	was £3180
22	Allotments	156.00	111.97	###	###	###	###	###	###	231.97	-75.97	230.00	
23	Christmas trees and lights	727.00			###					700.00	27.00		
26	Miscellaneous												
28	Grants	1,500.00								1,500.00		500.00	Reserve currently £2550
30	Speed Indicator Device	120.00	198.00							198.00	-78.00	200.00	
	SUB TOTAL	**3,003.00**	**309.97**	**20.00**	########	**20.00**	**20.00**	**20.00**	**20.00**	**5,301.97**	########	**3,602.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
19	AED batteries												
22	Allotments	156.00	120.00						######	230.00	74.00	230.00	NB overpayed in 25/26
	SUB TOTAL	**156.00**	**120.00**						######	**230.00**	**74.00**	**230.00**	

	TOTAL PAYMENTS	**25,344.94**	**##########**							**26,469.72**	**########**	**25,880.32**	
	TOTAL RECEIPTS	**21,973.94**	**##########**							**22,106.83**	**132.89**	**25,250.00**	