HAYTON PARISH COUNCIL

Parish Clerk: Nick Phillips **Tel: 0750 800 1602** **Email: clerk@Hayton-pc.gov.uk**
www.haytonparishcouncil.org.uk

Minutes of the Hayton Parish Council meeting held on Wednesday 4 November at 7.00pm in Talkin Village Hall.

Present: G Clubbs (Chair), I Blythe, C Culley, J Dowling, G Jackson, R Tinnion

Also Present: N Phillips (Clerk/RFO)

79. **APOLOGIES FOR ABSENCE -** received apologies and approved reasons for absence from Cllr Denby, Cllr Hayton not present
80. **MINUTES OF THE COUNCIL MEETING held on 7 October 2026 -** authorised the chair to sign, as a correct record, the minutes of the meeting held on 7 October 2026.
81. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION**
    a. Register of Interests: Councillors are reminded of the need to update their register of interests
    b. To declare any personal interests in items on the agenda and their nature
    c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
    d. To make any requests for dispensation
82. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**
    To decide whether there are any items of business which require exclusion of the press and public
83. **PUBLIC PARTICIPATION none present**
84. **CUMBERLAND COUNCILLOR REPORTS–not present**
85. **POLICE MATTERS –resolved** not to submit any matters to the Local Focus Hub.
86. **PLANNING APPLICATIONS -**
    a. resolved to submit observations on the following applications as detailed

26/0567	14 Edmond Castle, Corby Hill, Carlisle, CA4 8QD	Replacement Windows And Doors (LBC)
No observations		
26/0571	Existing Layby and Land Adjacent to Byegill Farm, Corby Hill, Carlisle, CA4 8QB	Redevelopment Of Site Involving Erection Of General Purpose Agricultural Building, Replacement Of Gates And Associated Woodland Planting/Biodiversity Net Gain
Whilst the Parish Council is broadly supportive of this application they have a number of concerns: • There is a major BT/Openreach cable route through the area as well as a major water main and we are concerned that planting of trees is likely to disrupt these and prevent maintenance and access. • The Secretary of State's decision not to grant a stopping up order is rescinded and therefore that the road can then be legally stopped up. • We are concerned that the land is still owned by National Highways and would ask that clarification is obtained. • We would also like clarification about whether this is possible considering the decision of the Secretary of State not to grant a stopping up order and whether the plan stops up all access or if there will still be pedestrian access for example.		

    b. Noted the following applications were granted approval

26/0445	Hamel Croft, Talkin, Brampton, CA8 1LE	Installation Of Roof-Mounted Solar Photovoltaic (PV) Array To Front Elevation; Associated Roof Refurbishment Including Full Re-Tiling/Re-Felting

87. **FINANCE**
    a. Payments- authorised schedule of payments totalling £3829.06 (VN 54-64)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
Already Paid							
54	09/10/2026	Glasdon UK Limited	3208283	Bench	702.35	140.47	842.82
To be paid							
57	05/11/2026	Nicholas Phillips	0	Clerk's Expenses	7.98	0.00	7.98
58	05/11/2026	Talkin Village Hall	Room Hire - Hayton Parish Council	Room Hire	30.00	0.00	30.00
63	05/11/2026	WJPS	IN26-1500	Website	84.00	16.80	100.80
56	16/11/2026	HMRC	0	HMRC	454.55	0.00	454.55
55	16/11/2026	Nicholas Phillips	0	Clerk's Salary	564.68	0.00	564.68
59	30/11/2026	Unity Trust Bank	0	Bank Charges	7.00	0.00	7.00
61	16/12/2026	HMRC	0	HMRC	454.55	0.00	454.55
60	16/12/2026	Nicholas Phillips	0	Clerk's Salary	564.68	0.00	564.68
62	31/12/2026	Unity Trust Bank	0	Bank Charges	7.00	0.00	7.00
64	05/11/2026	Enviroz Limited	QU-2001	Christmas Trees	795.00	0.00	795.00

b. **Monthly reconciliation (September 2026) –received and noted** the reconciliation and balances checked by Cllr Culley.

c. **Monthly budget update- received and noted**

d. **Receipt –noted** receipt from Unity Trust Bank (Interest) £177.32 R05.

88. Defibrillators –received and discussed the options in the paper provided and resolved to purchase 4 defibrillators as soon as possible and the remaining 4 next summer.

89. Budget 2027-28 –resolved to agree the attached budget and the amount of precept to levy on Cumberland Council as £24000.

90. A69 Action Group –resolved the Parish Council wishes to appoint Cllr Clubbs as a representative to attend this group on their behalf.

91. Clerk and Councillors' reports/items for future agenda

Timetable for elections process.

92. **Date of next meeting**

The next meeting of the Parish Council will take place on Wednesday 6 January 2027 in Heads Nook Village Hall at 7.00pm.

Agenda items to be submitted to the Clerk by 12 noon on 23 December 2026.

Meeting closed at 19.54

Hayton Parish Council

Budget Worksheet

(Between 01/04/2026 and 31/03/2027 - Forecast from 01/11/2026)

2026-2027 Apr - Sep Fo **2026-2027** **2027-2028**

Income

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
1	Precept												
2	Bank interest												
	SUB TOTAL											**0.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
1	Precept	21,000.00	##########							21,000.00		24,000.00	14.3% increase
2	Bank interest	500.00	173.48	######		######			######	696.48	196.48	700.00	
	SUB TOTAL	**21,500.00**	##########	######		######			######	**21,696.48**	**196.48**	**24,700.00**	

Administration

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
3	Clerk Salary	9,070.00	4,511.90	######	######	######	######	######	######	7,899.98	1,170.02	8,294.98	5% uplift?
4	HMRC-PAYE	3,384.00	1,128.80	######	######	######	######	######	######	3,384.80	-0.80	3,554.04	5% uplift?
5	Annual Payroll	196.00	162.00							162.00	34.00	132.00	PROJECTED COST FOR 27/28 (higher due to setup)
6	Insurance	727.00					######			1,008.00	-281.00	1,200.00	
7	Audit fees	104.00	100.00							100.00	4.00	100.00	Expected cost
8	Travel and Office expenses	233.00	369.07	######	######	######	######	######	######	497.85	-264.85	250.00	Included new printer
9	Office accommodation (WFH)	312.00							312.00	312.00		312.00	
10	Training	150.00									150.00	200.00	possibility of new councillors post election
12	Room rental	327.00	120.00	######	######		######	######	######	315.00	12.00	315.00	
13	Bank charges	72.00	42.00	7.00	7.00	7.00	7.00	7.00	7.00	84.00	-12.00	84.00	
31	HMRC - NI	946.00	474.70	######	######	######	######	######	######	946.00		993.30	5% uplift?
32	Election Fee	500.00									500.00	750.00	1

	SUB TOTAL	**16,021.00**	**6,908.47**	########	########	########	########	########	########	**14,709.63**	**1,311.37**	**16,185.32**	

Grounds Maintenance

PAYMENTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
14	Grass contract	2,553.00	2,400.00	########						2,880.00	-327.00	2,553.00	Extra cut and hedge cutting in 26/27
15	Trees	1,000.00									1,000.00	1,000.00	Reserve £2.7k
24	Hayton Playing Field	106.97									106.97	100.00	
25	Heads Nook Playing Field	106.97									106.97	100.00	
27	Talkin Signpost project												
29	Wildflower area	600.00			########					600.00		100.00	
	SUB TOTAL	**4,366.94**	**2,400.00**	########	########					**3,480.00**	**886.94**	**3,853.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
14	Grass contract												
15	Trees												
24	Hayton Playing Field	106.97	60.35							60.35	-46.62	100.00	
25	Heads Nook Playing Field	106.97									-106.97	100.00	
27	Talkin Signpost project												
29	Wildflower area												
	SUB TOTAL	**213.94**	**60.35**							**60.35**	**-153.59**	**200.00**	

General maintenance

PAYMENTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
16	Repairs and Maintenance	300.00									300.00	300.00	Reserve £1k
17	Seats and Noticeboards	200.00		########	########					1,362.35	########	200.00	Reserve at £1.8k currently = £1.2k end of year
18	Bus Shelters												Reserve £590
21	Church Clock	208.00	240.00							240.00	-32.00	240.00	
	SUB TOTAL	**708.00**	**240.00**	########	########					**1,602.35**	**-894.35**	**740.00**	

RECEIPTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
16	Repairs and Maintenance												
17	Seats and Noticeboards												
18	Bus Shelters												
21	Church Clock	104.00	120.00							120.00	16.00	120.00	
	SUB TOTAL	**104.00**	**120.00**							**120.00**	**16.00**	**120.00**	

Subscriptions and licences

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
11	Subscriptions	946.00	924.19		###					969.19	-23.19	1,000.00	
20	Website	300.00	194.58				82.00	######		406.58	-106.58	500.00	
	SUB TOTAL	**1,246.00**	**1,118.77**		**45.00**		**82.00**	######		**1,375.77**	**-129.77**	**1,500.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**

Miscellaneous

PAYMENTS		Budget	Actual	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL	Variance	Proposed Budget	Comments
19	AED batteries	500.00			######					2,672.00	########	2,672.00	was £3180
22	Allotments	156.00	111.97	###	###	###	###	###	###	231.97	-75.97	230.00	
23	Christmas trees and lights	727.00			###					700.00	27.00		
26	Miscellaneous												
28	Grants	1,500.00								1,500.00		500.00	Reserve currently £2550
30	Speed Indicator Device	120.00	198.00							198.00	-78.00	200.00	
	SUB TOTAL	**3,003.00**	**309.97**	**20.00**	########	**20.00**	**20.00**	**20.00**	**20.00**	**5,301.97**	########	**3,602.00**	
RECEIPTS		**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
19	AED batteries												
22	Allotments	156.00	120.00						######	230.00	74.00	230.00	NB overpayed in 25/26
	SUB TOTAL	**156.00**	**120.00**						######	**230.00**	**74.00**	**230.00**	

	TOTAL PAYMENTS	**25,344.94**	**##########**							**26,469.72**	**########**	**25,880.32**	
	TOTAL RECEIPTS	**21,973.94**	**##########**							**22,106.83**	**132.89**	**25,250.00**	